

jun 20h 2017

To
The Dean
CUTM-PKD

Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

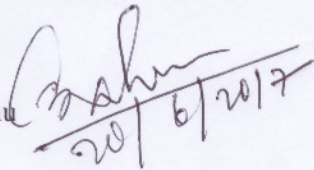
I am (Gouri Kumar Sahu) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Gouri Kumar Sahu


20/6/2017



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : ...03/01/2018

Name of Employee : Gowri Kumar Sahu
Purpose of Expenditure : Conference
Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	950/-	3450/-
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3450/-	3450/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

Signature of Claimant

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

JITM 2017 - 2018
At-Village Alluri Nagar, P.O.-RSitapur, Via-
Uppalada Paralakhemundi, Dist: Gajapati – 761211, Odisha,
India Phone: (06815) 222999, 223088, Fax: (06815) 222150

Journal Voucher

No. : JV/03/279

Dated: 11-J

Particulars		Debit	Cr
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance To Gouri Kumar Sahu	Dr	₹950.00	
			₹3450.0
		₹ 3450.00	₹3450

On Account of:
Being the expenses incurred by Gouri Kumar Sahu for conference purpose is now accounted.

Authorized Signa
