To The Dean- Admin, MSSSoA CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear Sir,

I am Sonia Panigrahi request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Sonia Panigrahi Asst. Professor

MSSSoA

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## JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

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	401	10	2018
Date	)01	1	2010

Name of Employee	:	Sonia panigrahi
Purpose of Expenditure	:	Conference
Expenditure Budget Head	:	

## SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registation fees	3000/-	3000/-
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000/-	3000/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Sons					
Signature of Claiman	nt				

Recommended by

Checked by

(Dean/Dy. Registrar/HOD)

Dy. Registrar Finance

Anila Palia Registrar

## JIT M 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

## Journal Voucher

No. : JV/03/100

Dated: 8-Jan

Particulars		Debit	(
Conference Registration fees  To Dr.sonia Panigrahi	Dr	3000.00	3000.00
On Account of :			
Being the expenses incurred by Dr.sonia Panigrahi for Conference purpose is now accounted			
		₹3000.00	E0000 00

Authorised Signa