



Minutes of Meeting
Department of Botany
School of Applied Sciences

Date: 22nd May 2021

The following matters were discussed in the meeting.

1. According to the UGC guideline, the all-teaching faculty of department of Botany must have the Ph.D. degree. The faculties who are continuing Ph.D. are advised to submit the thesis by end of June 2021.
2. All faculties must give a one page write up regarding their dream which should converge with the university dream along with any support required from university.
3. In addition, with the existing course “Plant genomics”, a new interdisciplinary course will be introduced on upcoming BOS 2021.
4. Mentoring of students should be very strict; Mentoring report of each weak has to compile and send to HOD and issues of students will be discussed in each departmental meeting. Mentoring will be done regarding; subject registration, carrier goal and subject content difficulties, attendance, fees, exam related issue. More focus should be given to motivate the students and guide them in their career aspects.
5. Quarterly Newsletter including student’s activities and departmental achievement should be shared with all faculties through mail.
6. Interaction with faculties among each other should be done across the campus to improve the communication and to encourage the students to speak and build self-confidence.
7. Emphasis should be given to students to appear in the NET and all competitive examination which will be must for higher study including getting job after M.Sc. Incorporation of IELTS exam should be there for students and faculty.
8. Department of Botany have finalized the lab flexes comprising of list of experiments, objectives and outcomes, Do’s and Don’ts and Safety rules fulfilling NAAC compliance. All faculties are given responsibilities to complete the Lab manual by the end of this month.
9. Departmental research scheme using different research center was discussed. Dr. Sagarika Parida and Dr. Gyanranjan Mahalik are given responsibility for study of plant diversity study in CUTM campus and Dr. Kalpita Bhatta will be in charge for cactus garden development. Each faculty will be responsible to develop medicinal plant garden. Tissue culture and genomics study will be done for endangered medicinal plants.

10. Discussion was made regarding syllabus modification for BOS. Diversity and systematic of plant will be two different subjects. It was plan to introduce a new subject; Biostatics and bioinformatics in core courses.



Dr. Rukmini Mishra
Associate Professor
Head of the Department of Botany



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*Shaping Lives...
Empowering Communities...*

**Minutes of Meeting
Department of Botany
School of Applied Sciences**

Date: 3rd June 2021

The following matters were discussed in the meeting.

1. It was decided to organize a oneday seminar on the occasion of Environment Day on 5th of June 2021.
2. Dr. Sanjeeva Nayak, Sr. principal Scientist, CSIR-NBRI, will be invited as guest speaker.
3. Dr. Gyanranjan Mahalik will be in charge of invitation to all Emeritus professor of our department.
4. It was planned to have a student's competition; power point presentation on theme "Ecosystem restoration" for M.Sc and "Sustainable agriculture and human health" for B.Sc. and painting competition on 4th June 2021. There will be 6 positions including both B.Sc. and M.Sc. for PPT Presentation and three for painting competition.
5. Dr. Sagarika Parida and Dr. Suhas Sutar will the judge for this competition. And all faculties will take the responsibility to organize the seminar and competition.
6. Dr. Kalpita Bhatta will be on charge for first inauguration session and vote of Thanks will be given by Dr. Rukmini Mishra, HoD department of Botany.

Rukmini Mishra

Dr. Rukmini Mishra
Associate Professor
Head of the Department of Botany



Minutes of Meeting
Department of Botany
School of Applied Sciences

Date: 25th September 2021

The following matters were discussed in the meeting.

1. Syllabus criteria- Dr. Rukumini Mishra and Bhagyashree Behera
2. Student Activities- Dr. Sagarika Parida and Dr. Kalpita Bhatta, Alumini Data- Dr. Gyan ranjan Mahalick
3. Remedial Classes attendance- ALL
4. Research/ Workshop/Seminar- Dr. Rukumini Mishra, Bhagyashree Behera and Srimay Pradhan. Publication- Dr. Gyan ranjan Mahalick
5. Student's Award /Achievement-ALL

Rukumini Mishra

Dr. Rukmini Mishra
Associate Professor
Head of the Department of Botany



Minutes of Meeting
Department of Botany
School of Applied Sciences

Date: 10th November 2021

The following matters were discussed in the meeting.

1. NAAC 64 files need to keep update in both hard copy and soft copy. All faculties of our department will be responsible to update files.

2. Preparation of semester question papers.

M.Sc. Botany

- Plant Genomics-Dr Sutar Suhas Bharat
- Good Manufacturing practices- Dr Gyanranjan Mahalik/ Dr Sgarika Parida

BSc Botany

- Economic Botany: Dr Kalpita Bhatta
- Anatomy of Angiosperms: Dr Sagarika Parida
- Reproductive biology of angiosperms: Dr Gyanranjan Mhalik

Domain

- Genetics and Genomics: Dr. Rukmini Mishra

Concerned faculty members must send the question papers to qp.qa@cutm.ac.in by 12 November 2021. Please keep the same confidential and not mark copies to any other mail apart from Director (QA).

3. It was advised to all faculties to complete their practices and theory in this week.

4. Cos and Pos of all subject of B.Sc. and M.Sc. should be prepared by 12th November 2021.

5. Publication Details, Project/Patents/Services, Awards/Recognition/Membership, Webinars/Conferences/Workshops Attended or Conducted, Short Term Courses/Refresher Courses Attended: These Details need to be updated by all faculties in the end of the each month for compilation of NAAC files.

Rukmini Mishra

Dr. Rukmini Mishra
Associate Professor
Head of the Department of Botany

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 Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2022/01

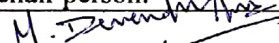
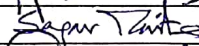
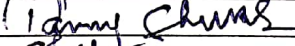


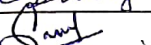

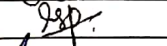
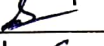

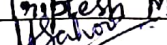
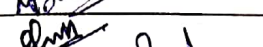
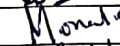
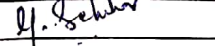


Date: 28/01/2022

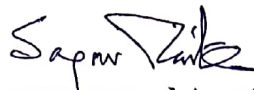
Meeting was conducted in online mode through Zoom

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 04 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	
2.	Dr. Sagar Maitra	
3.	Dr. Tanmoy Shankar	
4.	Dr. Subhasisha Praharaj	
5.	Dr. Rajesh Shriram Kalasare	
6.	Dr. Swarnali Duary	
7.	Dr. Sahuji Bandyopadhyay	
8.	Ms. Jnana Bharti Palai	
9.	Ms. Sonia Panigrahi	
10.	Mr. Santosh Kumar Lenka	
11.	Mr. Lalichetti Sagar	
12.	Mr. Triptesh Mondal	
13.	Mr. Upasana Sahoo	
14.	Mr. Ashirbachan Mahapatra	
15.	Ms. Monalisa Sahoo	
16.	Mr. G. Shekar	


 HoD, Agronomy and Agroforestry

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Departmental Meeting No. Agron/2022/02

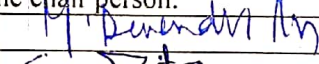
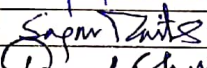
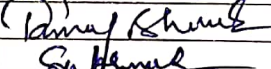
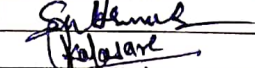
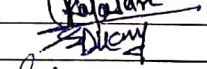
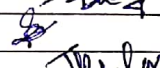

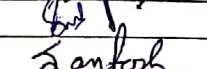

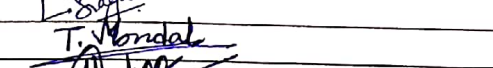
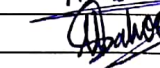
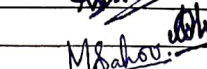
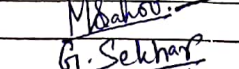
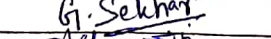
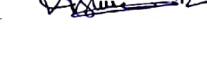


Date: 10/02/2022

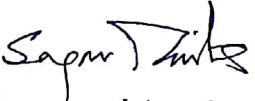
Meeting was conducted in online mode through Zoom

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 04 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	
2.	Dr. Sagar Maitra	
3.	Dr. Tanmoy Shankar	
4.	Dr. Subhasisha Praharaj	
5.	Dr. Rajesh Shriram Kalasare	
6.	Dr. Swarnali Duary	
7.	Dr. Sahuji Bandyopadhyay	
8.	Ms. Jnana Bharti Palai	
9.	Ms. Sonia Panigrahi	
10.	Mr. Santosh Kumar Lenka	
11.	Mr. Lalichetti Sagar	
12.	Mr. Triptesh Mondal	
13.	Mr. Upasana Sahoo	
14.	Mr. Ashirbachan Mahapatra	
15.	Ms. Monalisa Sahoo	
16.	Mr. G. Shekar	
17.	Dr. Ashwini, T.R	


 HoD, Agronomy and Agroforestry

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Departmental Meeting No. Agron/2022/3

Date: 30/03/2022

Meeting was conducted in online mode through Zoom

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Mark updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 10 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji</i>
8.	Dr. Abha Manohar K.	<i>Abha</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan</i>
10.	Dr. T.R. Ashwini	<i>T.R. Ashwini</i>
11.	Ms. Jnana Bharti Palai	<i>Jnana Palai</i>
12.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
13.	Mr. Santosh Kumar Lenka	<i>Santosh Kumar Lenka</i>
14.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
15.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
16.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
17.	Ms. Monalisa Sahoo	<i>Monalisa Sahoo</i>
18.	Mr. G. Shekar	<i>G. Shekar</i>

19. Alok Kumar Behera

Alok

Sagar Maitra

HoD, Agronomy and Agroforestry

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Departmental Meeting No. Agron/2022/4

Date: 30/04/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 04 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha M</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Santosh Kumar Lenka	<i>S. Lenka</i>
13.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
14.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
15.	Mr. Upasana Sahoo	← Absent →
16.	Ms. Monalisa Sahoo	<i>M. Sahoo</i>
17.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry

Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
 Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
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Departmental Meeting No. Agron/2022/5

Date: 31/05/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 05 journal articles have been published.
6. Responsibility towards the International Conference (ICAATAS 2022) was discussed.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji</i>
8.	Dr. Abha Manohar K.	
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia P</i>
12.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
13.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
14.	Mr. Upasana Sahoo	<i>← Absent →</i>
15.	Ms. Monalisa Sahoo	<i>M. Sahoo</i>
16.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry

Department of Agronomy and Agroforestry
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 Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2022/6

Date: 28/06/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

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2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the month June, 10 journal articles have been published.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha Manohar K.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
13.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
14.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
15.	Ms. Monalisa Sahoo	<i>M. Sahoo</i>
16.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry

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www.cutm.ac.in

Departmental Meeting No. Agron/2022/7

Date: 30/07/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Attendance updated in ERP
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 05 journal articles have been published.
6. Ranadevi, Patikota and Bagusala farm production works for the *kharif* 2022-23 were assigned to Dr. Ashirbachan Mahapatra, Mr. Triptesh Mondal and Dr. Rajesh Shriram Kalasare, respectively.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani T.R.</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji</i>
8.	Dr. Abha Manohar K.	<i>Abha M.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Chandini	<i>Chandini</i>
13.	Mr. Lalichetti Sagar	<i>L Sagar</i>
14.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
15.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
16.	Ms. Monalisa Sahoo	<i>Monalisa Sahoo</i>
17.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry

Department of Agronomy and Agroforestry
MSSSoA, Centurion University of Technology and Management
 Alluri Nagar, R-Sitapur, Paralakhemundi, Odisha – 761211
www.cutm.ac.in

Departmental Meeting No. Agron/2022/8

Date: 25/08/2022

A meeting of the Department of Agronomy and Agroforestry was held today with all the following signatory faculty members and HoD in the chair. The following are the minutes of the meeting.

1. Regular activities, classes of UG and PG students, field works/ research works of the PG students are going on in proper manner. Concerned faculty members as Supervisors updated that PG students' research works are going on perfectly.
2. Concerned Faculty responsible for the evaluation of RAWE and AELP supervision briefly described the status.
3. Responsibility of Ranadevi Poly house was assigned to Ms. Upasana Sahoo and Mr. Sairam Masina
4. All the Faculty members agreed on focusing publication with quality and target journals will be of SCI/ Scopus/WoS/ UGC care indexed.
5. In the previous month 02 journal articles have been published.
6. Dr. Ashirbachan Mahapatra, Mr. Triptesh Mondal and Dr. Rajesh Shriram Kalasare, updated about the progress of RNR Production works at Ranadevi, Patikota and Bagusala farms, respectively.
7. Dr. Rajesh Shriram Kalasare, the Faculty-In-Charge, Bagusala Student Research Farm with effective from 01-08-2022, updated regarding different ongoing research and production activities at Bagusala Farm.

The meeting ended with thanks to the chair person.

1.	Prof. M. Devender Reddy	<i>M. Devender Reddy</i>
2.	Dr. Sagar Maitra	<i>Sagar Maitra</i>
3.	Dr. Tanmoy Shankar	<i>Tanmoy Shankar</i>
4.	Dr. Aswani TR	<i>Aswani TR</i>
5.	Dr. Rajesh Shriram Kalasare	<i>Rajesh Shriram Kalasare</i>
6.	Dr. Swarnali Duary	<i>Swarnali Duary</i>
7.	Dr. Sahuji Bandyopadhyay	<i>Sahuji Bandyopadhyay</i>
8.	Dr. Abha Manohar K.	<i>Abha Manohar K.</i>
9.	Dr. Ashirbachan Mahapatra	<i>Ashirbachan Mahapatra</i>
10.	Ms. Jnana Bharti Palai	<i>Jnana Bharti Palai</i>
11.	Ms. Sonia Panigrahi	<i>Sonia Panigrahi</i>
12.	Mr. Chandini	<i>Chandini</i>
13.	Mr. Lalichetti Sagar	<i>L. Sagar</i>
14.	Mr. Triptesh Mondal	<i>Triptesh Mondal</i>
15.	Mr. Upasana Sahoo	<i>Upasana Sahoo</i>
16.	Ms. Monalisa Sahoo	<i>Monalisa Sahoo</i>
17.	Mr. G. Shekar	<i>G. Shekar</i>

Sagar Maitra

HoD, Agronomy and Agroforestry

Department of Biochemistry,
Biotechnology & Crop Physiology

MSSSoA, CUTM-PKD

"This is to certified that this register contains
1-243 pages and exclusively meant for departmental
meetings only".

G. Raghav
(G. Raghav) 03/09/2018

03/09/2018

1st Departmental Meeting

venue: Advanced Food testing Lab

Faculty members

Time: 11:30am

- 1) Dr. Pushpalatha G. Associate Dean
- 2) Dr. Raghu Gogada HOD
- 3) Dr. V. Ramana Gopavajhula
- 4) Dr. Koustava Kumar Panda
- 5) Mr. Dinkar Gaikwad

Dr. Pushpa 03/09
 G. Ramana 03/09/18
 K. K. Panda 29/11/18
 Dinkar Gaikwad 03/09/2018
 03/09

Agenda

- 1) ERP : Attendance update, lesson plan, 1st internal + 2nd internal leaves.
- 2) Faculty personal files : Discussed
- 3) Lab Manuals : updation — Lab
- 4) Faculty profile updation web & ^{Incumbency} Board :
- 5) One day Seminar (DST → Dec-2018).

29/10/2018

2nd Departmental Meeting

venue: HOD Chamber CRC-F212

Faculty members

Time: 4:00 Pm

- 1) Dr. Pushpalatha G
- 2) Dr. Raghu Gogada, HOD
- 3) Dr. Koustava K. Panda
- 4) Dr. G.V. Ramana
- 5) Mr. Dinkar Gaikwad

- ABSENT -
 G. Ramana 29/10/2018
 K. K. Panda 29/10/2018
 G. Ramana 29/10/18
 Dinkar Gaikwad 29/10/18

Lab Technicians

- 1) BRADABIDHU PATNAIK

B. Patnaik 29.10.18

Agenda:

- ICAR Related issues
- Field, Laboratories,
 - Faculty profile, Lab manuals etc.

3rd Departmental Meeting

13/11/18

Venue: HOD Chamber CRC-2 F 212

Time: ~~10:30~~ 3:30pm

Faculty Members ~~Presented~~

1. Dr. G.V. Ramana
2. Dr. Raghu Gogada HOD
3. Dr. Jyotshana Kumar Panda
4. Mr. Dhakar Gaikwad
5. Dr. Puspallata G

G. Ramana 13/11/18

G. Gogada 13/11/18

J. K. Panda 13/11/2018

Dhakar Gaikwad

— ABSENT —

Lab technicians

- 1) CHIRANJEEVI LIMMA
- 2) BRAJABIDHU PATNAIK

Chiranjeevi 13/11/18

B. Patnaik 13/11/18

Agenda: 1) ICAR related issues (Field, pending things etc).

4th Departmental Meeting

19/11/18

Venue: HOD Chamber CRC-2 F 212

Time: 10:30 AM

Faculty Members pres

- 1) Mr. Dhakar Gaikwad
- 2) Dr. G.V. Ramana
- 3) Dr. Jyotshana Kumar Panda
- 4) Dr. Raghu Gogada HOD
- 5) Dr. Puspallata G

Dhakar Gaikwad 19/11/18

G. Ramana 19/11/18

J. K. Panda 19/11/2018

G. Gogada 19/11/18

— ABSENT —

Agenda:

1) work load for Even semester

- Bsc (Ag)
- a) Fundamentals of Crop Physiology (2nd sem) (2+1)
 - b) Biochemistry (6th sem) (2+1) (old Syll)
 - c) Principles of Plant Biotechnology (6th sem) 2+1 (old)
 - d) Fundamentals of plant Biotechnology (4th sem) 1+1 (New)

20 Sections 15 Sections 2+1 (6x15 = 90

5 Sections 1+1 (5x5 = 25hr

115hr

MSc (Ag) a) IPR (2hr)

b) Molecular Biology techniques (3hr) } 6hr

c) combined (2hr) } 12hr

5th Departmental Meeting

20/12/2018

Venue: HOD chamber CRC2-F2

Time: 2:30 PM

Signatures

Faculty Members

- 1) Dr. Koustava Kumari Panda
- 2) Dr. Raghav Gogada - HOD
- 3) Mr. Sunay Kumar Behena
- 4) Mr. Dinkar Gaidwad
- 5) Dr. G. V. Ramana
- 6) Dr. Prakash Ganesh

J.P. Panda 20.12.2018
 G. G. 20/12/18
 R. G. 20/12/18
 Dinkar Gaidwad 20/12/18
 G. Ramana 20/12/18
 - ABSENT -

Agenda:

- 1) To discuss the progress of ICAR related activities.
- 2) Work load related issues.
- 3) Laboratory manual preparation.
- 4) Laboratory technician work load distribution (Sagarika, Swagna, Chiranjeevi)
- 5) Biotechnology / Biochemistry / Crop physiology Laboratory reagents, equipment glassware requirements for conducting Experiments.

