

12th Jan 2019

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019

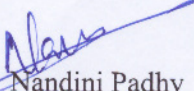
Dear Sir,

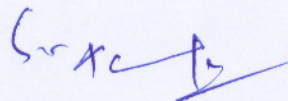
I am Nandini Padhy request you to grant permission to attend short course on quality fish seed production" at Fisheries Science college, Rangeilunda, Ganjam from 5th to 14th Feb 2019.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Nandini Padhy
Asst. Professor-School of Fisharies





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 21/1/2019

Name of Employee : Nandini Padhy

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fees	2000/-	
02			2360.00/-
03	Travel Allowances	360/-	
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	2360.00/-	2360.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Nandini Padhy
Signature of Claimant

S. G. B.
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

[Signature]
Registrar

