

jun 20th 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

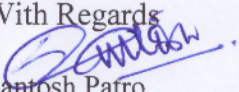
Dear Sir,

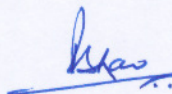
I am (Santosh Patro) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards


Santosh Patro





JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 16/01/2018

Name of Employee : Santosh Patro
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	920/-	3420/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3420/-	3420/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Santosh Patro
Signature of Claimant

Santosh Patro
Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Amr
Registrar

JITM 2017 - 2018
At-Village Alluri Nagar, P.O.-RSitapur, Via-
Uppalada Paralakhemundi, Dist: Gajapati - 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150


Journal Voucher

No. : JV/03/267

Dated: 19-Jan-1

Particulars		Debit	Credit
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance	Dr	₹920.00	
To Santosh Patra			₹3420.00
		₹ 3420.00	₹3420.00

On Account of:
Being the expenses incurred by Santosh Patra for conference purpose is now accounted.


Authorised Signatory