6. Banti Bidhu Patra
7. Chiranjeevi heinnu
8. Sagarika Parajochi
9. Swapna Ranu Nay

B. Patra 20/12/18
 Chiranjeevi 20/12/18
 S. Parajochi 20/12/18
 Swapna ranu 20/12/18

6th Departmental Meeting

31/12/2018

venue: CRC-2, C203 BIONA

Faculty Members

Time: 10:00 AM

Signatures

- 1) Dinkar Gaikwad
- 2) Sunilkumar Behera
- 3) Dr. Raju Gogade HOD
- 4) Dr. Koustava Kumar Panda
- 5) Dr. G. V. Ramana
- 6) Dr. Purnapalata Ganesh

Dinkar Gaikwad

31/12/18

G. V. Ramana 31/12/18

K. K. Panda 31/12/18

G. V. Ramana 31/12/18

ABSENT

Technicians :

1. Chiranjeevi himma
2. Brata Bidhu Patraik
3. Govind

Hema
31/12/18

B. Patraik
31/12/18

ABSENT

Agenda :

- 1) Mammals preparation with ~~light~~ light ~~and~~ modification (alignments)
- 2) photos
- 3) Reagents, Equipments, Glassware
- 4) Field Labs
- 5) Lab technicians.

10/01/2019

7th Departmental Meeting

venue: HOD chamber CRC-283

Faculty

- HOD
- 1) Dr. Raghu Gogada
 - 2) Dr. Koustava K panda
 - 3) Dr. G.V. Ramana
 - 4) Mr. Suraj Kumar B

G. Rao

G. Rao
 G. Rao
 G. Rao
 G. Rao

Technicians

- 1) Chiranjeevi L
- 2) B. Pattabak
- 3) Swapna

Swarna
 10/01/19
 Swarna Rami

Agenda discussed & resolved

- 1) class load distribution & sections allotment
 - a) Bsc (Ag) Biotechnology & Biochemistry
 - b) Bsc (opt) Biotechnology
 - c) Msc (Ag)
- 2) All above faculty got 18hr

8th Departmental Meeting 18/01/19

Faculty venue: HOD chamber CRC-2 F-212

- | | | | |
|------------------------------|-----|-------------|------------|
| 1) Dr. Raghu Gogada | HOD | G. Gogada | 18/01/19 |
| 2) Dr. G. V. Ramana | | G. Ramana | 18/01/19 |
| 3) Suraj Kumar Bohena | | S. Bohena | 18/01/19 |
| 4) Suman Kumari Nayak | | S. Nayak | 18/01/19 |
| 5) Dr. Konustava Kumar Panda | | K. K. Panda | 18/01/2019 |
| 6) Mr Dinkar Gaikwad | | - Absent - | |
| 7) Dr. Pushpalatta G | | - Absent - | |
- Technicians

1. B. Anand Bidhan Patraia
 2. Chidambarevi himma
 3. Dusepna Rani Nayak
- B. Anand Bidhan Patraia 18/01/19
 Chidambarevi himma 18/01/19
 Dusepna Rani Nayak 18/01/19

Agenda

- 1) Mainly classes allotment.
- 2) Manual preparation.
- 3) Flexes

9th Departmental Meeting 02/02/2019

Faculty venue: HOD chamber CRC-2 F-212

- | | | | |
|------------------------------|-----|-------------|------------|
| 1) Dr. Raghu Gogada | HOD | G. Gogada | 02/02/19 |
| 2) Dr. G. V. Ramana | | G. Ramana | 02/02/19 |
| 3) Suman Kumari Nayak | | S. Nayak | 02/02/19 |
| 4) Suraj Kumar Bohena | | S. Bohena | 02/02/19 |
| 5) Dr. Konustava Kumar Panda | | K. K. Panda | 02/02/2019 |
| 6) Mr Dinkar Gaikwad | | - Absent - | |
| 7) Dr. Pushpalatta G | | - Absent - | |

Agenda

- Crop Physiology - ① Flexes are ready, Some more yet to come
 ② Flame photometer is need to be installed.
- Biotechnology - ① SOP & Flexes
 ② Lab video
- Biochemistry: ① Flexes ② sop's

10th Departmental Meeting

17/04/2019 2:30 PM

Faculty

Venue: HOD chamber CR 2 Floor

- | | | |
|-----------------------------|----------------|----------------------|
| 1) Dr. Pusphalata Ganesh | Associate Dean | - Absent - |
| 2) Dr. Raghav Gogada | HOD | G. S. 17/04/19 |
| 3) Dr. Koustava Kumar Panda | Associate Prof | J. K. Panda 17/04/19 |
| 4) Dr. G. V. Ramana | Assistant Prof | - Absent - |
| 5) Mr. Dinkar J Gaiwad | Assistant Prof | - Leave - |
| 6) Mr. Suraj Kumar | Assistant Prof | J. S. 17/04/19 |
| 7) Miss. Preeti Bhadra | Assistant Prof | - OD - |

Technical Fellows

- 1) Mr. Swarna Romi
- 2) Mr. Chiranjeevi
- 3) Mr. Patnaik

Mr. Swarna Romi
Chiranjeevi Kanna

Agenda:

- 1) Faculty profile as per their format on or before 20th April 2019
- 2) Faculty file for each course (Semester wise)
 - a) Lecture plan
 - b) Attendance
 - c) Exams, evaluation
 - d) Results
 - e) Marks

Prepared by concern faculty and submitted to HOD ^{at the} end of the each semester.
- 3) Faculty in charges for each Lab & responsibilities
- 4) Faculty development programme → Research, Publications, Seminars & workshops.
- 5) Lab utilization
- 6) Leaves → Inform to HOD, put a cc to Dean.
- 7) How many of our faculty involved in Mentoring, IRE training other than regular teaching load.
- 8) Events by the department
Training / Seminars / workshops etc.
- 9) R & D

Department of Biochemistry & Crop Physiology

1st Departmental meeting

Date: 16/08/2019, 10:30 am

Faculty

venue: HOD chamber Signature

- | | | |
|---------------------------|----------------------|--------------------|
| 1) Dr. Raghu Gogada | HOD, Associate Prof. | G. Gogada |
| 2) Mr. Dinkar Gaikwad | Assistant Prof | Dinkar Gaikwad |
| 3) Mr. Pragun Pal | Assistant Prof | Pragun Pal |
| 4) Mr. Chandrasekhar Sahu | Assistant prof | Chandrasekhar Sahu |

Technical Fellows

- 1) Mr. Chiranjeevi
- 2) Mr. B. Patnaik

Chiranjeevi
16/08/19
B. Patnaik
16.08.19

Agenda:

- 1) Discussed regarding CIT Students practicals, which are going to held from 19-22nd Aug 2019.

2nd Departmental meeting

Date: 29/08/19 10:00 am

venue: HOD chamber (CRC-200)

Faculty

Signatures

- | | | |
|---------------------------|---------------------------|----------------|
| 1) Dr. Raghu Gogada | HOD & Associate Professor | G. Gogada |
| 2) Mr. Dinkar Gaikwad | Assistant Professor | Dinkar Gaikwad |
| 3) Mr. Pragun Pal | Assistant Professor | Pragun Pal |
| 4) Mr. Chandrasekhar Sahu | Assistant Professor | Absent |

Technical Fellows

- 1) Mr. Chiranjeevi Biochemistry Lab technical Incharge
- 2) Mr. B. Patnaik Crop physiology Lab technical Incharge

Agenda:

- 1) ERP (attendance, Leaves, Profile updation).
- 2) Research activities (Requirements).
- 3) Lab utilization.
- 4) Scientific events by our departmental faculty.

3rd Departmental Meeting

Date: 02/11/19 2:00 Pm

Venue: HOD chamber (CRC)

	<u>Faculty</u>	<u>Designation</u>	<u>Signature</u>
1)	Dr. Raghu Gogada	Associate Professor & HOD	G. Gogada
2)	Dr. Pradipta Banerjee	Assistant Prof.	P.B.
3)	Mr. Pragnan Pal	Assistant Prof.	Pragnan Pal
	<u>Technical Fellows</u>		
1)	Mr. Chiranjeevi	"	
2)	Mr. B. Patnaik	Lab. Technician	

Chem
02/11/19
Patnaik
02-11-19

Agenda:

- 1) ERP: a) Students attendance (update)
- b) Leaves →
- c) Academic Audit
- * d) Symposium / one day Seminar (end of Nov-2019)
proposal formulation
- e) project proposal

4th Departmental Meeting

Date: 11/12/2019

	<u>Faculty</u>	<u>Designation</u>	<u>Signature</u>
1)	Dr. Raghu Gogada	Associate professor & HOD	G. Gogada
2)	Dr. Pradipta Banerjee	Assoc Assistant professor	P. Banerjee
3)	Mr. Chandrasekhar Sahu	Assistant professor	Ch Sahu
4)	Mr. Dinkar J Gaikwad	Assistant Professor	

Departmental Meetings

11/12/2019

Dr. Pradipta Banerjee / Asst. Prof. P. Banerjee

5th Departmental Meeting

10/01/2023

<u>Faculty</u>	<u>Designation</u>	<u>Signature</u>
1) Dr. Raghav Gogada	Associate Professor & HOD	G. Gogada
2) Dr. Pradipta Samyale	Asst. Prof.	P. Samyale
3) Dr. Praveen Boddana	Associate Professor & HOD	P. Boddana
4) Mr. Deepak Kandhena	Assistant Professor	D. Kandhena
5) Mr. Chandrashekar Sahu	Assistant Professor	C. Sahu
6) Mr. Dinkar Gaikwad	— II —	D. Gaikwad

Msc Students

1) 190805210001	Ramisetty Lohit	M.Sc. Ag GP13	R. Lohit
2) 190805210002	G. Malini Naidu	M.Sc. Ag G. PB	G. Malini Naidu

Agenda

- 1) Students attendance updation (~~6th~~ 6th Sem)
- 2) Regarding work load (IPR and CP)
- 3) projects → Review collection
- 4) Repellents →
- 5) Msc projects discussion

65. Departmental Meeting

Date:

Time:

- 1) Dr. Raghu Gogada
- 2) Dr. Dinkar Gaikwad
- 3) Dr. Pradipta Banerjee
- 4) Dr. Udit Nandan Mishra

Professor & HOD
Asst. Prof
Asst. Prof
Asst. Prof

G. Das
D. Gaikwad
P. Banerjee
U. Mishra

Technical Fellows:

- 1) ~~Pradipta Banerjee~~ Chidambaram Chinn Lab Technician
- 2) Brahma Bidhan Mishra Lab Technician

Chinn
B. Mishra

7th Departmental Meeting

Date:

Time:

- 1) Dr. Raghu Gogada
- 2) Dr. Dinkar Gaikwad
- 3) Dr. Prodipta Banerjee
- 4) Dr. Udit Nandan Mishra

Professor & HOD
 Asst. Prof.
 Asst. Prof.
 Asst. prof.

G. Gogada
 D. Gaikwad
 P. Banerjee
 U. Mishra

Technical fellows

- 1. Chiranjeevi Limle
- 2. Banta Bidhu Patra

Lab Technoem
 Lab. Technician

C. Limle
 B. Patra

53 Departmental Meeting

- 1) Dr. Raghu Gogada
- 2) Dr. Dinkar Gaikwad
- 3) Dr. Pradipta Banerjee
- 4) Dr. Udit Nandan Mishra

Date:

Professor & HOD

Asst. prof.

Asst. prof.

Asst. prof.

Time:

G. Room

Practical

Lab

Ministry

Technical Fellows :-

- 1. Chidanjevi Kemme
- 2. Greta Bidhu Hnau

Lab Technician

Lab. Technician

By

B. B. Hnau

9th Departmental Meeting

Date:

Time:

Faculty

- 1) Dr. Raghu Gogada
- 2) Dr. Dinkar Gaikwad
- 3) Mr. Chandrasechar Sahu
- 4) Dr. Udit Nandan Mishra
- 5) Dr. Pradipta Banerjee

Designation

- Professor & HOD
 Asst. Prof
 Asst. Prof
 Asst. Prof
 Asst. Prof

Signature

- G. Gogada
 D. Gaikwad
 C. Sahu
 U. Mishra
 P. Banerjee

Technical fellows:

1. Chetanjevi Lemba

Lab Technician

Chetanjevi

2. Bhanu Rishabh Hraik

Lab. Technician

B. Hraik

10th Departmental MeetingDate: 10-03-2021Venue: CRC-2 R-200

<u>SNO</u>	<u>Faculty</u>	<u>Designation</u>	<u>Signature</u>
1)	Dr Raghu Gogada	Professor & HOD	G. Gogada
2)	Pandipati Banjara	Asst. Prof.	P. Banjara
3)	Chandrasekhar Sahu	Asst. Professor	C. Sahu
4)	Dr. Udit Nandan Mishra	Asst. Prof.	U. N. Mishra
5)			

Agenda:

- 1) Physical classes (2 Section of 4th Sem Biotechnology)
- 2) Attendance (ERP) (+ One domain course)
- 3) Requirements
- 4) Leaves:

Technical Fellows:

1. Chiranjeevi Limma Lab. Technician
2. B. B. Bhatnagar Lab. Technician

Checked
10/03/2021
B. Bhatnagar

11th Departmental Meeting

Date: 06-04-2021 Venue: 3ERC-2F208

<u>SNO</u>	<u>Faculty</u>	<u>Designation</u>	<u>Signature</u>
1)	Dr. Raghu Gogada	Professor & HOD	G. Raghu
2)	Dr. Dilakar Gaikwad	Asst. Prof.	Dilakar Gaikwad
3)	Mr. Chandrashekar Sahu	Asst. Prof.	Chandrashekar Sahu
4)	Dr. Pradipta Banerjee	Asst. Prof.	P. Banerjee

Agenda:

- 1) publications (quantity & quality)
per head 3 papers (at least one quality paper)
- 2) AR/VR modules for Biochemistry & Plant Physiology.
- 3) ERP-attendance.
- 4) MSc - classes ~~to be~~.
- 5) Manual collection from Xerox center.

Lab Technical fellows:

- 1) Chiranjeevi Hemma - Lab Technician (Hemma)
- 2) Brahm Bishnu Hraju - Lab Technician (B. Hraju)

20

Departmental Meeting

Date:

Name: HOD Chamber CRC
F 20

18/08/2021 Departmental meeting

Date: 18/08/2021
Venue: HOD chamber 208

- 1) Dr. Rajee Goguda Professor and Head - G. Rao
- 2) Dr. Pradipta Banerjee Asst Professor - V. Banerjee
- 3) Dr. Koustava Kumar Associate Professor - J. J. Paul
- 4) Dr. Satyabrata Nanda Assistant Professor - S. R.
- 5) Dr. Krishnam Raju Associate Professor - K. R.

Agenda:

- 1) ERP attendance
 - 2) class work
 - 3) Internal Exam
 - 4) Center related Research work
 - 5) Nanopore sequence related work
- } Departmental @ @ @ activities
- } (bacterial Genomic DNA related)
Center related activities.

14th Departmental meeting.

Date: 29/10/2021

venue: CRC-2 F-208

- ① Prof. A. Shiva Kumar
- ② Prof. Raghu Gogada HOD
- ③ Dr. Dinkar J. Gaikwad
- ④ Mr. Chandrabikhar Sahoo

Bhaskar
G. Rao
M. K. Wadgaonkar

Agenda:

- ① NACC files
- ② ERP
- ③ Ongoing classes (Theory & Practicals)
- ④ AELP program
- ⑤ R&D at departmental level

15th Departmental Meeting

Date: 25/11/21²³

Venue: CRC-2 F-208

- ① Dr. Raghu Gogada, Professor & HOD G. Gogada
- ② Dr. Satyabrata Nanda, Asst. Prof & HOD (Botany) S.N.
- ③ Mrs. Pritha Badra
- ④ Dr. Koustava Kumar Panda

Agenda:

- ① External practical Exam conduction for 3rd sem Fundamentals of Plant Biochemistry (A, B, C, D, E, and F).
- ② Internal marks updation in ERP.

Exam dates:

26/11/21 :

9:30 to 12:30 pm: B Section

1:30 to 4:30 pm: C Section

4:30 to 7:30 pm: A Section

27/11/21 :

9:30 to 12:30 pm: D Section

1:30 to 4:30 pm: E Section

4:30 to 7:30 pm: F Section



Dinkar Gaikwad <gaikwad@cutm.ac.in>

Department of Crop Physiology and Bio-Chemistry :: New HoD

1 message

Wed, Jan 19, 2022 at 1:07 PM

BRAJA BIDHU PATNAIK <bbpatnaik@cutm.ac.in>

To: Dinkar Gaikwad <gaikwad@cutm.ac.in>

Cc: "Dr. S. P. Nanda" <spnanda@cutm.ac.in>, "M. Devender Reddy" <devender.reddy@cutm.ac.in>, "All Faculty @

School of Fisheries @ PKD" <allfaculty.sof.pkd@cutm.ac.in>, "All Faculty @ SOAS PKD"

<allfaculty.soaspkd@cutm.ac.in>, All Hod MSSSOA <allhod.msssoa.pkd@cutm.ac.in>, J Tofan Nahak

<roshan.behera@gmail.com>, Exam Section JITM <exam.jitm@cutm.ac.in>, Somanath Dash

<somanathdash@cutm.ac.in>, "G. Govinda Rao" <govinda.rao@cutm.ac.in>, Hara Prasad Mishra

<hpmishra@cutm.ac.in>, Debraj Grahacharya <debraj.grahacharya@cutm.ac.in>, Durga Prasad Padhi

<durgaprasad@cutm.ac.in>, Registrar CUTM <registrar@cutm.ac.in>

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
M S Swaminathan School of Agriculture, PARLAKHEMUNDI

MSSSOA/OC /05/2022

Date: 19.01.2022

OFFICE COMMUNICATION

Dr. Dinkar J. Gaikwad, Associate Professor is hereby appointed as the Head,
 Department of Crop Physiology and Bio-Chemistry. w.e.f. 24.01.2021.

DEAN(Admin.)

