

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**BOLANGIR CAMPUS**

**OFFICE COMMUNICATION**

CUTM/Reg.Off./Admn./LIB. Committee/2019

**Dt- 18-09-2019**

It is hereby notified that the following members of Centurion University of Technology and Management are nominated to the Library Committee, Bolangir Campus, with effect from **18<sup>th</sup> September, 2019** for period of three year.

The Library Committee members of Centurion University of Technology and Management, Bolangir Campus.

**Bolangir Campus:**

1. Prof. J.K Meher, Academic Co-ordinator, SoAS
2. Prof. Somanath Sarangi, Principal, SoAS,
3. Prof. Amulya Ratna Behera, Principal, SoP,
4. Prof. Nilaya Kumar Mohanty, HoD Dept. of Physics, SoAS
5. Prof. Aswini Rath, HoD Dept. of Botany, SoAS
6. Asst. Prof. Dinesh Sharma, Dept. of Pharmacy, SoP
7. Asst. Prof. Meena Kumari Sahu, Dept. of Physics, SoAS
8. Mrs. Anamika Pruseth, Asst. Librarian
9. Mr. Rajib Kumar Nayak, Librarian

The tenure of the above committee is for three year.

*Anita Palta*

**REGISTRAR**

- Copy to:
- (i) Regional Director
  - (ii) All Principal
  - (iii) All HoDs/All Faculty
  - (iv) All Committee members
  - (v) EA to VC
  - (vi) All Notice Boards



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Library Committee**

No. LBB/01-01 CUTM/LIB Committee/Reg./2017

Date: 10-08-2017

It is hereby notified that the following members of Centurion University of technology and Management are nominated to the library committee, BBSR. Campus with effect from 10<sup>th</sup> Aug 2017 to 31<sup>st</sup> Dec 2020.

Library committee members of Centurion University of Technology and Management, BBSR. Campus.

1. Dr. Smita Mishra Panda, Prof. I/C Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susant Kumar Biswal, Dean SOAS
4. Prof. Sunil Kumar Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

A handwritten signature in black ink, appearing to read 'Anila Patra'.

REGISTRAR

CC: All Deans/All HOD/All students Mail/All Faculty and Staff Mail.



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Library Committee**

No. LBB/01-02 CUTM/LIB Committee/Reg./2021

Date: 02-01-2021

It is hereby notified that the following members of Centurion University of technology and Management are nominated to the library committee, BBSR. Campus with effect from 2<sup>nd</sup> Jan 2021 to 31<sup>st</sup> Dec 2022.

Library committee members of Centurion University of Technology and Management, BBSR. Campus.

1. Dr. Smita Mishra Panda, Prof. I/C Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Yashaswi Nayak, Dean SOAS
4. Prof. Sunil Kumar Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

A handwritten signature in green ink that reads 'Anita Patra'.

**REGISTRAR**

CC: All Deans/All HOD/All students Mail/All Faculty and Staff Mail



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

PARALAKHEMUNDI CAMPUS

No.LBP/01-04 CUTM/LIB Committee/Reg./2021

Date: 10-11-2021

It is hereby notified that the following members of Centurion University of Technology and Management are nominated to the Library Committee, Paralakhemundi Campus, with effect from 11<sup>th</sup> November 2021 for a period of two years.

LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI.

01. Prof. Anita Patra, Registrar, CUTM
02. Dr. P.S.Rao, Dean SoET
03. Prof. Devender Reddy, Dean Academic, MSSSoA
04. Prof. Durga Padhi, Director Admn.
05. Prof. S.P.Nanda, Dean Admn., MSSSoA
06. Prof. Ashok Mishara, Professor SoAS
07. Prof. Ashish Ranjan Dash, Associate Dean., SoET
08. Prof. Sivala Kumar, Dean SoABE
09. Dr. Brundaban Nahak, Chief Librarian, Dr.Y.V.N.Rao Memorial Library, Convener

Handwritten signature of Anita Patra in black ink.

