

December 11th 2018

To
The Dean- Admin,
MSSSoA
CUTM-PKD

Sub: Request for approval to attend 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018

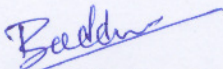
Dear Sir,

I am Boddna Praveen request you to grant permission to attend the 3rd International Conference on Management, Science, Engineering and Application (ICMSEA-2018) at BITS, Vishakhapatnam from 20th to 23rd Dec-2018.

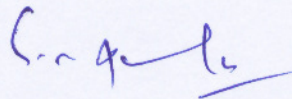
Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards



Dr. Boddna Praveen
Associate Professor
MSSSoA





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 29/12/2018

Name of Employee : Dr B. Praveen
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01			
02	Registration fees	3000/-	3000/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3000.00/-	3000.00/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Boddy
Signature of Claimant

Singh
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Alta
Registrar

JITM 2018 - 2019
At - Village Alluri Nagar, P.O. - R Sitapur, Via- Uppalada
Paralakhemundi, Dist: Gajapati - 761211, Odisha, India Phone:
(06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher


No. : **JV/03/109**

Dated : 7-Jan

Particulars		Debit	Credit
Conference Registration fees To Dr. Boddna Praveen	Dr	₹3000.00	₹3000.00
		₹3000.00	₹3000.00

On Account of :

Being the expenses incurred by Dr. Boddna Praveen for Conference purpose is now accounted.


Authorised Signa