MSSSoA

Cc: Dr. Dinkar.J. Gaikwad for information




Cc: All Deans/All HoDs/All Faculty/Personnel Section/Personal file, EA to VC & Registrar for information

AGENDA OF THE MEETING

1. Submission of individual weekly workload
2. Weekly attendance update status
3. Joining of RC for newly joined faculties
4. Address by Advisor, Crop Physiology and Bio Chemistry

Faculty Present:

(Mode: Online)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
3	Dr. Poulami Sil	Asst. Prof.	 23.1.22.
4	Mr. Chandrasekhar Sahu	Research Scholar	 23.01.2022

Minutes of the meeting:

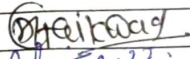
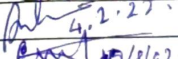

- Discussed about submission of individual weekly workload
- Discussed about regular updating of attendance
- Explained about different RCs and encouraged newly joined faculty to choose the RC of her interest.
- Meeting was ended after the brief address by Prof. A. Sivasankar, Advisor, Crop Physiology and Bio Chemistry.

AGENDA OF THE MEETING

1. Kissan Mela
2. National conference
3. Regarding lab instruments maintenance
4. Regarding syllabus modification upcoming Board of Studies
5. Publication
6. New faculty orientation

Faculty Present:

(Mode: Online)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	
3	Dr. Poulami Sil	Asst. Prof.	 4.2.22
4	Mr. Chandrasekhar Sahu	Research Scholar	 10/1/2022

Minutes of the meeting:

- Discussed about the preparation of kissan mela and stalls.
- Lab in charge will take care of maintenance of the instruments by running them at least once in the week.
- Discussed about modification of the syllabus for upcoming BOS meeting.
- Discussed about publication targets, quality and quantity of publications and incentives offered by university
- Explained about and roles and responsibilities to newly joined faculty.

AGENDA OF THE MEETING

1. Land requirement
2. Individual weekly workload
3. Lab requirements for upcoming semester

Faculty Present:

(Mode: offline)

Sr. No	Name of the Faculty	Designation	Sign
1	Prof. A. Sivasankar	Professor & Advisor	<i>A. Sivasankar</i>
2	Dr. Dinkar Gaikwad	Asso. Prof. & HOD	<i>D. Gaikwad</i>
3	Dr. Poulami Sil	Asst. Prof.	<i>P. Sil</i> 15.7.22
4	Mr. Chandrasekhar Sahu	Research Scholar	<i>C. Sahu</i> 15.07.2022
5	Dr. Koustav Kumar Panda	Asso. Prof	<i>K. Panda</i> 15.07.22
6	Mr. Chiranjeevi Limma	Lab Assistant	<i>C. Limma</i> 15.07.22
7	Mr. Sudhir Kumar Patro	Lab Assistant	<i>S. Patro</i>

Minutes of the meeting:

- ① Discussed with Adviser of the dept. & decided to have 1000m² land area to conduct the experiments on yield potential of Rice genotypes.
- ② Collected individual workload for assigning exam duty.
- ③ Asked to prepare the list of chemicals and glassgoods for even semester.



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Paralakhemundi -761211, Odisha

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admir), MSSSoA

Dated: August 1, 2019

Departmental Meeting
Minutes

Faculty members

Dr. K. Krishnam Raju *K. Krishnam Raju*
HoD, Department of Genetics
and Plant Breeding and Seed
Science and Technology

Mr. A. Satyanj Kumar *A. Satyanj Kumar*

Mr. Abhilash Behera *Abhilash Behera*

Mr. N M Satykar Rao *N M Satykar Rao*

Mr. Durgadati Meher *Durgadati Meher*

Ms. Niraja Rai Patra *Niraja Rai Patra*

Ms. Pragnya Framita *Pragnya Framita*

Non Teaching Staffs

Ms. Sagarika Ingrahi

Mr. Brajabidh Pattanaik *Brajabidh Pattanaik*

Weekly departmental meeting was held on 01/08/2019 in the department of genetics and plant breeding and seed science and technology with the presence of HoD and all the teaching and non-teaching staff. The following topics were put forth as the meeting's agenda,

- 1) Discussion regarding MIR.
- 2) Mentoring report.
- 3) Discussion on the practical records
- 4) Division on faculty punctuality to class rooms and practical classes.
- 5) Discussion of ERP attendance.
- 6) Assigning of field plots according to the courses and planning of field and germplasm multiplication.

The meeting ended with a vote of thanks to the Chair.

K. Krishnam Raju 1/8/19
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology



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Paralakhemundi -761211, Odisha

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA

Dated: August 20, 2019

Departmental Meeting
Minutes

Faculty members

Dr. K. Krishnam Raju *K. Raju*

HoD, Department of Genetics and Plant Breeding and Seed Science and Technology

Mr. A. Satyaraj Kumar *A.S. Raju*

Mr. Abhilash Behera *Abhilash Behera*

Mr. N M Satyakar Rao *N.M. Satyakar Rao*

Mr. Durgadatta Meher *Durgadatta Meher*

Ms. Niraja Rani Patra

Ms. Pragnya Paramita *Pragnya Paramita*

Dr. Hari Ram Kumar *Hari Ram Kumar*

Dr. Poojyam Kumar *Poojyam Kumar*

Non Teaching Staffs

Ms. Sagarika Panigrahi *S. Panigrahi*

Mr. Brajabidhu Pattanaik *B. Pattanaik*

Weekly departmental meeting was held on 20/08/2019 in the department of genetics and plant breeding and seed science and technology with the presence of HoD and all the teaching and non-teaching staff. The following topics were put forth as the meeting's agenda,

- 1) Discussion regarding internal evaluation system and credit system.
- 2) Mentoring report.
- 3) Discussion on the practical records
- 4) Discussion on faculty punctuality to class rooms and practical classes.
- 5) Discussion of ERP attendance.
- 6) Assigning of field plots according to the courses and planning of field and germplasm multiplication.
- 7) Discussion regarding M.Sc. lab set up and lab requirements.
- 8) Research and Publications
- 9) *Update of Notice board.*

The meeting ended with a vote of thanks to the Chair.

K. Krishnam Raju 20/8/19

Head of Department

Department of Genetics and Plant Breeding and Seed Science and Technology



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UNIVERSITY**

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Paralakhemundi -761211, Odisha

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA

Dated: September 6, 2019

Departmental Meeting

Minutes

Faculty members

Dr. K. Krishnam Raju *K. Krishnam Raju 6/9/19*
HoD, Department of Genetics and Plant Breeding and Seed Science and Technology
Mr. A. Satyaraj Kumar *A. Satyaraj Kumar 6/9/19*
Mr. Abhilash Behera *Abhilash Behera 6/9/19*
Mr. N M Satyakar Rao *N M Satyakar Rao 6/9/19*
Mr. Durgadatta Meher
Ms. Niraja Rani Patra *Niraja Rani Patra 6/9/19*
Ms. Pragnya Paramita *Pragnya Paramita 6/9/19*
Dr. Hari Ram Kumar B. *Hari Ram Kumar B. 6/9/19*

Weekly departmental meeting was held on 06/09/2019 in the department of genetics and plant breeding and seed science and technology with the presence of HoD and all the teaching and non-teaching staff. The following topics were put forth as the meeting's agenda,

- 1) Field maintainance, classes in the field during practical. ✓
- 2) Mentoring report. *mentd file*
- 3) Discussion on the practical records
- 4) Division on faculty punctuality to class rooms and practical classes.
- 5) Discussion of ERP attendance, *message sending (SMS)*
- 6) Assigning of field plots according to the courses and planning of field and germplasm multiplication.
- 7) Discussion regarding M.Sc. lab set up and lab requirements.
- 8) PG Coordinator appointment — *Hari Ram Kumar*
- 9) Course completion
- 10) *Staff profile fulfillment in respect of Achievement & publication ✓*
- 11) *Anti-ragging Affidavit. (within one month)*

Non Teaching Staffs

Ms. Sagarika Panigrahi
Mr. Brajabidhu Pattanaik

The meeting ended with a vote of thanks to the Chair.

Dr. V. Narasimha Reddy
Professor
vnreddy

K. Krishnam Raju 6/9/20
Head of Department

Department of Genetics and Plant Breeding and Seed Science and Technology

Departmental Meeting, for the installation of
 Cubical and assignment as well as distribution of
 01/05/2021
 book to the members.

- Crops supposed to have vegetable seed. Onion, Tomato, Brinjal, Chilly, Maize

1. To study the effect of germination parameters of seed.

Obj - To check the plant growth, behaviour & compare the
 in vitro ^{in vivo} conditions of the crop.
 - physiology
 - Biochemical

2. To observe the take effect in both in vitro and in vivo.

Sl. No.	Name	Synature
1.	Dr. Praveen Kumar	
2.	Siddhanta Sharma Sharma	
3.	Kajal Samantika	
4.	Sanghamitra Rout	
5.	Dr. Nishant Kumar Choudhary	
6.	P. Susmita	

Field RBD
 R-3
 Var- 2.
 Lab CRD
 R-3
 Var- 2.

9/15/2021

Faculty

- Nishant Kumar - Estability analysis in maize
- Sanghamitra Rout - Biochemical analysis - milled
- Kajal Samantika - Diversity analysis, - in seed
- Sanghamitra Rout - Seed priming and relationship in wheat
- Praveen Kumar - Stability study of early maturing gen for hybrid yield in sugarcane.
- Siddhanta Sharma - morpho-physiological and biochemical parameter in case of medicinal plant *Valeriana zizanioides*.

Faculty

Work Assigned

- Siddhanta S. Sharma - Installation and take care of the Lab.
- Sanghamitra Rout - Biochemical Data analysis
- Sanghamitra Rout - Quality seed maintenance & germination
- Nishant Kumar - Management of in vitro & in vivo conditions - MAIZE
- Kajal Samantika - " - " - TDMARD

1.	Kajal Samantika	
2.	Siddhanta Sharma Sharma	
3.	Dr. N. K. Choudhary	
4.	Dr. P. Susmita	
5.	Sanghamitra Rout	
6.	Praveen Kumar	

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Paralakhemundi -761211, Odisha

Dated: July 2nd, 2021

Reporting Authority

Dr. M. Devender Reddy
Dean (Academics), MSSSoA

Dr. S. P. Nanda
Dean (Admin), MSSSoA

Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 02/07/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

- PG-3 form and Committee member formation for PG students
- Field preparation and procurement of various rabi season crops viz., rice, maize, sorghum etc for emasculation and crossing techniques as a part of experiment of 5th semester Crop Improvement -II course.

Faculty members

Dr. K. Krishnam Raju
HoD, Department of

Genetics and Plant Breeding
& Seed Science and
Technology

Dr.

Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

Non Teaching Staffs

Mr. Bhanu Prasad

K. Krishnam Reddy
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

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Paralakhemundi -761211, Odisha

Dated: July 30th, 2021

Reporting Authority
Dr. M. Devesh Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting
Minutes

Weekly departmental meeting was held on 30/07/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

- Procurement of various chemicals for Bsc. And Msc. Ag. Lab works
- List making of further lab instruments for Msc. Ag. Students.
- Field layout and land arrangement for Master's program research work.

Dr. Niranjan K Chaurasia
Dr. P. Susmitha
Dr. Sanghamitra Rout
Dr. Siddhartha S Sharma
Dr. Vinay Kumar
Mr. Aninda Chakraborty
Dr. K. Rashmi
Dr. Suman Parre
Dr. Praveen S. Patted
Mr. Durgadatta Meher
Ms. Kajal Samantara

K. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Non Teaching Staffs

Mr. Bhanu Prasad
Bhanu Prasad

Centurion University of Technology and Management

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Paralakhemundi -761211, Odisha

Dated: August 6th, 2021

Reporting Authority

Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 06/08/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

Faculty members

Dr. K. Krishnam Raju
HoD, Department of

Genetics and Plant Breeding

& Seed Science and

Technology

Dr.

Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

- Field layout for crop improvement-I behind the hostel and the necessary seeds that need to be procured were discussed.
- Germplasm availability for conducting master research work biochemical aspects and field layout aspects were discussed in the meeting.

K. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Non Teaching Staffs

Mr. Bhanu Prasad

Bhanu Prasad

Centurion University of Technology and Management

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Paralakhemundi -761211, Odisha

Dated: August 28th, 2021

Reporting Authority

Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 28/08/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology


- Some of the practical topics on genetics course were uncovered due to lockdown. So, their execution in offline were discussed.
- PG-4, PG-5 forms along with PG-3 forms of some students were discussed in the meeting.
- Staff profile fulfilment in respect of achievement and publication.


Dr.

Niranjan K Chaurasia 

Dr. P. Susmitha 

Dr. Sanghamitra Rout 

Dr. Siddhartha S Sharma 

Dr. Vinay Kumar 


Mr. Aninda Chakraborty 

Dr. K. Rashmi 

Dr. Suman Parre 

Dr. Praveen S. Patted

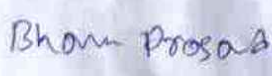
Mr. Durgadatta Meher 

Ms. Kajal Samantara 

Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Non Teaching Staffs

Mr. Bhanu Prasad 

Centurion University of Technology and Management

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Paralakhemundi -761211, Odisha

Dated: September 2nd, 2021

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 02/09/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

- Field maintenance, usage of field labs during field practical.
- Mentoring report to be maintained and updated.
- Completion of practical and record writing.
- Faculty punctuality to classes and practical classes.

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

Dr.

Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

Non Teaching Staffs

Mr. Bhanu Prasad

Bhanu Prasad


Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Centurion University of Technology and Management
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Paralakhemundi -761211, Odisha

Dated: September 30th, 2021

Departmental Meeting
Minutes

Weekly departmental meeting was held on 30/09/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

- Requirement of M. Sc lab chemicals for MSc. Ag.
- Mentoring file of M sc. students to be maintained.
- Completion of practical record.
- Daily attendance on ERP to be updated.
- Faculty Research and Applications.

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

Dr.
Niranjan K Chaurasia
Dr. P. Susmitha
Dr. Sanghamitra Rout
Dr. Siddhartha S Sharma
Dr. Vinay Kumar
Mr. Aninda Chakraborty
Dr. K. Rashmi
Dr. Suman Parre
Dr. Praveen S. Patted
Mr. Durgadatta Meher
Ms. Kajal Samantara

Non Teaching Staffs

Mr. Bhanu Prasad

Bhanu Prasad

H. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Centurion University of Technology and Management
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Paralakhemundi -761211, Odisha

Dated: October 1st, 2021

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 01/10/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

- Visit to nearby fields and processing units with students for various crop exposure as part of practical classes.
- Course coverage for internal examinations.

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

Dr. Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

Non Teaching Staffs

Mr. Bhanu Prasad

K. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Bhanu Prasad

Centurion University of Technology and Management
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Paralakhemundi -761211, Odisha

Dated: October 29th, 2021

Reporting Authority

Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 29/10/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

- All the points pertaining to NAAC file (65 points in total) were discussed.
- Contents of different required files for NAAC work discussed with faculties.

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

Dr.

Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rou

Dr. Siddhartha S Shama

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

Non Teaching Staffs

Mr. Bhanu Prasad

Bhanu Prasad

K. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Centurion University of Technology and Management
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Paralakhemundi -761211, Odisha

Dated: November 9th, 2021

Reporting Authority

Dr. M. Devender Reddy
Dean (Academics), MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA
Dr. A. Sivasankar
(Advisor to GPB & SST)

Departmental Meeting

Minutes

Weekly departmental meeting was held on 9/11/2021 at 4:30 pm in the genetics lab of GPB & SST with the presence of Prof. A. Sivasankar Sir, HOD, PG Coordinator and the teaching staff. The following topics were discussed:

Faculty members

Dr. K. Krishnam Raju
HoD, Department of
Genetics and Plant Breeding
& Seed Science and
Technology

Dr.

Niranjan K Chaurasia

Dr. P. Susmitha

Dr. Sanghamitra Rout

Dr. Siddhartha S Sharma

Dr. Vinay Kumar

Mr. Aninda Chakraborty

Dr. K. Rashmi

Dr. Suman Parre

Dr. Praveen S. Patted

Mr. Durgadatta Meher

Ms. Kajal Samantara

- Invitation to external examiner and facilities to be arranged for them for the 5th semester external practical examination.
- HOD to discuss with the Dean regarding any issues related to external examination arrangements.

K. Krishnam Raju
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Non Teaching Staffs

Mr. Bhanu Prasad
Bhanu Prasad



Centurion University of Technology and Management

(Established Vide Odisha Act 4 of 2010, u/s 2(f) of UGC Act, 1956 & Accredited with A Grade by NAAC)

Paralakhemundi -761211, Odisha

Reporting Authority
Dr. M. Devedar Reddy
Dean (Academics),
MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA

Dated: November 19, 2021

Departmental Meeting Minutes

Faculty members

Dr. K. Krishnam Raju *K. Krishnam Raju*
HoD, Department of *19/11/21*
Genetics and Plant
Breeding & Seed Science
and Technology

Dr. Niranjana Chaurasia

Dr. P. Susmitha *19/11/2021*

Dr. Sanghamita Rout *Sanghamita*
19/11/2021

Dr. Siddhartha Sharma *Siddhartha Sharma*
19/11/2021

Dr. Vinay Kumar

Dr. Suman Patel

Mr. Aninda Chakraborty *Aninda Chakraborty*
19/11/21

Ms. K. Rashmi

Mr. Durgadatta Meher *Durgadatta Meher*
19/11/21

Ms. Kajal Sarantara

Weekly departmental meeting was held on 19/11/2021 in the department of genetics and plant breeding and seed science and technology with the presence of HoD and all the teaching and non teaching staff. The following topics were put forth as the meeting's agenda,

- 1) Completion of student attendance register
- 2) Division of duties among the faculty members for field-in charge, lab-in-charge etc.
- 3) Discussion on leave Registry.
- 4) Lecture plan and course break-up of the lecture
- 5) Discussion regarding M.Sc. lab requirements.
- 6) Informing the faculties to complete faculty portal and individual faculty profile for the department.

The meeting ended with a vote of thanks to the Chair.

Non Teaching Staffs

Mr. Bhanu Prasad

Bhanu Prasad Bisoi

K. Krishnam Raju
Head of Department *19/11/21*

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Dated: December 7, 2021

Reporting Authority
Dr. M. Devender Reddy
Dean (Academics),
MSSSoA
Dr. S. P. Nanda
Dean (Admin), MSSSoA

Departmental Meeting Minutes

Faculty members

Dr. K. Krishnam Raju *K. Krishnam Raju 7/12/21*
HoD, Department of
Genetics and Plant
Breeding & Seed Science

Weekly departmental meeting was held on 07/12/2021 in the department of genetics and plant breeding and seed science and technology with the presence of HoD and all the teaching and non-teaching staff. The following topics were put forth as the meeting's agenda,

and Technology

The meeting ended with a vote of thanks to the Chair.