REGISTRAR

CC: All Dean/ All HODs/ All Students Mail/ All Faculty and Staff Mail





CENTURION  
UNIVERSITY  
*Shaping Lives...  
Empowering Communities*

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**PARLAKHEMUNDI CAMPUS**

No. LBP/01-02 CUTM/LIB Committee/Reg./2017

Date: 10-08-2017

It is hereby notified that the following members of Centurion University of Technology and Management are nominated to the Library Committee, Parlakhemundi Campus, with effect from **10<sup>th</sup> August 2017** for a period of three years.

**LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARLAKHEMUNDI**

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B P Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S P Nanda, Dean Admin., MSSSoA
6. Prof. Ashok Mishra, Dean, SoAS
7. Prof. Prafulla Kumar Panda HOD, Dept. of Civil Engg., SoET
8. Mr. Santosh Kumar Rout, Chief Librarian, DR Y V N Rao Memorial Library

*Anita Patra*  
REGISTRAR

CC: All Deans/All HODs/All Students Mail/All Faculty and Staff Mail



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

PARALAKHEMUNDI CAMPUS

No.LBP/01-03 CUTM/LIB Committee/Reg./2020

Date: 10-8-2020

It is hereby notified that the following members of Centurion University of Technology and Management are nominated to the Library Committee, Paralakhemundi Campus, with effect from 11<sup>th</sup> August 2020 for a period of one year.

LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARALAKHEMUNDI.

01. Prof. Anita Patra, Registrar, CUTM
02. Dr. P.S.Rao, Dean SoET
03. Prof. Devender Reddy, Dean Academic, MSSSoA
04. Prof. Durga Padhi, Director Admn.
05. Prof. S.P.Nanda, Dean Admn., MSSSoA
06. Prof. Ashok Mishara, Professor SoAS
07. Prof. Prafulla Kumar Panda, HOD, Dept. of Civil Engg., SoET
08. Mr. Sunil Biswal, Chief Librarian, Dr.Y.V.N.Rao Memorial Library, Convener

A handwritten signature in black ink, appearing to read 'Anita Patra'.

REGISTRAR

CC: All Dean/ All HODs/ All Students Mail/ All Faculty and Staff Mail



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

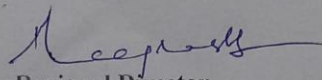
**RAYAGADA CAMPUS**

**Date:27/11/2021**

It is hereby notified that the following members of Centurion University of technology and management are nominated to the library committee, Rayagada Campus, with effect from **27 NOVEMBER 2021** for a period of three years.

LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANGEMENT. RAYAGADA

1. Dr. Rajesh Kumar Padhi, Regional Director CUTM
2. Prof. Dr.ChandraSekharPatro,Principal. SoP,
3. Prof. Dr.Gopal Krishna Padhy
4. Mrs. KaminiSethy
5. Mr. SukantaSatapathy
6. Mr. CheppalaMadhu Librarian CUTM LIBRARY

  
**Regional Director**

CC: ALL HODs/ALL Faculty and staff Mail/ALL Student Mail





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

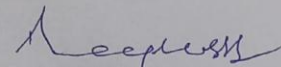
**RAYAGADA CAMPUS**

**Date:29/06/2019**

It is hereby notified that the following members of Centurion University of technology and management are nominated to the library committee, Rayagada Campus, with effect from **29 JUNE 2019** for a period of three years.

**LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANGEMENT. RAYAGADA**

1. Dr. Rajesh Kumar Padhi Regional Director CUTM
2. Prof.Dr.ChandraSekharPatro,Principal.SoP,
3. Prof.Dr.Gopal Krishna Padhy
4. Mrs. KaminiSethy
5. Mr. SukantaSatapathy
6. Mr. Ranjit Kumar Kandhapani Librarian CUTM LIBRARY

  
**Regional Director**

CC: ALL HODs/ALL Faculty and staff Mail/ALL Student Mail



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**BOLANGIR CAMPUS**

**Centurion Library**

**Circular for Library Committee Meeting**

**Dt-22.12.2021**

Dear Sir/Madam,

Keeping in view of the forthcoming NAAC inspection 2021, a library committee meeting is scheduled to be held on **23.12.2021 at 10.30 a.m.** for Library via Zoom Platform to discuss regarding e-resources renewal, library periodical status, procurement of books, and issues on library module for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mrs. Anamika Purseth (Bolangir Campus) is requested to facilitate Zoom Meeting link at the ends.

The venue for the meeting is furnished below.

**Venue:** Seminar Hall (CUTM Bolangir Campus)

Thanking you

With regards

**Mr. Rajib Kumar Nayak**

Asst. Librarian, CUTM, Bolangir Campus

**Asst. Librarian  
Centurion University (JITM),  
Bolangir**





## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

### MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

#### Centurion Bolangir Library

The Library Committee meeting was held in the board room via Zoom platform with library committee members of Bolangir campus on 23.12.2021 at 10.30 a.m. The meeting was chaired by Prof. J.K Meher, Academic Co-ordinator, SoAS, Bolangir and convened by Mr. Rajib Kumar Nayak, Librarian, Bolangir campus and the following members were present.

#### **Bolangir Campus:**

1. Prof. Somanath Sarangi, Principal, SoAS,
2. Prof. J.K Meher, Academic Co-ordinator, SoAS
3. Prof. Prafulla Kumar Sahu, Principal, SoP,
4. Prof. Nilaya Kumar Mohanty, HoD Dept. of Physics, SoAS
5. Prof. Shantanu Bhattacharya, HoD Dept. of Botany, SoAS
6. Asst. Prof. Dinesh Sharma, Dept. of Pharmacy, SoP
7. Asst. Prof. Meena Kumari Sahu, Dept. of Physics, SoAS
8. Mrs. Anamika Pruseeth, Asst. Librarian
9. Mr. Rajib Kumar Nayak, Librarian

#### **Agenda:**

1. E-resources renewal
2. Library periodical status
3. Procurement of books
4. Library module

#### **Minutes:**

Firstly, Mr. Rajib Kumar Nayak, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested to renew the e-resources for the year 2022.
2. Rajib Kumar Nayak briefly explained the present periodical status and subscribes journal renewal, and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2022.
4. The library committee members advised to give training to all the library staffs in library modules such as catalogue, OPAC, circulation, periodical, and acquisition by the koha vendors.
5. All the library committee members discusses about the students books issue and E-resource uses.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



**Mr. Rajib Kumar Nayak**  
Asst. Librarian, CUTM, Bolangir Campus  
Asst. Librarian  
Centurion University (JITM),  
Balangir



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**BOLANGIR CAMPUS**

**Centurion Library**

**Circular for Library Committee Meeting**

**Dt- 14.12.2020**

Dear Sir/Madam,

I would like to inform all the Library Committee Members to be present in the conference room on December 15<sup>th</sup> 2020 for the annual meeting. The meeting will begin sharp at 10.30 am. Therefore, you are requested to be present at the Seminar Hall ten minutes before the meeting starts.

The purpose of the meeting is to review previous meeting to library periodical status, procurement of books, and issues on library module for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mrs. Anamika Purseth (Bolangir Campus) is requested to facilitate for the Meeting and do necessary arrangement.

The venue for the meeting is furnished below.

**Venue:** Seminar Hall (CUTM Bolangir Campus)

Thanking you

With regards

**Mr. Rajib Kumar Nayak**

Asst. Librarian, CUTM, Bolangir Campus

Asst. Librarian  
Centurion University (JITM),  
Balangir



## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

### MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

#### Centurion Bolangir Library

The Library Committee meeting was held in the board room via Zoom platform with library committee members of Bolangir campus on 15.12.2020 at 10.30 am. The meeting was chaired by Prof. J.K Meher, Academic Co-ordinator, SoAS, Bolangir and convened by Mrs. Anamika Mohanty, Librarian, Bolangir campus and the following members were present.

