To The Dean CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (K. Prasad Rao) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

K. Prasad Rao

G. A. R.



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 34/01/2018

Name of Employee	:	K. Prasad Rao Conference
Purpose of Expenditure	:	Conference
Expenditure Budget Head	1:	

SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)	
01	Registration de	2500/-			
02	Registration des Travel Allowoncel	920-		3420/-	
03		1			
04					
05					
06					
07					
08					
09					
10					
. 11					
12					
	Total Expenditure :	34201-		3420/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

	K.	h	m	00	K	evo
Sian	atu	re	of	Cla	im	ant

Recommended by

Checked by

(Dean/Dy. Registrar/HOD)

Dy. Registrar Finance

Registrar

JITM 2017 - 2018

At-VillageAlluriNagar,P.O.-RSitapur,Via-UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha, IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

JournalVoucher

No.: JV/03/257

Particulars			ed: 30 -J a
Conference Registation FeeDr		Debit	Cr
Travel and Conveyance		₹2500.00	
K. Prasad Rao	Dr	₹920.00	₹3420.0
Account of:			
ng the expenses incurred by K. Prasad Rao for conference purpose is now accounted.		₹ 3420.00	₹3420.

AuthorisedSignatory