Dr. Niranjana K Chaurasia *Niranjana K Chaurasia 7/12/21*

Dr. P. Susmitha *P. Susmitha 7/12/21*

Dr. Sanghamitra Rout *Sanghamitra Rout 7/12/21*

Dr. Siddhartha S Sharma *Siddhartha S. Sharma 7/12/21*

Dr. Vinay Kumar *Vinay Kumar 7/12/21*

Dr. Suman Parre *Suman Parre 7/12/21*

Mr. Aninda Chakraborty *Aninda Chakraborty 7/12/21*

Ms. K. Rashmi *K. Rashmi 7/12/21*

Mr. Durgadatta Meher *Durgadatta Meher 7/12/21*

Ms. Kajal Samantara *Kajal Samantara 7/12/21*

1. Allotment of guide to 2021-23 Batch students
2. Discussion on crops for thesis research, Minor supervisors.,
3. Plan of Research work

Non Teaching Staffs

Mr. Bhanu Prasad *Bhanu Prasad b'kotgi 7/12/21*

K. Krishnam Raju 7/12/21
Head of Department

Department of Genetics and Plant
Breeding and Seed Science and
Technology

Date 25 Aug 2022
 62 DEPT. OF GPB & SST
 Faculty Meet with Dean & HOD.

1. M. Dhanraj Babu
2. S. P. Nanda
3. Ananda Chakrabarty
4. Dr. Siddhanta Shankar Sharma
5. Dr. Rasmir K.
6. Dr. Vinay Kumar
7. Dr. K. Krishnam Rao
8. Dr. Dilip K. S.
9. Ms. Sushil
10. Dr. P. Sushila
11. Dr. M. K. Choudhary
12. Dr. Sanghamitra Rout
13. Director Galkolal
14. Dr. M. Subba Rao
15. Bhawan Prasad Bihari

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Centurion University of Technology and Management
 (Established Under Odisha Act 4 of 2010, under 20 of UGC Act, 1956, Accredited with A Grade by NAAC & ICAR Accredited)
 Paralakhemundi - 761211, Odisha

Reporting authority
 Dr. M. Dhanraj Babu
 Dean (Academics),
 MSSSOA
 Dr. S. P. Nanda
 Dean (Admin), MSSSOA

Dear Sir
 Date: July 13, 2022
 Subject: Regarding Faculty meeting on PG thesis, UG student farm and General interaction

A meeting has been conducted on 13/07/2022 at 4:00 pm in the genetics lab of GPB & SST with the presence of Prof. M. Subbarao Sir, HOD, PG Coordinator and the Faculty. The following are the objectives of departmental meeting.

1. PG thesis submission and presentation: Discussion was on thesis format for PG students along with certificate-2.
2. UG Field practice: For subjects on Crop Improvement-1, Fundamentals of Plant Breeding the crops needed to be sown in the college farm were discussed.
3. Faculty Interaction: Two newly joined faculty (Drs. Shampa Purkayastha ans Swapani) were introduced
4. General Q&A

1. Prof. M. Subba Rao
2. Dr. K. Krishnam Raju
3. Dr. Vinay Kumar
4. Dr. Sanghamitra Rout
5. Dr. Manoj K. Chandra
6. Dr. P. Sushila
7. Dr. Anjali Chakrabarty
8. Dr. Siddhanta Shankar Sharma
9. Dr. Suma Jure
10. Dr. K. Rehani
11. Dr. Shampa Purkayastha
12. Dr. Swapani

Head of Department
 Department of Genetics and Plant Breeding and Seed Science and Technology

Aug 22, 5:19 PM
Centurion University of Technology and Management Ltd. - Department of Crop Physiology and Biochemistry
K. S. Swaminathan School of Agriculture, MSSSOA
Registrar, CUTM

Forwarded message
From: BRAJA BIDHU PATNAIK <sbpatnaik@cutm.ac.in>
Date: Wed, Aug 17, 2022 at 11:40 AM
Subject: Department of Crop Physiology and Biochemistry :: Incharge HOD
To: Dinkar Galkwad <galkwad@cutm.ac.in>; Dr. Vinay Kumar <vinaykumar@cutm.ac.in>
Cc: Dr. S. P. Nanda <spnanda@cutm.ac.in>; M. Devennder Reddy <devennderreddy@cutm.ac.in>; All Faculty @ MSSSOA PKD <allfaculty_sospkd@cutm.ac.in>; All Faculty @ School of Fisheries @ PKD <allfaculty_sof_pkd@cutm.ac.in>; All HOD MSSSOA <allhod_msssoa_pkd@cutm.ac.in>; Exam Section JTM <exam_jtm@cutm.ac.in>; Somnath Dash <somnathdash@cutm.ac.in>; Hara Prasad Mishra <haramishra@cutm.ac.in>; Debraj Grahacharya <debrajgrahacharya@cutm.ac.in>; Durga Prasad Pahanu <durgapahanu@cutm.ac.in>; Registrar CUTM <registrar@cutm.ac.in>; Tolani Nahak <tolani.nahak@cutm.ac.in>

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
M S Swaminathan School of Agriculture, PARLAKHEMUNDI

MSSSOA/OC/2022 Date: 17.08.2022

Office Communication

Dr. Dinkar Galkwad, HOD Department of Crop Physiology and Biochemistry will be the incharge HOD of the Department of Genetics and Plant Breeding and Seed Science and Technology with effect from 17th Aug, 2022 till further orders.
Dr. Vinay Kumar, Asst. Professor, Department of Genetics and Plant Breeding and Seed Science and Technology will assist Dr. Dinkar Galkwad in discharging day to day activities.

Sd/-
DEAN(Admin.)
MSSSOA

Cc: Dr. Dinkar Galkwad, Dr. Vinay Kumar, for information
Cc: Registrar, Director Admin., All Deans/All HODs/All Faculty/Personnel Section/Personal File Account section, Examcell, MIS Cell, PA to VC & Registrar for information



Department of Crop Physiology and Biochemistry :: Incharge HOD

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT
M S Swaminathan School of Agriculture, PARLAKHEMUNDI

MSSSOA/OC/2022 Date: 17.08.2022

Office Communication

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Sd/-
DEAN(Admin.)
MSSSOA

Cc: Dr. Dinkar Galkwad, Dr. Vinay Kumar, for information
Cc: Registrar, Director Admin., All Deans/All HODs/All Faculty/Personnel Section/Personal File Account section, Examcell, MIS Cell, PA to VC & Registrar for information

Dr. Vinay Kumar <vinaykumar@cutm.ac.in>
To: "K. Krishnam Raju" <k.krishnam@cutm.ac.in>

Registrar
Dr. Vinay Kumar, UID: enghkshx
PH: 1878-4671, Ext. Department of JTM

Sat, Aug 27, 2022 at 5:14 PM

Centurion University of Technology and Management
(Established Vide Odisha Act 4 of 2010, u/s 2(f) of UGC Act, 1956 & ICAR Accredited with NAAC A Grade)
Paralakhemundi -761211, Odisha

Department of Genetics and Plant Breeding & Seed Science and Technology

CUTM/GPB/HOD MEETING/2022-23/01

Minutes of Departmental Meeting

Weekly departmental meeting was held on **25/08/2022** in board room -02 in the presence of Dr. M. Devender Reddy, Dean (Academic), MSSSoA; Dr. S.P. Nanda, Dean (Admin.), MSSSoA and all departmental faculty.

The following topics were put forth as the meeting's agenda:

- PG-3 form of PG students must be submitted after properly checked by respective guides.
- Thesis submission of remaining 3 final year students of PG must be submitted within 15 days.
- All PG research plot must be having proper boards and experimental details.
- All faculties must know how to operate the instruments available in the departments.
- Departmental playhouse must be properly maintained, it should have properly labelled board.
- Theory and practical classes of UG & PG must be conducted on the scheduled time.
- Need to plan for crop cafeteria both the seasons (Kharif & Rabi).
- The faculty who is resigning from the department should hand over all responsibilities to the department before leaving.
- Synopsis presentation of 2 students those who is going at IIVR must be finish in 1st week of September.
- Only 20% faculty can apply for leave at a time from the department.
- All photos related to UG, PG practical/ research work; production should be submitted by respective faculty in the department timely.
- Contribution of individual faculty towards publication, RC is must.

DEPARTMENTAL MEETING ANNOUNCEMENT

CUTM/GPB/HOD MEETING/2022-23/01

Date: 25-08-2022


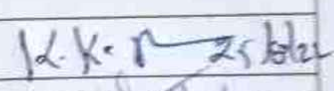

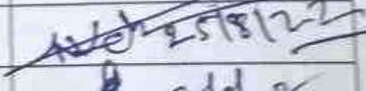
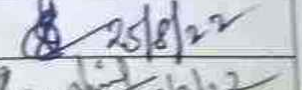

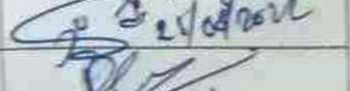

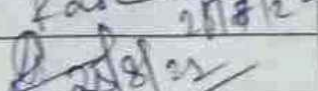


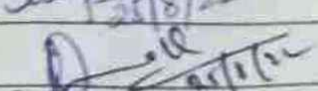
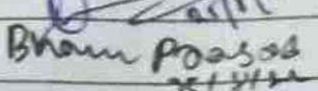

Dear All,

Let's meet today at 5.00pm at board room 2 for interaction with all faculties belonging to the department of Genetics, Plant breeding and Seed Science and Technology.

Agenda

1. Interaction of HoD (Incharge) to the departmental faculty.
2. Address by Prof. M. Devender Reddy, (Dean Academics) to the departmental faculty
3. Address by Dr. SP Nanda, (Dean Administration) to the departmental faculty

List of faculties

Sr. No	Faculty	Designation	Signature
1	Prof. M. Subba Rao	Professor	
2	Dr. Dinkar Gaikwad	Associate Professor and HEAD	
3	Dr. K. Krishnam Raju	Associate Professor	
4	Dr. Vinay Kumar	Assistant Professor	
5	Dr. Niranjana K. Chaurasia	Assistant Professor	
6	Dr. P. Susmitha	Assistant Professor	
7	Dr. Sanghamitra Rout	Assistant Professor	
8	Dr. Siddhartha S Sharma	Assistant Professor	
9	Dr. Suman Parre	Assistant Professor	
10	Dr. Rashmi K.	Assistant Professor	
11	Dr. Aninda Chakraborty	Assistant Professor	
12	Dr. Shampa Purkayastha	Assistant Professor	
13	Dr. Swapnil	Assistant Professor	
14	Dr. Ashok Singamsetti	Assistant Professor	
15	Mr. Bhanu Prasad Bisoi	Lab Assistant	

Centurion University of Technology & Management
Paralakhemundi Campus
School of Applied Sciences
Department of Physics
Minutes of the Departmental meeting for 20th August 2021

The minutes of the meeting is as follows.

1. Assessment
 - 1.1 Attendance monitoring report must have to be generate before the exam as 75% will be must to sit in exam.
 - 1.2 Course completion report to be submitted before internal exams
 - 1.3 Mentoring reports to be collected up to date in hard copy
 - 1.4 Webinars for B.Sc and M.Sc to be conducted in department this will be done after exam (internal)
 - 1.5 Practical classes need to be completed earlier (From Monday onwards faculty of each course will decide their own to complete the practical ASAP)
2. Research, Publication
 - 2.1 All faculty of Physics dept. will actively try to plan for writing good papers, aiming to the December target.
3. Faculty Welfare
 - 3.1 Project Proposals submission and participation in FDPs to be done by the faculties.
 - 3.2 Faculty portal and IRNS to be updated
 - 3.3 Conference/Webinars to be organized keeping industry course in mind. Waiting for industry list from Dean madam already informed her and waiting for reply.

Covid guidelines should be properly followed by the students as well as the faculties

 - 3.4
4. Student welfare
 - 4.1- JAM coaching is provided to the B.Sc students
 - 4.2- NET/GATE preparation for M.Sc students will start shortly as per the information provided by Dean madam (after the result of 2nd sem M.Sc result)
 - 4.3-Industry details for job and internship opportunities to be collected from Dean madam (Already informed her waiting for reply)
 - 4.4 meeting regarding value added course has been conducted and the webinar has been provided by Dean madam to all students regarding this.
5. Academic
 - 5.1 All Faculty are requested to update NAAC information's related documents.
 - 5.2 Exposure visit

Faculties participated in the meeting

Mr. Gouri Kumar Sahu —



Dr. Prasant Kumar Rath —



Dr. Satyanarayan Dhal —



Dr. Subhasmita Mishra —





Centurion University of Technology & Management
Paralakhemundi Campus
School of Applied Sciences
Department of Chemistry
Minutes of the Departmental meeting November 2021

Members Present:

1. Dr. Narayan Gouda, Asst. Professor, Dept. of Chemistry - *Gouda*
2. Prof. I. Siva Ramakoti, Asst. Professor, Dept. of Chemistry - *Sivaram*
3. Dr. Rosy Mallik, Asst. Professor, Dept. of Chemistry. - *Mallik*
4. Mr. Balaram Panda, Lab Assistant, Department of Chemistry - *Balaram Panda*

Agenda:

1. Course completion status of B.Sc. Chemistry 5th and M.Sc. 3rd semester students
2. Regular updating of attendance in the ERP
3. Regular conduct of mentoring class
4. Regarding conduct of second internal examination by presentation mode.
5. Status of internal and external assessment of theory, practice and project.
6. Publication of research papers in the indexed journal
7. Conduct of /participation in FDPs/ webinars/ Conferences.
8. Counselling the students to take interest towards JAM, GATE and NET.
9. To encourage the students to participate in the CSR activities
10. Motivating students to sit in the placement drive.
11. Updating of NAAC related documents

Minutes:

1. Faculties were asked to give the course completion status of B.Sc. 5th and M.Sc. 3rd semester students. They reported that each faculty has completed 85% of the theory and 90% of the practical.
2. Faculties were requested to give regular attendance in ERP.
3. Faculties were requested to take the mentoring class regularly as per the timetable. They were asked to maintain the mentoring report.
4. Discussion has been done with the faculties regarding conduct of second internal examination by presentation mode.
5. Faculties were asked regarding the status of internal and external assessment of theory, practice and project and submission of marks.
6. All faculties were asked about the progress in publishing at least one research papers in the indexed journal by December 2021.
7. All Faculty were asked to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations
8. Status of counselling for all students for competitive examinations such as JAM/ JEST/ GATE and CSIR NET were discussed.
9. All students are advised to participate in all CSR activities.
10. Students are motivated to sit in the placement drive. Mentors were asked to collect the placement data from the T&P cell.
11. All faculties were requested to update and complete NAAC related documents.



Centurion University of Technology & Management
Paralakhemundi Campus
School of Applied Sciences
Department of Chemistry
Minutes of the Departmental meeting August 2021

Members Present:

1. Dr. Narayan Gouda, Asst. Professor, Dept. of Chemistry - *N. Gouda*
2. Prof. I. Siva Ramakoti, Asst. Professor, Dept. of Chemistry - *I. S. Ramakoti*
3. Dr. Rosy Mallik, Asst. Professor, Dept. of Chemistry. - *R. Mallik*
4. Dr. Santosh Kumar Nanda, Asst. Professor, Dept. of Chemistry. - *S. Nanda*
5. Mr. Balaram Panda, Lab Assistant, Department of Chemistry - *Balaram Panda*

Agenda:

1. Course completion status of B.Sc. Chemistry 5th and M.Sc. 3rd semester students
2. Regular updating of attendance in the ERP
3. Regular conduct of mentoring class
4. Publication of research papers in the indexed journal
5. Conduct of /participation in FDPs/ webinars/ Conferences.
6. Counselling the students to take interest towards JAM, GATE and NET.
7. To encourage the students to participate in the CSR activities
8. Motivating students to sit in the placement drive.
9. Updating of NAAC related documents

Minutes:

1. Faculties were asked to give the course completion status of B.Sc. 5th and M.Sc. 3rd semester students. They reported that each faculty has completed 60% of the theory and 50% of the practical.
2. Faculties were requested to take the mentoring class regularly as per the timetable. They were asked to maintain the mentoring report.
3. All faculties were asked to publish at least one research papers in the indexed journal by December 2021.
4. All Faculty were asked to involve in research paper writing, project proposal writing and to attend FDPs/ Webinars/ Conferences to keep update with the new innovations
5. A counselling for all students needs to be carried out to reflect about the competitive examinations such as JAM/ JEST/ GATE and CSIR NET.
6. All students are advised to participate in all CSR activities.
7. Students are motivated to sit in the placement drive. Mentors were asked to collect the placement data from the T&P cell.
8. All faculties are requested to update and complete NAAC related documents. Internal verification will be done very soon.

Centurion University of Technology & Management
Paralakhemundi Campus
School of Applied Sciences
Department of Physics
Minutes of the Departmental meeting for 3rd Jan 2022

Agenda:

1. Assessment

- 1.1 Time table of B.Sc 6th sem students will be adjusted according to the availability of course instructor (Dr. Saubhagyalaxmi Behera) for EMT online class.
- 1.2 Students should write the class notes in learning records.
- 1.3 Experiments cannot be conducted offline due to lack of instruments
- 1.4 The following indicates subject name with practice detail which need to be procure to complete the experiment offline when possible.

Computational lab.

All Mathematical Physics lab, All computational lab. need minimum 10 number of computer with desktop for this purpose. (min..4 GB Ram, 500 GB HD, good Graphics)

Solid State Physics:

- Study of the Dispersion relation for “Mono-atomic Lattice”. Determination of the Cut-off frequency and Comparison with theory. (using lattice dynamics kit)
- To draw the B-H curve of Fe using solenoid & determine energy loss from hysteresis.
- Measurement of magneto-resistance [To measure magneto-resistance of a thin (0.5 mm) sample of p-doped (or n-doped) Germanium as a function of magnetic field for 3 different sample current.
- Determination of magnetic susceptibility paramagnetic substance by Quinck’s method
- Curie Weiss law of ferroelectric material.
- Determination of dielectric constant of a material.
- I-V Characteristics of a solar cell
- Four Probe method

Instruments Required: Respective experimental set-ups need to be procured

Wave and Optics

- To study Lissajous Figures.
- To calculate the velocity of ultrasonic sound through different liquid media
- To calculate the adiabatic compressibility of the given liquid
- To calculate the beam divergence and spot size of the given laser beam.
- To investigate the motion of coupled oscillators

Instruments Required: Respective experimental set-ups need to be procured

Advanced Characterization Techniques

- Evaluation of mechanical properties of material by nano-indentation technique
a. (Practice-5 (not possible) need instruments)
- Measurement of tensile strength of material by UTM, Practice-2
- Study on molecular spectroscopy by fluorescence instrument

Instruments Required: Lithography/Nanoindentation set-up, UTM, fluorescence spectrometer/ Fluorometer

Essential of Nanomaterials: All practice possible

Physics of Solid and Semiconductors : Students need to go to BBSR to complete the practical

Material behavior of nanostructures: All experiments are possible to conduct in labs

Plasma Technology : Project based studies with no practice component

Computational Material Science : Need computer (min. 10 no.)

