

Dec 19th 2017

To  
The Dean  
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

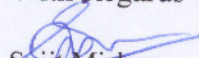
Dear Sir,

I am (Sujit Mishra) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

  
Sujit Mishra





# JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 09/01/2018

Name of Employee : Sujit Mishra  
Purpose of Expenditure : Conference  
Expenditure Budget Head : \_\_\_\_\_

## SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Travel Allowance	920/-	
02	Registration fee	2500/-	3420/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3420/-	3420/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

[Signature]  
Signature of Claimant

\_\_\_\_\_  
Recommended by  
(Dean/Dy. Registrar/HOD)

\_\_\_\_\_  
Checked by

\_\_\_\_\_  
Dy. Registrar Finance

[Signature]  
Registrar



**JITM 2017 - 2018**  
At-Village Alluri Nagar, P.O.-RSitapur, Via-  
Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha,  
India Phone: (06815) 222999, 223088, Fax: (06815) 222150


**Journal Voucher**

No. :JV/03/318

Dated: 15-1

Particulars		Debit	
Conference Registration Fee	Dr	₹2500.00	
Travel and convenience	Dr	₹920.00	
To Sujith Mishra			₹3420.00
		₹3420.00	₹3420.00

**On Account of:**  
Being the expenses incurred by Sujith Mishra for conference purpose is now accounted.

  
Authorised Signa