To The Dean CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

Dear sir,

I am (Dr. Anjan Kumar Sahoo) request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Anjan Lakoo Dr. Anjan Kumar Sahoo

ham.



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

0-4-	20	1-Dec-	0
Date	-	VCC	0

Name of Employee	:	Dr. Anjan Kumar Sahoo
Purpose of Expenditure	:	ICMSEA
Expenditure Budget Head	:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)		Amount (Rs.)	
01	Registration fee	3000	an.	3000/-	
02					
03					
04					
05					
06					
07					
08			/		
09					
10					
11					
12					
	Total Expenditure :	3000		3000/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Anjan Salvo Signature of Claimant

Recommended by (Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

puila Patre

JITM 2018 - 2019

At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha, India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/090

Dated: 7-Jan-

Particulars		Debit	0
Conference Registration fees	Dr	3000.00	Cre
To Dr.Anjan kumar Sahoo		3000.00	3000.00
			,
On Account of :			
Being the expenses incurred by Dr.Anjan kumar Sahoo for Conference purpose is now accounted	4		
	1		
		₹3000.00	₹3000.00

Authorised Signator