Synthesis and application of nanocomposites

- Fabrication of nanocomposite fibers using electrospinning technique,
- Synthesis of Graphene Oxide by Modified Hummer's Technique not possible by specific ay need intruments because of safety purpose will be done by some other method.
- Determination of Dielectric constant for a given nanocomposite material

Instruments Required: Electro-spinning, Fume-hood

Energy Storage Materials :

- Effect of doping and its microstructural analysis towards exploring the energy storage property of material.

Electromagnetic Theory CUTM1495(3-2-1)

- **Practice-1** To study the reflection, refraction of microwaves
- **Practice-2** To determine the refractive index of liquid by total internal reflection using Wollaston's air-film
- **Practice-3** To determine the refractive Index of (1) glass and (2) a liquid by total internal reflection .

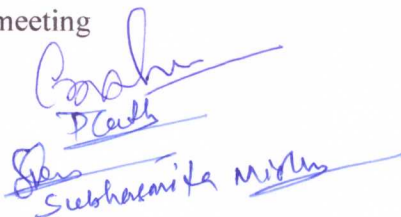
- **practice-4** To study the polarization of light by reflection and determine the polarizing angle for air-glass interface
- **Practice-5** To determine the wavelength and velocity of ultrasonic waves in a liquid (Kerosene Oil, Xylene, etc.) by studying the diffraction through ultrasonic grating.
- **practice-6** To verify the law of Malus for plane polarized light.
- **Practice-7** To analyze elliptically polarized Light by using a Babinet's compensator.
- **Practice-8** To study Polarization and double slit interference in microwaves.
- **Practice-10** To verify the Stefan's law of radiation and to determine Stefan's constant.
- **Practice-12** To study dependence of radiation on angle for a simple Dipole antenna.

Instruments Required: Respective experimental set-ups need to be procured

2. Research, Publication
 - 2.1 All faculty of Physics dept. will actively try to plan for writing good papers, aiming to the June-22 target.
3. Faculty Welfare
 - 3.1 All Faculty are requested to published research papers, attend FDPs, Webinars to keep update with the new innovations.
 - 3.2 Webinars need to be organized on behalf of our department.
4. Student welfare
 - 4.1- All students to attend the Webinars and need to participate in other activities
 - 4.2- List of industries for the involvement of students internships, need to be collected from Dean madam.
5. Academic
 - 5.1 All Faculty are requested to update NAAC information's related documents.

Faculties participated in the meeting

Mr. Gouri Kumar Sahu —
 Dr. Prasant Kumar Rath —
 Dr. Satyanarayan Dhal —
 Dr. Subhasmita Mishra —



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI

Department of Computer Science & Engineering

Minutes of the CSE Dept. Meeting held on 15-02-2019

Meeting conducted on 15-02-2019 at 4.30 in the department. The agenda of the meeting were

Members present in the meeting

Sl No	Name
1	Dr Jhum Swain
2	Mr. Abinas Seekoli
3	Ms. A Abhilasa
4	Ms. Priyana Agarwal
5	Mr. Chandan Kumar Behera
6	Mr. N Dibakar Choudhury

Minutes of the Meeting:

The following points were discussed in the Dept. meeting

1. Course plan /Lab plan : to be uploaded in ERP:
2. Attendance update in ERP:
3. class progress(for 1st sem,4 th sem, 6th sem, 8th sem):
4. practice/project completion: Will be done as per schedule time
5. Minor project: 2 phase evaluation is done.
6. 8th Sem. internship evaluation: will be coordinated
7. Result analysis:
8. Course plan /Lab plan :to be uploaded in ERP:
9. Attendance update in ERP(every month report to be collected by Lab asst. from ERP)
10. Lab Incharge role:
 - a. Monitor the Lab progress through Lab Time table
 - b. Maintain the records of Lab happened through Lab asst.in Log register(in-out time,regd No, experiments done by students)
 - c. Submit the report once in a month in dept. meeting(No of Lab, Lab happened, Lab dropped, No of experiments completed of each sub)
 - d. Maintain the decorum and infrastructure of the Lab.


Signatures:

Dr Jhum Swain

Mr. Abinas Seekoli

Ms. A Abhilasa 

Ms. Priyana Agarwal 

Mr. Chandan Kumar Behera 

Mr. N Dibakar Choudhury 



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI
Department of Computer Science & Engineering
Minutes of the CSE Dept. Meeting held on 24-11-2018

Members present in the meeting

Sl No	Name
1	Dr Jhum Swain
2	Mr. Abinas Seekoli
3	Ms. A Abhilasa
4	Ms. Priyana Agarwal
5	Mr. Chandan Kumar Behera
6	Mr. N Dibakar Choudhury

Minutes of the Meeting:

The following points were discussed in the Dept. meeting held.

1. Lesson Plan, Lab Plan

All the faculty members are informed to submit the Lesson(Course) plan and Lab Plan of the subjects taken by them in the current Sem. Mr. Dibakar Choudhury is given the responsibility to collect it and keep in the department files.

2. Subject allotment

As all the faculty members are having more than 22 hours load, so the subject allotment will be done after the arrival of new faculties.

3. Attendance updating in the ERP.

All the faculty members are informed to update the attendance in the ERP immediately after the class.

4. Leave apply .

All faculty members/Staff are informed that before taking leave, prior intimation must be there(in mail) to the Dept./Dean after assigning the responsibility and to reschedule extra class for dropped class(if any) with information to Dept./Dean/Academic Coordinator/ERP.

5. Last week of every month Dept. meeting.

Suggestion:

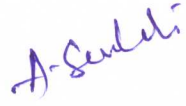
1. New Faculty members required for CSE Dept.

Signatures:



Dr Jhum Swain

Mr. Abinas Seekoli



Ms. A Abhilasa



Ms. Priyana Agarwal



Mr. Chandan Kumar Behera



Mr. N Dibakar Choudhury





CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI
Department of Computer Science & Engineering
Minutes of the CSE Dept. Meeting held on 25-11-2017

Members present in the meeting

Sl No	Name
1	Dr Jhum Swain
2	Mr. Abinas Seekoli
3	Ms. A Abhilasa
4	Ms. Priyana Agarwal
5	Mr. Chandan Kumar Behera
6	Mr. N Dibakar Choudhury

The agenda of the meeting were

1. Course progress
2. Lesson Plan, Lab Plan
3. Subject allotment discussion for the coming 2nd Sem.
4. Attendance updating in the ERP
5. Others

Minutes of the Meeting:

The following points were discussed in the Dept. meeting held.

1. Course progress

The course progress is done in each Sem. as per the below

Sem.	Subject	% (Module) Completed
4	Java Technology	30%
8	AWP	60%
6	Domain proj	20%
8	IT Infrastructure	70%
4	Android App	20%
6	Domain proj.	20%
4	Java Technology	25%
6	FLAT	20%
8	Database Cluster	70%
4	Database Creation	30%
6	AWP	25%
4	Wireless Network	25%
6	IT Infrastructure	30%

Mentoring Report

- a. Mentoring file maintaining with given format(weekly) with student signature
- b. Monthly review in Dept meeting: any issue, progress, others
- c. All faculty members have to submit the mentoring report to Dean sir every month at the time of submitting Lab report.

2. Lesson Plan, Lab Plan

All the faculty members are informed to submit the Lesson(Course) plan and Lab Plan of the subjects taken by them in the current Sem. Mr. Dibakar Choudhury is given the responsibility to collect it and keep in the department files.

3. Subject allotment

As all the faculty members are having more than 22 hours load, so the subject allotment will be done after the arrival of new faculties.

4. Attendance updating in the ERP.

All the faculty members are informed to update the attendance in the ERP immediately after the class.


5. Leave apply .

All faculty members/Staff are informed that before taking leave, prior intimation must be there(in mail) to the Dept./Dean after assigning the responsibility and to reschedule extra class for dropped class(if any) with information to Dept./Dean/Academic Coordinator/ERP.


6. Last week of every month Dept. meeting.


Signatures:


Dr Jhum Swain

Mr. Abinas Seekoli 
Ms. A Abhilasa

Ms. Priyana Agarwal 

Mr. Chandan Kumar Behera 

Mr. N Dibakar Choudhury 



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI

Department of Computer Science & Engineering

Minutes of the CSE Dept. Meeting held on 13-06-2018

Meeting conducted on 13-06-2018 at 4.30 in the department. The agenda of the meeting were

1. Class progress review
2. parents Teacher meeting
3. placement status
4. Mentoring
5. 2mins video clip by placed student
6. value added course
7. Other

Members present in the meeting

Sl No	Name
1	Dr Jhum Swain
2	Mr. Abinas Seekoli
3	Ms. A Abhilasa
4	Ms. Priyana Agarwal
5	Mr. Chandan Kumar Behera
6	Mr. N Dibakar Choudhury

Minutes of the Meeting:


The following points were discussed in the Dept. meeting


1. Mentoring:
 - a. Existing data(total students): Mentoring Format shared with all
 - b. Mentee distribution: distributed among faculties members
 - c. Mentoring file maintaining with given format(weekly) with student signature
 - d. Monthly review in Dept meeting: any issue, progress, others
 - e. All faculty members have to submit the mentoring report to Dean sir every month at the time of submitting Lab report.
2. Course plan /Lab plan :to be uploaded in ERP:
3. Attendance update in ERP:
4. class progress(for 1st sem,4 th sem, 6th sem, 8th sem):
5. practice/project completion: Will be done as per schedule time
6. Minor project: 2 phase evaluation is done.
7. 8th Sem. internship evaluation: will be coordinated by Dhawaleshwar sir
8. Result analysis:
9. Hackathon event faculty nomination: from CSE,PKD
10. 2 min video status of placed students: 22 out of 43 have submitted
11. Placement status(The unplaced final year student list should be shared by career coordinator to the Dean/HoD and take initiative for placement)


Suggestion:


1. New Faculty members for CSE Dept
2. Faculties Chairs for all faculty members


Signatures:


Dr Jhum Swain 

Mr. Abinas Seekoli 

Ms. A Abhilasa 

Ms. Priyana Agarwal 

Mr. Chandan Kumar Behera 

Mr. N Dibakar Choudhury 



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI
Department of Computer Science & Engineering
Minutes of the CSE Dept. Meeting held on 21-10-2021

Agenda/Minutes of the Meeting:

The following points were discussed in the Dept. meeting held. Some of the points will be discussed further after receiving plan from different coordinators.

1. NBA work Distribution:

a. Criteria and SAR distribution:

Sl No	Name	Criteria
1	KIrtidev Mohapatra	2,10
2	Abinas Panda	1,5
3	Dilip Rout	4,6
4	Dhawaleswar Rao	3,7
5	Debendra Maharana	8,9
6	Avinash Seekoli	SAR
7	Mr. N Dibakar Choudhury	SAR

2. Mentoring:

- a. Existing data(total students):
- b. Mentee distribution: will be divided among faculties members
- c. Mentoring file maintaining with given format(weekly) with student signature
- d. Monthly review in dept meeting: any issue, progress, others

3. Responsibility Roles :

- a. Exam Coordinator:
- b. IQAC Coordinator:
- c. T & Placement Coordinator:
- d. CBCS/course registration Coordinator:
- e. Research & Publication Coordinator:
- f. External and Internal Event Coordinator:
- g. Project Coordinator:
- h. TimeTable Coordinator:
- i. Admission Coordinator:

4. Course plan /Lab plan :to be uploaded in ERP:

5. Attendance update in ERP(every month report to be collected by Lab asst. from ERP)

6. Lab Incharge role:

- a. Monitor the Lab progress through Lab Time table
- b. Maintain the records of Lab happened through Lab asst.in Log register(in-out time,regd No, experiments done by students)
- c. Submit the report once in a month in dept. meeting(No of Lab, Lab happened, Lab dropped, No of experiments completed of each sub)
- d. Maintain the decorum and infrastructure of the Lab.

7. Academic Plan for 1 year

- a. No of research papers to be published in sci,scopus, web of science(?)/students to be included=?(research)
- b. No of FDP/Workshop/Training/Conference/Seminar(?)
- c. students seminar=?(research)
- d. No of Book /Book Chapter to be published(Title to be decided)(research)
- e. Any certification course for faculties and students?,List=? (free(IIT Bombay from ministry of HRD),paid)(research)
- f. Course progress monitoring(dept)
- g. Lab Monitoring:(dept)
 - i. How to engage students
 - ii. 100 programs to be prepared for each Programming subjects/Lab
 - iii. Lab Monitoring register
 - iv. Lab progress to be reviewed once in 15days
 - v. Practicing extra programming in Online tools(Hacker Rank,.....):
Time=? ,Maintaining records=?
 - vi. Grouping the students (A,B,C)as per the performance and need to be engaged with extra task.
- h. Internal Programming Contest=? (twice in a sem.)(event)
- i. Any training/webinar/talk for students by diff experts outsider=? (research): will talk to dean sir(for free webinar)
- j. Exposure to other engineering tools to CSE students(Biovia,Catia, embedded system,...)=?(event) Boot Camp.
- k. Each Coordinator has to give the plan for 1 yrs.(research,event, lab incharge,...)

New Points:

1. New lab staff
2. Alumina: N Dibakar Sir(data collection): Dhawaleswar Rao Coordinator

DM

(Mr. Debendra maharana-HOD CSE)

DR
12/10/2021

(Dr. Dhawaleswar Rao)

Abhinav

(Mr. Abinas panda)

Kirtidev

(Mr. Kirtidev Mohapatra)



DR

(Dr. Dilip Rout)

N. Dibakar

(Mr. N. Dibakar Choudhury)

A. Seekoli

(Mr Avinash Seekoli)

CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI
Department of Computer Science & Engineering
Minutes of the CSE Dept. Meeting held on 25-04-2022

The Agenda of the meeting were

1. Course progress(1st year) & Course Completion
2. Responsibility Distribution
3. Subject floating discussion for the coming even Sem.
4. attendance updation in the erp
5. Others

Members present in the meeting

Sl No	Name
1	Mr. Debendra maharana
2	Dr. Dhawaleshwar Rao
3	Dr. Dilip Rout
4	Mr. Abinas panda
5	Mr. Dibakar Choudhury
6	Mr. Kirtidev Mohapatra

Minutes of the Meeting:

The following points were discussed in the Dept. meeting held.

1. Responsibilities:

1. Research & publication coordinator:
2. CBCS Coordinator1: (1st yr & 2nd Yr):
3. CBCS Coordinator2: (3rd yr and 4th yr):
4. Examination Coordinator
5. NBA Coordinator:
6. NAAC/IQAC Coordinator:
7. Mentoring Coordinantor:
8. Event(Internal/External) Coordinator:
9. Time Table Coordinator: CBCS coordinators
10. Lab Maintenance & Monitoring Coordinator:
11. Minor Project/Internship Coordinator:
12. Career Coordinator:
13. Alumnae Coordinator:

Detail Responsibility of each Coordinators

1. Research & publication coordinator: Dr. Uttam made

- i. To ensure all faculties should be involved in the research activities.
- ii. To look after the research & publication progress in the Dept and to ensure that at least one SCI and two Scopus publications by each faculty in an academic year.
- iii. To submit the Monthly report (as per the template document file) of the progress of each faculties/staff research work to the HOD during Department meeting.
- iv. To prepare a plan for this. (Like setting of research lab, **Slots for research in the Time Table**, Research Scholar involvement, research Project funding (Govt./Non-Govt.), Mint Project, etc.

2. CBCS Coordinator1: (1st yr & 2nd Yr):

CBCS Coordinator2: (3rd yr and 4th yr):

To prepare the credit mapping report of each students of each Sem.

- i. To resolve the issue related to the credit
- ii. To monitor the Subject registration process during Subject registration
- iii. To Submit the monthly report (as per the template document file) to the HOD during Department meeting

3. Examination Coordinator:

To prepare the result analysis Report from time to time.

- i. Result Analysis report should contain (Internal Exam, External exam, EOD).
- ii. To coordinate all examination related activities in consultation with HOD.
- iii. To submit the monthly report to the HOD (as per template doc file) during Department meeting.

4. NBA Coordinator:

- i. To maintain the departmental file by coordinating with the Dept. faculties.
- ii. The departmental file should contain All faculties CV, appointment letter, Lesson Plan of each Sub/Sem, Lab plan of each Sub/Sem, Syllabus of each Sub, articles/book/book chapter publication docs, Departmental event (workshop/webinar/fdp/etc.) report, Placement report, Result Analysis reports, Mentoring reports, Class progress report, Student feedback report, Alumnae Report)
- iii. To prepare and produce the monthly report (as per template doc file) in the Department meeting.

5. NAAC/IQAC Coordinator:

- i. To maintain the monthly IQAC report by consulting with each faculty and submit it to the registrar office with cc to the HOD.

- ii. To attend the IQAC/NAAC workshop/meeting as and when called by the management/IQAC and carry out the task .
- iii. To submit the progress report (as per the template) to the HOD during the departmental meeting.

6.Mentoring Coordinator:

- i. To monitor the mentoring progress by each faculties in consultation with students and faculties of each Sem and year.
- ii. To collect and maintain the mentoring files.
- iii. To submit the mentoring report (as per the template) to the HOD during departmental meeting.

7.Event(Internal/External) Coordinator:

- i. To prepare a department event calendar in consultation with Dept. faculties
- ii. To plan for different events/activities in the department like,

workshop(on Latex,Matlab,reasearch paper writing,New technology in industry,....)

Alumni talk

Seminar/Webinar

FDP

any club activities
- iii.To submit the report of the event (planned/conducted) in the Dept. Meeting.

8.Lab Maintenance & Monitoring Coordinator:

- i. To monitor the status of all computer lab from time to time by taking the help of lab attendant and prepare a report as per the template.
- ii. To make sure that the Lab Log book is maintained properly everyday with signature of Lab in-charge and faculty In-charge.
- iii. To inform the lab status to each faculty in-charge immediately if any problem found in the lab and Faculty in-charge of each Lab should take initiative to resolve the issue by informing Lab technical people.
- iv. To monitor the lab assignment work progress and maintain the record of assignment and lab record submission of each Practice/Project component of subjects of each year.
- v. To maintain and submit the lab maintenance ok report in consultation with faculty in-charge of each Lab.
- vi. To submit the lab status report (as per the template) and Log book to the HOD during departmental meeting.

