To The Dean, CUTM-PKD

Sub: Approval required to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

Dear Sir,

I am Ashish Kumar Singh request you to grant permission to attend 2nd International Conference on Management, Science, Engineering and Application (ICMSEA-2017) at BITS, Vishakhapatnam from 22nd to 24th Dec-2017.

Conference registration fee and travel expenses may kindly be reimbursed.

Thanking you

With Regards

Ashish Kumar Singh

Asst. Professor

G. Note



## **JAGANNATH INSTITUTE FOR TECHNOLOGY & MANAGEMENT**

**PARALAKHEMUNDI** 

Date: 29/12/2017

Name of Employee	:	Ashish Kumar Singh
Purpose of Expenditure	:	Conference
<b>Expenditure Budget Head</b>	:	

## SETTLEMENT OF EXPENDITURE

SI. No.	Details of Expenditure	Amount (Rs.	)	Amount (Rs.)	
01	Registration dee	2500/			
02	Registration des Travel Allowance	2701-		3370/	_
03					
04					
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11					
12					
	Total Expenditure :	3370/-		3370/-	
	Less advance taken (if any) :				
	Balance to be (Refund/ Payment) :				

Signature of Claimant

Recommended by

(Dean/Dy. Registrar/HOD)

Checked by

Dy. Registrar Finance

Registrar

J I T M 2017 - 2018 At-VillageAlluriNagar,P.O.-RSitapur,Via-UppaladaParalakhemundi,Dist: Gajapati – 761211,Odisha, IndiaPhone:(06815) 222999,223088, Fax: (06815)222150

## JournalVoucher

No.: JV/03/316

Dated:

16-Jan

Conference Registation Fee Dr ₹2500.00 Travel and Conveyance Dr ₹870.00  R\$3370.0	Particulars		Debit	
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