

December 11th 2018

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

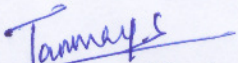
Dear Sir,

I am Tanmay Shankar request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

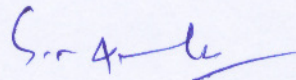
Thanking you

With Regards


Tanmay Shankar

Asst. Professor

MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 27/12/2018

Name of Employee : Tanmay Shankar
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration	3000/-	3000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000/-	3000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Tanmay
Signature of Claimant

Singh
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Anita Patil
Registrar

J I T M 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone:
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

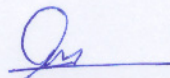
No. : **JV/03/103**

Dated : **7-Jan**

Particulars			Debit	Cr
Conference Registration fees		Dr	₹3000.00	
To Dr. Tanmay shankar	Dr			₹3000.00
			₹3000.00	₹3000.00

On Account of :

Being the expenses incurred by Dr. Tanmay for Conference purpose is now accounted



Authorised Signa