10.Minor Project/Internship Coordinator: New faculty/Dr. Dhawaleshwar Rao

- i. To coordinate the minor project assigned to the students as per the guideline .
- ii. To maintain the Minor project and Internship files for departmental purpose.
- iii. To coordinate the evaluation process of Minor Project/Internship in consultation with the HOD.
- iv. To submit the report(as per the template) to the HOD during departmental meeting.

11. Career Coordinator: To coordinate the placement activities of the final and pre-final year students.

- i. To plan for the training program of the students
- ii. To maintain the file of all placement activities of the department.
- iii. To submit the monthly report (as per the template) to the HOD during departmental meeting.

12. Alumnae Coordinator:

To coordinate with alumni of each year pass out.

- i. To organize fdp/talk/webinar by alumni once or twice in a month in consultation with event coordinator and HOD.
- ii. To maintain alumni report file.
- iii. To prepare and submit the report (as per the template) to the HOD during departmental meeting.

2. Subject floating discussion.

The following subjects (Basket-IV)are planned (tentative) to float in the coming semester and faculties members have given their choices to take subjects in diff Sem.

Sem.	Sl. No	Subjects	Credit
8(any three Subjects)	1	Database Cluster Administration and Security(CUTM1034)	2-1-1
	2	IT Infrastructure Management(CUTM 1024)	2-2-2
	3	Java Technologies(CUTM 1031)	2-1-1
	4	Operating System Concepts(CUTM 1032)	1-1-1
	5	Advanced Web Programming(CUTM1030)	1-2-1
6(any Three Subjects from B-	1	Formal Language and Automata Theory(CUTM1038)	2-1-0
	2	IT Infrastructure Management(CUTM1024)	2-2-2

IV)	3	Cloud Practitioners(CUTM 1025)	0-2-0
	4	Advanced Web Programming(CUTM1030)	1-2-1
	5	Machine Learning using Python(CUTM1019)(Basket-III)	1-2-1
4(any four Subjects from B-IV)	1	Android App Development(CUTM1036)	2-2-2
	2	Java Technologies(CUTM 1031)	2-1-1
	3	Database Creation and Maintenance(CUTM1033)	2-1-1
	4	Wireless Networks(CUTM1026)	2-1-0
	5	Information Security(CUTM1027)	2-1-0
	6	Machine Learning using Python(CUTM1019)(Basket-III)	1-2-1
2	1	Data Structures(CUTM 1603)	1-2-1
	2	Data Analysis and Visualisation using Python(CUTM1018)(Basket-III)	0-1-3

3. Research Center Join .

All faculties have informed to Dean Sir to join in the research center except Mrs. Aliva panda .

4. Submission of Lab documents of external evaluation .

Mr. Dibakar Sir has taken time to submit all documents after one week

5. Leave apply .

All faculty members/Staff are informed that before taking leave, prior intimation must be there(in mail) to the Dept./Dean after assigning the responsibility and to reschedule extra class for dropped class(if any) with information to Dept./Dean/Academic Coordinator.

6. Last week of every month Dept. meeting.

Suggestion:

1. New Faculty members Required for CSE Dept.
2. Slots in the Time Table for Research Activities

(Mr. Debendra maharana-HOD CSE)

(Dr. Dhawaleswar Rao)

(Dr. Dilip Rout)

(Mr. Abinas panda)

(Mr. N. Bibakar Choudhury)

(Mr. Kirtidev Mohapatra)



DEPARTMENT MEETING OF COMPUTER SCIENCE & ENGINEERING

Venue:HoD
CHAMBER

Date:04.01.2021

Time:4:30 P.M.

MEMBERS PRESENT

SL. NO.	NAME OF THE MEMBER	DESIGNATION
1	A. ABHILASHA	I/C-HOD-CSE
2	Debendra maharana	ASSISTANT PROFESSOR
3	Mohd Sameen chisti	ASSISTANT PROFESSOR
4	S. AVINASH	Full time scholar

MINUTES

Initiating the discussion, Prof A. ABHILASHA, HoD Incharge, Dept. of Computer Science & Engineering, welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

- 1) Subject distribution for the faculty for even semester students. All student must maintain attendance above 75 percent for each subject
- 2) final year student reporting on January-11 2021.the physical classes started from January all the students must where the masks in the class and maintain social distance
- 3) NBA work for all criterion must update up to 2021 academic year along with proof for documentation
- 4) external and internal mark submission for odd sem must submit the marks on or before January 8th 2021
- 5) Naac work status and faculty must publish the paper for every semester at least 2 or 3 along with the students. And encourage the students on research publication and writing the paper on their project works

A. Abhilasha

Debendra

Mohd Sameen

S. Avinash



DEPARTMENT MEETING OF COMPUTER SCIENCE & ENGINEERING

Venue:HoD
CHAMBER

Date:02.12.2020

Time:4:00 P.M.




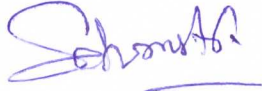
MEMBERS PRESENT

SL. NO.	NAME OF THE MEMBER	DESIGNATION
1	A. ABHILASHA	I/C-HOD-CSE
2	Debendra maharana	ASSOCIATE PROFESSOR
3	Mohd Sameen chisti	ASSISTANT PROFESSOR
4	S. AVINASH	Full time scholar

MINUTES

Initiating the discussion, Prof A. ABHILASHA, HoD Incharge, Dept. of Computer Science & Engineering, welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

- 1) Conduct the External exams for odd sem students for lab and projects
- 2) Students exam hallticket issues and submit detained list of students for odd sem 2020 by HOD
- 3) Feed back of the subject and action plan how to improve for further sems
- 4) Placement status of final year students submit by t and p coordinator
- 5) Subject registration status for the students even sem will started from January 2nd 2021
- 6) All the faculty submit the publication of this odd semester on or before December 10th 2021
- 7) NBA/Naac work status and update the data in google drive



DEPARTMENT MEETING OF COMPUTER SCIENCE & ENGINEERING

Venue:HoD
CHAMBER

Date:19.07.2019

Time:5:15 P.M.

MEMBERS PRESENT

SL. NO.	NAME OF THE MEMBER	DESIGNATION
1	K.SANTOSH CH. RAO	I/C-HOD-CSE
2	CHANDAN KUMAR GIRI	ASSOCIATE PROFESSOR
3	PRADEEP KUMAR MAHAPATRO	ASSISTANT PROFESSOR
4	SHWETA PATNAIK	ASSISTANT PROFESSOR
5	DR. JHUM SWAIN	ASSISTANT PROFESSOR
6	S. AVINASH	ASSISTANT PROFESSOR
7	A. ABHILASHA	ASSISTANT PROFESSOR

MINUTES

Initiating the discussion, Prof K. Santosh Rao, HoD Incharge, Dept. of Computer Science & Engineering, welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

1. Membership in professional group:

In department meeting we discussed regarding membership in ISTE. Mr. Chandan Kumar Giri is asked to co-ordinate for registration. It is also suggested to do the above as soon as possible.

2. Lab visit of Prof. D. N. Rao:

On 24th and 25th of July there will be a lab visit by Prof. D.N.Rao. All the Lab in-charge are asked to check the lab maintenance work and cleanliness of their respective labs.

3. Subject Registration & Depository:

HoD insists everyone to focus on subject registration of the students and payment of dues. Dept. Exam coordinator is asked to submit the subject depository as soon as possible after the final subject registration.

4. Classroom Discipline:

Each and every faculty is asked to maintain the class room discipline. No student should be allowed without proper uniform (including ID card). Late comer should not be entertained.

5. Internal answer sheet submission:

As per the instruction of Exam cell HoD asked everyone to submit the answer sheet within a week in exam cell and the mark list to be attached.

K. Santosh Ch. Rao.

Shweta Patnaik

Jhum Swain.

Chandan Kumar Giri.

Pradeep Kumar Mahapatro

S. Avinash

A. Abhilasha



6. Lab record format:

It is advised to maintain a proper Lab record format for each practice course for the department. It is also advised to focus more on lab practice and use of different tool for the practice work.

7. Mentor:

In today's meeting we discussed about mentor session. It is advised to take the parents contact number and talk to them.

8. Course work progress:

HoD discussed about the progress of each course. He asked to submit the Session plan, assignment, lab experiments and lab manuals as per the given format.

DEPARTMENT MEETING OF COMPUTER SCIENCE & ENGINEERING

Venue: HoD
CHAMBER

Date: 28.06.2019

Time: 4:30 P.M.

MEMBERS PRESENT

SL. NO.	NAME OF THE MEMBER	DESIGNATION
1	K.SANTOSH CH. RAO	I/C-HOD-CSE
2	CHANDAN KUMAR GIRI	ASSOCIATE PROFESSOR
3	PRADEEP KUMAR MAHAPATRO	ASSISTANT PROFESSOR
4	SHWETA PATNAIK	ASSISTANT PROFESSOR
5	DR. JHUM SWAIN	ASSISTANT PROFESSOR
6	S. AVINASH	ASSISTANT PROFESSOR
7	A. ABHILASHA	ASSISTANT PROFESSOR

MINUTES

Initiating the discussion, Prof K. Santosh Rao, HoD Incharge, Dept. of Computer Science & Engineering, welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

1. Subject Allocation:

In department meeting we discussed about different subjects going to be allocated to the faculties, for Odd semester including projects. We also discussed about the individual work load of the faculty members.

2. Time Table:

HoD asked the time table coordinator to make minute changes in time table. He also asked to share the individual work load of faculty members.

3. Subject Registration:

HoD insists everyone to focus on subject registration of the students and payment of dues.

4. IQAC work:

The IQAC coordinator verified some the files which are updated recently.

K. Santosh Ch. Rao
Shweta Patnaik
Jhum Swain
Chandan Kumar Giri.

Pradeep Kumar Mahapatro
S. Avinash
A. Abhilasha



Departmental Meeting.

46

Date: 1/2/2024

N
1
2
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6
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Name of members:

1. Dr. A. Paul.
2. Dr. S. Banman.
4. Dr. L.P. Pholane.
5. Miss. Priyanka Uhalak.
6. Mr. M. Bera.
7. Mr. K. Bardhan.
8. Dr. U. Shiva Kumar.

8/3
H
Pholane
H
H
K
Shy.

Agenda :-

B.Sc. → 60% completed for F sec. of FSS.
(1st sem) 80% completed for other sec.

B.Sc. → 50% cover for MFSM.
(4th sem)

M.Sc. → 90% completed of SFFU

Ph.D → 20% completed of Soil water & air pollut

Domain → 27 student will attend for O.M. C
57 " " " " " " " " O.M. Bala

JRF → 6 students are join under Soil Science.

AELP → 9 student are present under dept.

Proposed 8 student for STL. for 6 month

Project :-

OLM, Riagara block, Coochapaty dist. 200 ha
of soil from 4 organic cluster. (i.e. 200 acre).

pH, EC, N, P, K, OC, parameter should be analysed.

Departmental Meeting - Soil Science

Minutes of meeting

51

Date - 28/05/22

Name	
① Rahul Adhikary	RA 28/05/22
② Arunabha Pal	# 28.05.22
③ monisankar Bera	28/05/22
④ L.P. Phalane	LPhalane
⑤ Pritanka Bhatak	28/05/22
⑥ Kuldeep Bardhan	Kuldeep Bardhan 28.05.22

A. Publication

- ① Rahul sir - 3 submitted
- ② A. Pal - 2 Accepted & 1 submitted
- ③ monisankar - 1 Accepted
- ④ Limbraj Phalane - 1 submitted
- ⑤ Pritanka mam - 1 submitted

B. class progress

- ① M.Sc. (Agri) - 80% completed
- ② B.Tech (Ag) - 80% completed
- ③ 2nd Internal - Topic allotted
- ④

C. Plans

- ① Testing of soil samples from Rasur field
Vill. R. Sitapur - 30 acre field and analysis
for major nutrient & pH, EC, OC.
- ② field visit - Rasur field.
- ③ soil sample collection starts - 30.4 & 31 May, 2022
- ④ Soil Analysis - 1-7 June, 2022.

40

Departmental Meeting Soc Science

26/10/21

Sig.

No. Name of members:-

1. Dr. R. Adhikary
2. Dr. A. Paul
3. Dr. S. Borman
4. Dr. L. P. Pholane
5. Dr. S. Kumar.
6. Dr. B. Borah
7. Mr. M. Bera.
8. Mr. K. Bandhan.

Adul Adhikary
#

Involved in other meeting.
Pholane

26.10.21

Pholane

Pholane

Present.

Agenda:- NAAC file ~~discuss~~ discussion.

1. Files should be ready before 4th November.
2. All faculty need to prepare personal documents.
3. Syllabus, course report need to be prepared.
4. Mentors are requested to complete its all students details with reports.
5. Faculties are requested to initiate a research work.

38 Departmental Meeting.
Soil Science

17/09/21

No Name of members :-

1. 1. Dr. Rahul Adhikary
2. 2. Dr. Arunabha Pal
3. 3. Dr. Saunav Banman
4. 4. Dr. Limbaraj P. Pholane
5. 5. Dr. Shiva Kumar Udayana.
6. 6. Dr. Bornali Bora.
7. 7. Mr. Monisankar Bera.
8. 8. Mr. Kuldeep Bardhan.

Sig.
Rahul Adhikary
Arunabha Pal
L. Pholane
Bornali Bora
Monisankar Bera
Kuldeep Bardhan
(Present)

Agenda :-

Class work and other work.

- ① Mini Soil testing lab. setup in organic research lab.
 - i) Requirement of brick wall 3 side of existing hydroponic lab.
- ② Shifting of faculty room from STL to 1st floor.
- ③ Progress of class work —
 - i) ~~5th~~ 5th sem class work progress upto 40% of them
 - ii) M.Sc. class work of disaster management & Lab tech progress upto 50% of prog.
 - iii) Skill course of vermicompost progress upto 10% by Dr. Pal & Mr. Bera
 - iv) P.h.d class work completed upto 90% of Advanced soil fertility. by Dr. Saunav Banman
- ④ 1st year of 2021 class (FSS) — Reagent requirement updated, course material and lab manual completed.

⑤ Future plan :-

- i) 1st internal exam. will conducte on 2nd
- ii) Book ~~chapter~~ publication by all faculty of Dept. of Soil Science.
- iii) Soil testing lab mannual publication by all faculty. of Dept. of Soil Science.
(picture of all live practical to be included)
- iv) Research planing of one set of anaerobic digestion unit to be plant.
- v) Dragon fruit cultivation for ~~an~~ organic cultivation by 1000 plants prepare for transplanting. by Dr. Barman & Mr. Bera.
- vi) Manage of lab. attendent under abreece of lab attendent.

Departmental Meeting,
Soil Science

27

28/12/19

Dr. Rahul Adhikary.

Rahul Adhikary

Dr. Anunava Pal.

Mr. Rohita Ghoshayak

Mr. Monisankar Bera.

Mr. Kuldeep Bardhan.

~~Pranayak~~
Bera ..

Agenda :-

- ① Manures and fertilizer use course - 10% of each theory & practical completed.
- ② Chemical & glassware ordered for this sem.
- ③ Distilled water unit not working.



Proceedings of the meeting of the Research Advisory Committee, Centurion University of Technology and Management held on 21st February 2021 at 12 Noon.

Members Present

1. Prof. Supriya Pattnayak, Vice-Chancellor
2. Dr. Smita Mishra Panda, Professor
3. Dr. M. Devender Reddy, Professor
4. Dr. Ashok Mishra, Professor
5. Dr. P S Rao, Professor
6. Dr. S K Biswal, Professor
7. Dr Kamal Kumar Barik, Associate Professor .

Minutes of the Meeting

The members met on zoom link and following decisions are taken:

1. The guidelines for submitting the thesis is reviewed and following guideline are proposed to adopt w.e.f 2018-19 admitted scholars of Ph.D. [FT/PT].
2. The scholar can request for pretalk on following fulfilments.
A . COURSE WORK- norms of course work is to be fulfilled remains same.
B. PUBLICATIONS- Scholar should publish minimum of three journal publications, with at least one publication in SCI / journals and SCOPOUS indexed journal, and any peer reviewed journal with indexing. Scopus paper should be found in Scopus author date base.
3. Submission: scholar can submit thesis after three years provided course work requirements are completed.

(Supriya Pattnayak)

SD/-

(Smita Mishra Panda)

SD/-

(M. Devender Reddy)

SD/-

(Ashok Mishra)

SD/-

(P S Rao)

(S K Biswal)

(K K Barik)



Proceedings of the meeting of the Research Advisory Committee, Centurion University of Technology and Management held on 22.05.2021 at 11: 00AM via Zoom meet.

Members Present

1. Dr. Supriya Pattnayak, Vice-Chancellor
2. Dr. Smita Mishra Panda
3. Dr. P. S. Rao
4. Dr. S. K. Biswal
5. Dr. S. P. Nanda
6. Dr. Kamal Kumar Barik
7. Mr. Abhinaya Mishra

As per the agenda, a meeting was held in presence of the above members; Chaired by Dr. Supriya Pattnayak, Vice-Chancellor of the University and the minutes of the discussion are as follows:

1. The committee decided that the pass percentage for the Ph.D. research scholars for the year 2019-2020 and 2020-2021 shall be 50% whereas for the Ph.D. scholars of the session 2021-2022 onwards shall be 55%. (As per UGC regulation, 2019 paragraph 7.8).
2. The Ph.D. scholars who have not passed or attended the RM examination would be able to reappear through a special examination by depositing Rs 5000/- as examination fee. For this year, it was decided to hold it end of June 2021 (both internal and external). The students will notified accordingly.
3. It has been decided by the committee that from 2020 batch onwards all the research scholars have to register in ERP.
4. In the pre-registration year, the students have to complete the course work.
5. The annual course fees that would be applicable for International research scholars will be intimated by Dr. P. S. Rao by 30th May 2021, which will incorporated in the Ph.D. regulations.

6. The committee has noticed the 2020 December admitted batch has been allotted as 2021 batch registration number. A fresh corrected registration number is to be allocated and a circular is to be disseminated by the Registrar's Office.
7. Finally all the members decided to raise the pre-registration fees as @Rs40,000/- and annual fees as @ Rs 80,000/- per annum from 2021 admission batch onwards.



