

jun 21h 2017

To
The Dean
CUTM-PKD

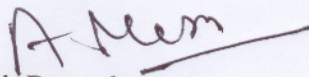
Sub: Request for approval to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Dear Sir,

I am (Ashok Mishra) request you to grant permission to 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th December-2017

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

A handwritten signature in black ink, appearing to read 'A. Mishra', with a horizontal line extending to the right.

With Regards

Ashok Mishra



JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT

PARALAKHEMUNDI

Date : 28/12/2017

Name of Employee : Ashok Mishra

Purpose of Expenditure : Conference

Expenditure Budget Head : _____

SETTLEMENT OF EXPENDITURE

Sl. No.	Details of Expenditure	Amount (Rs.)	Amount (Rs.)
01	Registration fee	2500/-	
02	Travel Allowance	580/-	
03		1040/-	3540/-
04			
05			
06			
07			
08			
09			
10			
11			
12			
	Total Expenditure :	3540/- 3080/-	3540/-
	Less advance taken (if any) :		
	Balance to be (Refund/ Payment) :		

A. Men

Signature of Claimant

Recommended by
(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Alia

Registrar

J I T M 2017 - 2018
At-VillageAlluriNagar,P.O.-RSitapur,Via-
UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha,
IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

Journal Voucher

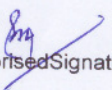
No. :JV/03/278

Dated: 21-Jan

Particulars		Debit	Cre
Conference Registration Fee	Dr	₹2500.00	
Travel and Conveyance To Ashok Mishra	Dr	₹1040.00	
			₹3540.00
		₹ 3540.00	₹3540.0

On Account of:

Being the expenses incurred by Ashok Mishra for conference purpose is now accounted.


Authorised Signatc