(Dr. S Pattanayak)

Sd/-

(Dr. Smita Mishra Panda)

Sd/-

(Dr. P. S. Rao)



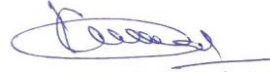
(Dr. S. K. Biswal)

Sd/-

(Dr. S. P. Nanda)

Sd/-

(A Mishra)



(Dr. K. K. Barik)

**Proceedings of the meeting of the Research Committee,
Centurion University of Technology and Management held on 29.06.2021 at 02: 00 PM**

Members Present

1. Dr. Supriya Pattnayak, Vice-Chancellor
2. Dr. Anita Patra
3. Dr. Smita Mishra Panda
4. Dr. S. K. Biswal
5. Dr. S. P. Nanda
6. Dr. Umakanta Nayak
7. Dr. Ashish Ranjan Dash
8. Dr. M. Devender Reddy
9. Dr. Sangram Keshari Swain
10. Dr. Gurudutta Pattnaik
11. Dr. Nitesh Dhar Badgayan
12. Dr. Kamal Kumar Barik
13. Mr. Abhinaya Mishra

As per the agenda, a meeting was held in presence of the above members; Chaired by Dr. Supriya Pattnayak, Vice-Chancellor of the University and the minutes of the discussion are as follows.

1. Minimum requirements for Pre-talk :

- a) The doctoral candidate must have produced a minimum of two peer reviewed research papers before the Pre-talk. In addition, the candidates have to publish a separate review article for the qualifying coursework examination. This regulation is applicable for 2017 and 2018 admission batches only. . The scholar has to submit all the published papers, synopsis with plagiarism report with the application form for pretalk. The scholar has to submit the thesis within three months from the date of pretalk.
- b) It was decided that from 2019 admission batch onwards, three research papers must be published by the doctoral students during the research period. These research papers must be reflected the Scopus database or Scopus Author's Search. In addition to this the doctoral student must publish one review article which accounts for the courseware. For each doctoral candidate one external subject expert should be assigned. This is applicable for 2021 admission batch onwards.
- c) For 2021 admission batch onwards the scholar has to complete three courseware papers carrying 4 credits each (two disciplinary specific and one Research Methodology).

2. The committee also decided that the Ph.D. cell will undertake all administrative work like thesis submission, thesis evaluation, examiners list, notice regarding Pre-talk or final defense, etc. as per the instruction of the Vice Chancellor and discipline coordinators.
3. Those students who have qualified NET/SLET/GATE may be exempted from the written test during Ph.D selection, but they have to appear the registration seminar.
4. It was decided that, the similarity index of both the synopsis and Thesis must be within 20 % and it will be considered as self-plagiarism in which the scholar is the first author with CUTM affiliation and supervisor will be the corresponding author.
5. Those students who have completed their courseware within two years from the date of PhD registration / admission will be exempted from courseware.



Vice Chancellor



Minutes of meeting relating to research progress of Ms. Sushree Swगतिका Jena

Members Present

1. Dr. Supriya Pattnayak, Vice-Chancellor
2. Dr. Smita Mishra Panda, Professor
3. Dr. Ambika Sankar Mishra, Associate Professor
4. Dr. Chinu Bohidar, Assistant Professor & HOD
5. Dr. Kamal Kumar Barik, Associate Professor & Coordinator

A review meeting was conducted on **14th July 2021** to review the Ph.D. progress of **Ms. Sushree Swगतिका Jena**, Research Scholar, School of Media and Communication working under the guidance of **Dr. Ambika Sankar Mishra** on the topic “**Text and Context of Odia Cinema**”. The same meeting also had a purpose to listen the plea of the research scholar regarding temporary suspension of her scholarship. The meeting was presided by Prof. Supriya Pattanayak.

Current Status of the scholar:

1. Her annual course fee (Rs. 60,000/-) for the academic session 2020-2021 is paid by her.
2. She has completed RM examination successfully.
3. Published one paper in UGC CARE journal.
4. She has taken classes in academic session 2020-2021 for BAMC-4th semester students for the subject Reporting and Anchoring which is of 6 credits.
5. Ms. Jena was given ample time/opportunity to explain her case to the committee. The feedback on the classes that she had taught was not satisfactory, according to the HOD.
6. Based on the meeting and her past record as a full time doctoral student, I have 2 recommendations to make - a) Ms. Jena should be converted to part time doctoral student; b) She should identify a suitable guide for supervision from outside the University.

In the meeting the scholar Sushree Swगतिका Jena made her presentation relating to her research topic. The members of the meeting provided their valuable suggestions for the research growth of the scholar and her plea was also heard by the members.

Decisions taken in the meeting were as follows:

1. Ms. Sushree Swगतिका Jena will rework again on her proposal and she will make a clear presentation on the same on 15th September 2021 with clear objectives.
2. She will work properly on her review of literature and will present her progress before the committee.
3. She will involve herself in the activities of Centre for Edutech and Skills Tech research centre.
4. Her plea relating to temporary suspension of her scholarship will be considered only after her progress is found to be satisfactory.
5. All members suggested her to publish papers in SCI / Scopus / WoS journals.



(Supriya Pattnayak)

SD/-

(Smita Mishra Panda)

SD/-

(Ambika Mishra)

SD/-

(Chinu Bohidar)



(Kamal Ku. Barik)

Minutes of the meeting of the Research Committee,

Centurion University of Technology and Management held on 02.03.2022 at 02: 30 PM

Members Present

1. Dr. Supriya Pattanayak, Vice-Chancellor
2. Dr. Smita Mishra Panda
3. Dr. Amarendra N Mishra
4. Dr. Dipankar Bhattacharyay
5. Dr. S. K. Biswal
6. Dr. P S Rao
7. Dr. S. P. Nanda
8. Dr. Susanta K. Mishra
9. Dr. M. Devender Reddy
10. Dr. Kamal Kumar Barik

As per the agenda to increase the number of full time Ph.D. scholars at the University, a meeting was held in presence of the above members. It was chaired by Dr. Supriya Pattanayak, Vice-Chancellor of the University. The action points are as follows:

1. The committee unanimously decided to increase the number of full-time research scholars, The University will provide fellowship from the date of Ph.D. enrolment. The existing fellowship amount will be increased to attract full-time research scholars. .
2. The selection process should be very robust and comprehensive. The selection of the candidates will be made based on their performance in a written test and an interview. Those candidates who have qualified NET/GATE exam will be exempted from written test and they will only appear in the interview. The mark distribution could be out of 50 (30 for written examination and 20 for seminar/oral interview). External experts may be included in the selection committee.
3. The advertisement for the admission into the Ph.D. programme for the session 2022-2023 must be announced by the end of the March, 2022. It will be for selection of full-time Ph.D.

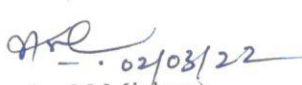


scholars only. It has also been decided to modify our existing PhD application form prior to the advertisement.


4. The advertisement should also clearly spell out the supervisors, their specialization etc. (profiles). It should also give the areas in which the University is seeking full time students. Advertisements should be sent to different universities to give it wide publicity.
5. Candidates with career first class (> 60%) should be selected. The committee also decided that fresh candidates with Master degree will be eligible to apply for the Ph.D. programme.
6. It has also been decided, after the written test, the candidate has to appear an interview before a research committee for final selection.
7. The selection of the Agriculture doctoral students' has to follow ICAR norms, supervisors can guide no more than 4 doctoral students.
8. The compiled list of areas for Ph.D. in Applied Sciences, Engineering and Agriculture will be submitted to the committee by Prof. (Dr.) Dipankar Bhattacharyay.

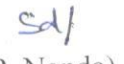

 (Smita Mishra Panda) sd/


VICE CHANCELLOR
 Centurion University of Technology & Management
 ODISHA


 (Amarendra N Mishra) 02/03/22


 (Dipankar Bhattacharyay) 2/3/2022


 (S. K. Biswal) 02.3.2022 (P S Rao)


 (S. P. Nanda) sd/


 (Sushanta K Mishra) 14/03/22


 (M. Devender Reddy) sd/


 (Kamal Kumar Barik) 02-03-22



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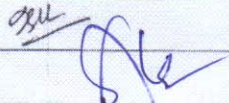
MINUTES OF THE DEANS MEETING

Date :- 04.03.2022

Time :- 11.30 AM

Members Present :

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	VC
2	Dr. Anita Patra	Registrar
3	Dr. Prasanta Mohanty	
4	Dr. Sushmita Das	
5	Dr. Devendra Reddy	
6	Prof. Sadat Ali	
7	Dr. Sangram Swain	
8	Dr. S.P Nanda	
9	Dr. Arundhanti Biswal	A. Biswal
10	Dr. Amarendra Mishra	
11	Cap. Dillip Kumar Nayak	
12	Dr. J. K. Meher	
13	Dr. Umakanta Nayak	
14	Dr. Yashaswi Nayak	
15	Dr. Soumit Ukil	
16	Dr. Gitanjali Behera	
17	Dr. Gurudutta Pattanaik	
18	Dr. Chhayabrita Maji	
19	Dr. Ashish Ranjan Dash	

20	Dr. Debi Satapathy	
21	Dr. Sunil Jha	

Deans meeting of Centurion University of Technology & Management was conducted on 04.03.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Classwork progress/mentoring classes
2. 1000 student interns in summer
3. Gajajyoti 2022
4. World Skills - Presentation by Dr. Nitesh Badgayan
5. Any other

Discussion and Resolution :

1. The mentoring sessions for the students are already put in the timetable. There was elaborate discussion to make the mentoring sessions effective. Dr. Bhattacharyay and Dr. P K Mohanty (with a team) will work on a guideline/ format to make it effective. There would be FDP on Effective Mentoring (will cover all faculty) and the same will be announced soon.
2. For the 1000 student interns, there will be Orientation sessions for Faculty Guides and Students. It will be planned and conducted by Prof. J Padhi and Mr. Babu Shankar.
3. The Annual fest "Gajajyoti" will be held at the end of March. The dates for different campuses will be finalised and announced soon, looking at the upcoming conferences and the academic calendar. Dr. Sangram and Dr. Atanu will finalise and let us know.
4. For the students of SoAS, the degree certificates can be provided with addendum (as per the previous practice of the university) to facilitate them in admissions to Higher education across the country.
5. Dr. Nitesh has made a very good presentation on World Skills and the way ahead for CUTM. He has already shared the slides and the related links on the Deans WhatsApp group. All are requested to go through the same and take ahead the first steps of understanding the whole scenario and the requirements, further select the trades and Faculty/staff mentors. Then Dr. Nitesh will further guide on the next steps.

The meeting ended with a vote of thanks to all the members present.



CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT

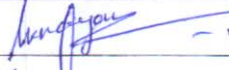

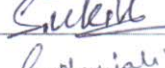



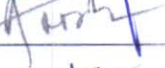

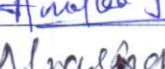
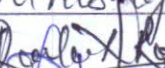



MINUTES OF THE DEANS MEETING

Date :- 08.04.2022

Time :- 02.30 PM

Members Present :

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Supriya Pattanayak
2	Dr. Anita Patra	Anita Patra
3	Dr. Prashant Mohanty	Prashant Mohanty
4	Dr. Sushmita Das	Sushmita Das
5	Dr. Devendra Reddy	Devendra Reddy
6	Dr. GB Raj De	GB Raj De
7	Dr. Vik Patra	V. Patra
8	Prof. Prakash KVD	Prakash KVD
9	Prof. Sadat Alli	Sadat Alli
10	Dr. Sangram Swain	Sangram Swain
11	Dr. S.P Nnanda	S.P Nnanda
12	Dr. Arundhanti Biswal	A. Biswal
13	Dr. Atanu Deb	Atanu Deb
14	Dr. Amarendra Mishra	Amarendra N. Mishra
15	Dr. Sivala Kumar	Sivala Kumar
16	Dillip Kumar Nayak	Dillip Kumar Nayak
17	Dr. J.K Meher	J.K Meher
18	Dr. Dipankar Bhattacharya	Dipankar Bhattacharya
19	Dr. Chandan Adhikari	Chandan Adhikari

20	Dr.Umakanta Nayak	
21	Dr.Yashaswi Nayak	
22	Dr.Soumit Ukil	
23	Dr.Gitanjali Behera	
24	Dr.Krishna Prasad	
25	Dr.Gurudutta Pattanaik	
26	Dr.Chhayabrita Maji	
27	Dr.Ashish Dash	
28	Dr.Debi Satapathy	
29	Dr.Anil Kumar J	
30	Mr.Nrusingha Das	
31	Mr.Rabinarayan Routray	
32	Dr. S jha	

Deans meeting of Centurion University of Technology & Management was conducted on 08.04.2022 at 02.30 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Classwork progress
2. Project work evaluation of Domains
3. Publications by Faculty and PG students
4. Fees collection
5. Retreats
6. NAAC data
7. Others.

Discussion and Resolution :

- 1.The classwork progress is satisfactory (as per the academic calendar) for all programmes as shared by their respective Deans. M. Optometry academic calendar has been revised and the examinations will be held later as the admissions were delayed by DMET, Odisha.
- 2.The evaluation is in progress for Domain project presentations and External practice and project components.
- 3.The attendance will be compiled on 12th April 2022 and the students list who will be debarred due to shortage of attendance will be circulated.
- 4.The Deans are again requested to follow up the publications by Faculty and PG students (journal articles, book/book chapter, conference proceedings) for the AY ending in June 2022. Already Pro VC (Research & Learning) has proposed a plan and is following it up.
- 5.The final exams for all batches (except first year) are going to commence. Hence, all Deans through the mentors can follow up with students to pay off their dues.
- 6.Deans to plan for the Retreats for their respective Schools.
- 7.The AQAR for 2020-21 is being prepared and will be compiled in the next 10 days. Further, data will be collected for AY 2021-22 for NAAC submission purposes. Data collection will be followed up by Dr. Sushmita Das, Ms. Namrita Das and Registrar office.
- 8.For the next AY 2022-23, the Domain List will be proposed (revised one) and finalized by next week. Dr. P K Mohanty will take the lead and discuss with all the Deans. The presentation of the domains offered will be done to students in Hybrid mode (Few domains will be presented online and a few domains will be presented in Physical mode).
- 9.Dr. P K Mohanty requested all Deans to be present for Training & Placement meeting every Monday (4.00pm to 5.00pm). This will help in chalking out strategies for the students who are yet to be placed. Further, for the upcoming final year batch, training schedule and content needs to be planned and implemented for 2023 pass out batches.
10. MoU has been signed with Aero master for offering B. Tech courses in Aerospace Engineering.

The meeting ended with a vote of thanks to all the members present.



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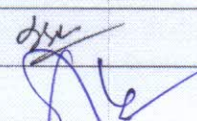
MINUTES OF THE DEANS MEETING

Date :- 10.01.2022

Time :- 10.30 AM

Members Present :

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Supriya Pattanayak
2	Dr. Anita Patra	Anita Patra
3	Dr. Prasanta Mohanty	Prasanta
4	Dr. Sushmita Das	Sushmita Das
5	Dr. Devendra Reddy	H. Devendra Reddy
6	Prof. Sadat Ali	Prof. Sadat Ali
7	Dr. Sangram Swain	Sangram Swain
8	Dr. S.P Nanda	S.P Nanda
9	Dr. Arundhanti Biswal	Dr. Arundhanti Biswal
10	Dr. Amarendra Mishra	Amarendra Mishra
11	Cap. Dillip Kumar Nayak	Dillip Kumar Nayak
12	Dr. J. K. Meher	J. K. Meher
13	Dr. Umakanta Nayak	Umakanta Nayak
14	Dr. Yashaswi Nayak	Yashaswi Nayak
15	Dr. Soumit Ukil	Soumit Ukil
16	Dr. Gitanjali Behera	Gitanjali Behera
17	Dr. Gurudutta Pattanaik	Gurudutta Pattanaik
18	Dr. Chhayabrita Maji	Chhayabrita Maji
19	Dr. Ashish Ranjan Dash	Ashish Ranjan Dash

20	Dr. Debi Satapathy	
21	Dr. Sunil Jha	

Deans meeting of Centurion University of Technology & Management was conducted on 10.01.2022 at 10.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Students classwork (how many students will stay on campus)
2. Domains and domain projects -- review
3. New domains to be added
4. NAAC -- Curriculum Feedback
5. Publications
6. 11th Foundation Day of the University -- celebration .
7. Any other

Discussion and Resolution :

1. Classwork in the wake of online classes as declared by GoO -- School of Pharmacy will continue with project works of final year on campus. School of Paramedics and Allied Health will have classwork for MSc 1st sm and 4th Sem on campus and for B.Sc Final year students. Certificate courses & Diploma courses joining is still on from Govt. counselling. Then they will go for online orientation after 15th Jan 2022. At Balasore campus the certificate courses classwork will continue physically along with strict COVID norms. MSSSoA will have physical classwork for all MSc Ag students. B.Sc. Ag AELP course work will continue on campus. Same for B. Sc Fisheries final year students. B. Tech 4th year students will continue with their project work on campus. B. Tech Ag final year students are away on their project work. They will continue the same. B Sc. domain classwork will continue for two weeks online, later they will work on their projects. At Balangir all B. Sc 4th year and 6th Sem students will continue with their projects on campus. SoM will have online classes for BBA and MBA. However, the first sem RUDM and ABM classwork will continue in mixed mode (online for some classes and offline for field visits). Diploma final year students will work on projects from campus. Some of the 1st year and 2nd year students are also staying back in hostels. All day scholars will be asked to come and stay on campus to restrict the movement in and out of the campus.
2. Domain project review will be done starting this week to review the quality and conduct of student projects and to understand whether they are aligned to Centurion perspective of Product / patent & Commercialization. Hence, Deans/HoDs are required to provide summary data of all domains.

3. We will have meeting next week to deliberate on what new domains can be provided from this AY. Deans & HoDs can have an internal discussion in their departments and then we can discuss in a larger forum.
4. PhD topics have been submitted to Pro VC (R&L) by SoPLS, SoPAHS, MSSSoA, SoET. But, SoAS and SoM are yet to provide the PhD topics list.
5. NAAC Curriculum feedback needs to be followed up so that the Feedback and Analysis for the university can be presented in a report format. Dr. Sangram and Deans to help to get Alumni responses regarding curriculum feedback.
6. Faculty who have done zero publications in the last Calendar year, will be given letters of warning and will be penalized.
7. Draft agenda for 11th Foundation day celebration was shared by Dr. Sangram. The celebrations will start from 12th Jan 2022.
8. Dr. Sangram reminded the Deans to do the re- registration of courses by students in case they have been having attendance below 50%. Hence, proper counselling needs to be done for such students.
9. A few students of first year and lateral entry students have not yet registered in ERP in their respective courses. Deans need to take approval from VC Madam to allow them to register in ERP.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

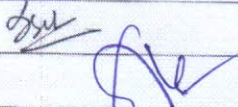
MINUTES OF THE DEANS MEETING

Date :- 11.02.2022

Time :- 11.30 AM

Members Present :

Sl. No	Name	Designation/ Department
1	Prof. Supriya Pattanayak	Supriya Pattanayak
2	Dr. Anita Patra	Anita Patra
3	Dr. Prasanta Mohanty	Prasanta Mohanty
4	Dr. Sushmita Das	Sushmita Das
5	Dr. Devendra Reddy	Devendra Reddy
6	Prof. Sadat Ali	Sadat Ali
7	Dr. Sangram Swain	Sangram Swain
8	Dr. S.P Nanda	S.P Nanda
9	Dr. Arundhanti Biswal	Arundhanti Biswal
10	Dr. Amarendra Mishra	Amarendra Mishra
11	Cap. Dillip Kumar Nayak	Dillip Kumar Nayak
12	Dr. J. K. Meher	J. K. Meher
13	Dr. Umakanta Nayak	Umakanta Nayak
14	Dr. Yashaswi Nayak	Yashaswi Nayak
15	Dr. Soumit Ukil	Soumit Ukil
16	Dr. Gitanjali Behera	Gitanjali Behera
17	Dr. Gurudutta Pattanaik	Gurudutta Pattanaik
18	Dr. Chhayabrita Maji	Chhayabrita Maji
19	Dr. Ashish Ranjan Dash	Ashish Ranjan Dash

20	Dr. Debi Satapathy	
21	Dr. Sunil Jha	

Deans meeting of Centurion University of Technology & Management was conducted on 11.02.2022 at 10.30 AM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Classwork (physical)
2. second internal for first sem and end sem exam
3. Learning records
4. Full time PhD Scholars
5. Faculty appraisal
6. Any other

Discussion and Resolution :

1. All Deans have proactively sent mails/ messages to students for attending classwork physically from 15th Feb. 2022. The domain projects will be started immediately.
2. The second-class test assessments for first semester students are in progress. The End semester will be held as per the academic calendar. Dean Academic suggested that the end semester for 8th semester to be postponed by a week. The decision will be taken after further discussion. 10 students for Allied health have joined late as they came through Allied Health Council. Hence, the first internal will be conducted separately for them. M Pharma programme students will go for extra sessions to do their practice classes and adhere to academic calendar for end semester exam.
3. Domain Project will be reviewed from next week. Students will have to make the presentation.
4. Intake of Full-time research scholars will be increased and they will work on the projects already undertaken by the university. Faculty can identify such candidates who can come in either as Full-time scholars or Project Executives and send their profiles to PhD cell for further processing. The stipend will be increased and the decision will be circulated soon.
5. Faculty who are on probation will have to be reviewed at the end of the probation period. Only on successful completion of the probation one will be given a letter regarding the same. HR section will approach the Deans for the appraisal of the probation period faculty.
6. All faculty must register and update their details on IRINS portal. Both the Chief Librarians will be responsible for the same and check and get it updated every month. An official mail will be communicated to all accordingly.

7. IQAC Coordinator would have to provide monthly information (in the required format) to IQAC heads of the campuses, who in turn would confirm the receipt of the same. This will be done by 5th of every month. IQAC head would circulate the format and compile the data. Quarterly they would point out the gaps from the targeted achievements. A circular in this regard will be sent soon.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date :- 24.12.2021

Time :- 12.15 PM

Members Present :

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	
2	Dr. Anita Patra	
3	Dr. Prasanta Mohanty	
4	Dr. Sushmita Das	
5	Dr. Devendra Reddy	
6	Prof. Sadat Ali	
7	Dr. Sangram Swain	
8	Dr. S.P Nanda	
9	Dr. Arundhanti Biswal	
10	Dr. Amarendra Mishra	
11	Cap. Dillip Kumar Nayak	
12	Dr. J. K. Meher	
13	Dr. Umakanta Nayak	
14	Dr. Yashaswi Nayak	
15	Dr. Soumit Ukil	
16	Dr. Gitanjali Behera	
17	Dr. Gurudutta Pattanaik	
18	Dr. Chhayabrita Maji	
19	Dr. Ashish Ranjan Dash	

20	Dr. Debi Satapathy	
21	Dr. Sunil Jha	

Deans meeting of Centurion University of Technology & Management was conducted on 24.12.2021 at 12.15 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Fees payment of students
2. Students subject registration for EVEN sem: Domains/Skills etc.
3. Learning Records
4. PhD topics pooling with ProVC (R&L)
5. Publications & Citations
6. Alumni meet - Homecoming 2021
7. Completion of 10 years of CUTM - Celebrations starting 1st Jan to 22nd Jan 2022
8. Silver Jubilee year of JITM (year 2022)
9. NAAC Review dates (27th, 28th & 29th Dec 2021)
10. Any other

Discussion and Resolution :

1. The Deans will get the list of students who have got dues and will pursue them.
2. The students have been promoted to next semester in ERP and hence all Deans should upload the timetable in ERP and get all students subject registrations done in ERP. The Skills courses will be configured in ERP (responsibility of Dean Academics) and slots for the same will be common across programmes/Schools. Domains are continuing this even semester as per the
3. The Learning records should be maintained by all students and the quality to be monitored by the HoDs/Deans so that it shows clearly the outcome of the course taught has been achieved or not. As we are Skills University, we should be able to track the competency/skill developed through the courses taught. Next week Dr. Nitesh will make a presentation on how a Learning record needs to be prepared which will be able to be a testimonial to what the student has learnt.
4. There has been a plan and discussion earlier this month to pool in the Topics (Centurion Interest) for PhD research work. Pro Vc R&L will be responsible for getting the topics pooled.
5. Deans to encourage faculty members to meet the publications target by end of Dec 2021. The same was reviewed 15 days back and a lot of the targets were yet to be achieved.
6. Homecoming 2021 will be held on 24th & 25th Dec at Parlakhemundi campus. All are invited to be a part of the event.

7. We will have a celebration in Jan 2022 (1st Jn to 22nd Jan 2022) to mark the celebration of completion of 11 years of the University.
8. NAAC preparedness will be reviewed on 27th Dec to 29th Dec 2021 as per the responsibilities assigned in the NAAC 2022 tracker. There will be a workshop on NAAC preparedness and SSR preparation on 30th Dec by Prof. Amiya Rath, Advisor NAAC . All are requested to be present on 30th December from 2.30pm to 4.30 pm for the online workshop.
9. The merit scholarships given to students, needs to be streamlined. All students who gets promoted to 2nd year/ 3rd year/ 4th year will be eligible to get a scholarship only if they score 8 CGPA or above in the previous semesters. Deans will provide the scholarship eligible list to the Accounts section at beginning of each Academic year.
10. All Deans/HoDs to be proactive and ensure timely uploading of marks in ERP. If it has not been complied to the concerned faculty/ HoD will be held responsible and needs to be accordingly asked for explanation/ penalty.

The meeting ended with a vote of thanks to all the members present.



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CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date :- 30.04.2022

Time :- 11.30 AM

Members Present :

Sl. No	Name	Designation/ Department
1	Prof. Supriya Pattanayak	Supriya Pattanayak
2	Dr. Anita Patra	Anita Patra
3	Dr. Prasanta Mohanty	Prasanta Mohanty
4	Dr. Sushmita Das	Sushmita Das
5	Dr. Devendra Reddy	M. Devendra Reddy
6	Prof. Sadat Ali	Sadat Ali
7	Dr. Sangram Swain	Sangram Swain
8	Dr. S.P Nanda	S.P Nanda
9	Dr. Arundhanti Biswal	A. Biswal
10	Dr. Amarendra Mishra	Amarendra Mishra
11	Cap. Dillip Kumar Nayak	Dillip Kumar Nayak
12	Dr. J. K. Meher	J. K. Meher
13	Dr. Umakanta Nayak	Umakanta Nayak
14	Dr. Yashaswi Nayak	Yashaswi Nayak
15	Dr. Soumit Ukil	Soumit Ukil
16	Dr. Gitanjali Behera	Gitanjali Behera
17	Dr. Gurudutta Pattanaik	Gurudutta Pattanaik
18	Dr. Chhayabrita Maji	Chhayabrita Maji
19	Dr. Ashish Ranjan Dash	Ashish Ranjan Dash

20	Dr. Debi Satapathy	
21	Dr. Sunil Jha	

Deans meeting of Centurion University of Technology & Management was conducted on 30.04.2022 at 11.30 AM the chairmanship of the honorable VC Ma'am.

Online Meeting

Agenda:

1. Condolence Case
2. FDPs
3. Summer Classes for Students
4. Examination Schedule
5. NAAC & AQAR for workshop
6. Domain details
7. Any other

Discussion and Resolution :

1. Vice Chancellor Madam referred to the unfortunate suicide case (student was caught in malpractice and booked for the university exam and he subsequently committed suicide). It was advised by madam to follow a Standard Operating Procedure (SOP) for malpractice case which should include the student being escorted from the exam hall to the Student Counsellor for further counselling. She also advised that faculty members must notify their free slots (to their concerned students) which will be exclusively used for student discussion over any academic or personal issues. Further, it was discussed to have students meeting by the Deans (monthly once) and the Student Welfare committee to have a meeting with students (programme wise) periodically.
2. FDPs on mentoring for all faculty will be done in the month of May. Dr. Sangram will discuss with Dr. Indu to support in conducting the Training of Trainers (ToT) for this FDP. Also Ms. Chetana will be contacted to hold the ToT for Parlakhemundi campus.
3. Dean Academics suggested going back to the previous system that is to have Supplementary examinations (along with junior batches examinations) along with Examination on Demand (EoDs) that are already scheduled time to time for the students. Director QA and VC will deliberate on this and have further discussion with the Deans.
4. There was discussion done on the summer classes for those students who have not been able to pass in certain courses (may be due to low internal marks/ attendance shortage etc.). But, this proposal can

be considered only if all the sessions required as per credit requirement needs to be held and internal assessments to be done as per the credit requirement. But, final decision on the same will be communicated only after the discussion with Director QA.

5. In case of any changes in Examination schedule (announced already to the students), the Dir QA and Dean Examination will discuss the same with the Dean of the School/ programme getting affected. This will help to better manage the dates of the exam and the students' responses.
6. NAAC and AQAR data are being collected and there will be workshops (physical) criteria wise to compile and get it completed.
7. Dr. P K Mohanty and Dr. S P Nanda were requested to prepare the Domain list with details of how it will be distributed over semesters and the number of students that can be enrolled. They are also required to prepare the draft Academic Calendar for 2022-23. The same needs to be completed and circulated on 5th May and subsequently it will be discussed in the Deans meeting and finalized.

The meeting ended with a vote of thanks to all the members present.

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
School of Engineering & Technology, Paralakhemundi**

ALL HODs MEETING (Academic session 2021-22)

Venue: OFFICE CHAMBER of DEAN

Date:17.09.2021

Time:04:00 P.M.

MINUTES

Initiating the discussion, Dr.Ashish Ranjan Dash, DEAN-SoET, CUTM, Paralakhemundi welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

Agenda;

- Course Work progress review
- Updating of Attendance in ERP by faculty members and Auto SMS-Review
- First Year (fresher) Reporting 2021-22
- Orientation programme for freshers 21-22
- Class Monitoring
- Others

Discussion and decision taken;

- The undersigned has reviewed the course work progress of the 3rd, 5th & 7th semester classes and advised all the HoDs to send the course progress report, as per format to the undersigned through E-Mail by Dt.20.09.2021.
- Students attendance reviewed. All the HoDs are requested to advice the faculty members to upload daily attendance in the ERP and use SMS option available in the ERP for sending auto SMS to parents.
- In view of fresher 2021-22 reporting, the following faculty & staff assigned to do the Certificate verification work:
Dt.20.09.21 to 22.09.2021-Prof.S.N.Padhi/Mr.N.Dibakar Chaudhury/ Mr.Ranjit Padhi
Dt.20.09.2021-Prof.Sujit Mishra, Dt.21.09.21-Prof.Prabhat Patnaik, Dt.22.09.21-Dr.P.K.Panda
- During the period of reporting the following faculty and staff members will remain in the JITM Seminar hall-1 to guide/counsel the students/parents.
Dt.20-09-2021-Prof.Sovan Sankalp,Prof.N.Jeeva Ratnam, Mr.Ranjan Mahapatra
Dt.21.09.2021-Prof.Santosh Rao, Prof.Dillip Rout, Mr.Kana Rao
Dt.22.09.2021-Prof.Sandipan Pine, Prof.G.Sridevi, Mr.Jayachandra Mahapatra
- It was decided to start the Boot camp for the freshers, (schedule will be communicated later by the undersigned) covering the awareness for the students about non-credit/credit course, Spoken English, Using E-Mail and ERP in a workshop mode.

- For Class Monitoring, Mr.Varma will look after CRC-1 & 2 block SoET classes and Lab and report to the Dean-SoET. Mr.Manoj Kumar Raula of CSE dept. will monitor the MBA block SoET classes and Lab work and report the absentee report to Prof.S.N.Padhi and he will forward the absentee list to the undersigned for further action.
- It was decided in the meeting that Prof.Sujit Mishra will be the In-Charge of 3D Printing Lab and Dr.Prafulla Kumar Panda will be the I/C of CAD/CAM Lab with immediate effect.

List of Participants:

SI No	Name of the Participant	Designation	SI No	Name of the Participant	Designation
01	Dr. Ashish Ranjan Dash	Dean SoET	08	Dr.Santosh Patro	Mechanical Engg.
02	Dr.Prafulla Kumar Panda	HoD-Civil Engg.	09	Prof.N.Jeevartnam	ECE Department
03	Pro.Sujit Mishra	HoD-Mechanical Engg.	10	Prof.Satyanarayan Padhi	BATCH COORDINATOR
04	Prof.Debendra Maharana	HoD-CSE	11	Mr.Ranjan Mahapatra	EEE Department
05	Prof.Prabhat Kumar Patnaik	HoD-EEE/ECE	12	Mr.Jayachandra Mahapatra	ECE Department

The meeting ended with a vote of thanks to the Chair.

CC: To all member concern for information.



2ND ALL HOD'S MEETING

104

DATE → 17.09.2021 TIME → 3:00PM VENUE → DEAN'S OFFICE CHAMBER

SL NO	NAME OF MEMBERS	DESIGNATION	SIGNATURE
1	DR ASHISH RANJAN DASH		A. Dash
2	DR PRAPULLA KUMAR PANDA	HOD - CIVIL	P. Panda
3	MR SUJIT MISHRA	HOD - MECHANICAL	S. Mishra
4	MR PRABHAT KUMAR PATNAIK	HOD - ECE & EEE	P. Patnaik
5	MR DEBENDRA MAHARANA	HOD - CSE	D. Maharana
6	MR SATYANARAYAN PADHY	BATCH COORDINATOR	S. Padhy
7	MIS N. JEEVARATNAM	ECE DEPT	N. Jeevaratnam
8	DR SANTOSH PATRO	MECHANICAL DEPT	S. Patro
9	MR JAYACHANDRA MOHAPATRA	E.EE DEPT	J. Mohapatra
10	MR RANJAN KUMAR MAHAPATRO	E.CE DEPT	R. Mahapatro
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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,
School of Engineering & Technology, Paralakhemundi**

ALL HODs MEETING (Academic session 2021-22)

Venue: OFFICE CHAMBER of DEAN

Date:22.10.2021

Time:04:00 P.M.

MINUTES

Initiating the discussion, Dr.Ashish Ranjan Dash, DEAN-SoET, CUTM, Paralakhemundi welcomed the esteemed members to the meeting. The following agenda points were discussed in the meeting:

Agenda;

- Course Work progress review
- Updating of Attendance in ERP by faculty members and Auto SMS-Review
- First Year (fresher) Reporting 2021-22
- Class Monitoring
- NAAC documentation-Review
- Others

Discussion and decision taken;

- The undersigned has reviewed the course work progress of the 3rd, 5th & 7th semester classes and advised all the HoDs to send the course progress report, as per format to the undersigned through E-Mail by Dt.25.10.2021.
- Students attendance reviewed.
- Class Monitoring status reviewed in the meeting. Advised all the HoDs to check the faculty and students punctuality to class hours.
- NAAC documentation in the departments was also reviewed and the undersigned pleased with the progress.

List of Participants:

SI No	Name of the Participant	Designation	SI No	Name of the Participant	Designation
01	Dr. Ashish Ranjan Dash	Dean SoET	08	Dr.Santosh Patro	Mechanical Engg.
02	Dr.Prafulla Kumar Panda	HoD-Civil Engg.	09	Prof.N.Jeevartnam	ECE Department
03	Pro.Sujit Mishra	HoD-Mechanical Engg.	10	Prof.Satyanarayan Padhi	BATCH COORDINATOR
04	Prof.Debendra Maharana	HoD-CSE	11	Mr.Ranjan Mahapatra	EEE Department
05	Prof.Prabhat Kumar Patnaik	HoD-EEE/ECE	12	Mr.Jayachandra Mahapatra	ECE Department




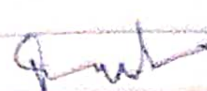
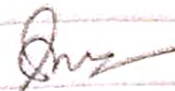

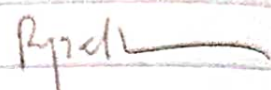


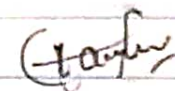
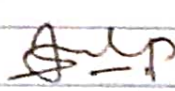


The meeting ended with a vote of thanks to the Chair.

CC: To all member concern for information.



3rd ALL HODS. MEETING

108
 DATE - 22-10-21 TIME - 4:00 PM VENUE - DEAN'S CHAMBER

SL NO	NAME OF MEMBERS	DESIGNATION	SIGNATURE
1	DR ASHISH RANJAN DASH	DEAN - SOET	
2	DR PRAPULLA KUMAR PANDA	HOD - CIVIL	
3	DR SANTOSH PATRO	MECHANICAL DEPT	
4	MR DEBENDRA MAHARANA	HOD - CSE	
5	MR SUJIT MISHRA	HOD - MECHANICAL	
6	MR JATYANARAYAN PADHY	BATCH COORDINATOR	
7	MR PRABHAT KUMAR PATANJALI	HOD - ECE & EER	
8	MR G. SRIDEVI	MACHANICAL DEPT	
9	DR JAYA CHANDRA MAHAPATI	E E E	
10	Dr. R. K. Maiti	Civ. Engg.	
11	S. Sankalp.	Civil Engg.	
12	DILLIP ROUT	CSE	
13	N. DIBAKAR CHOUDHURY	CSE	
14			
15			
16			