#### **Bolangir Campus:**

1. Prof. Prafulla Kumar Sahu, Principal, SoP,
2. Prof. Somanath Sarangi, Principal, SoAS,
3. Prof. J.K Meher, Academic Co-ordinator, SoAS
4. Prof. Nilaya Kumar Mohanty, HoD Dept. of Physics, SoAS
5. Asst. Prof. Dinesh Sharma, Dept. of Pharmacy, SoP
6. Prof. Shantanu Bhattacharya, HoD Dept. of Botany, SoAS
7. Asst. Prof. Meena Kumari Sahu, Dept. of Physics, SoAS
8. Mr. Rajib Kumar Nayak, Librarian
9. Mrs. Anamika Pruseth, Asst. Librarian

#### **Agenda:**

1. Index for textbooks and reference books for even semester- 2020-21
2. Awareness program on Library resources and services
3. Requirement of Scanner Machine of library
4. Magazines and periodicals
5. Repairing of old furniture of library
6. Any other

#### **Minutes:**

Firstly, Mr. Rajib Kumar Nayak, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. Committee members of library were suggested to purchase new text books and reference books for the year 2020-21.
2. Mr. Rajib Kumar Nayak, briefly explained the present periodical and magazines status renewal, and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to repair of old furniture and purchase the Scanner.
4. The library committee members advised on awareness program on Library resources and services.
5. All the library committee members discusses about the students books issue and E-resource uses as before.

The Librarian as there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



**Mr.Rajib Kumar Nayak**  
Asst. Librarian, CUTM, Bolangir Campus  
**Asst. Librarian**  
**Centurion University (JITM),**  
**Balangir**





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**BOLANGIR CAMPUS**

**Centurion Library**

**Circular for Library Committee Meeting**

**Dt-18.11.2019**

Dear Sir/Madam,

All the Library Committee members are hereby directed to discuss about the topics on maintenance, requiring books, e-lab system and some other things. Keeping in view of the forthcoming library committee meeting is scheduled to be held on 19.11.2019 at 04.00 pm. for Library at Seminar Hall.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Rajib Kumar Nayak (Bolangir Campus) is requested to facilitate Zoom Meeting link at the ends.

The venue for the meeting is furnished below.

**Venue:** Seminar Hall (CUTM Bolangir Campus)

Thanking you

With regards

**Mr. Rajib Kumar Nayak**

Asst. Librarian, CUTM, Bolangir Campus

**Asst. Librarian  
Centurion University (JITM),  
Balangir**



## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

### MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

#### Centurion Bolangir Library

The meeting of the Library Committee members of Centurion University, **Balangir** for the year 2019-20 was held on **19<sup>th</sup> November 2019 at 04.00 PM** via Zoom Platform. The following members were present.

#### **Balangir Campus:**

1. Prof. Somanath Sarangi, Principal, SoAS,
2. Prof. J.K Meher, Academic Co-ordinator, SoAS
3. Prof. Prafulla Kumar Sahu, Principal, SoP,
4. Prof. Nilaya Kumar Mohanty, HoD Dept. of Physics, SoAS
5. Prof. Shantanu Bhattacharya, HoD Dept. of Botany, SoAS
6. Asst. Prof. Dinesh Sharma, Dept. of Pharmacy, SoP
7. Asst. Prof. Meena Kumari Sahu, Dept. of Physics, SoAS
8. Mrs. Anamika Mohanty, Asst. Librarian
9. Mr. Rajib Kumar Nayak, Librarian

#### **Agenda:**

1. Development of Library maintenance
2. Purchase books of new syllabus
3. To install computer system for the e-lab
4. Any other

#### **Minutes:**

The Librarian welcomed the committee members and brief about over view of the library and started meeting.

The following points were discussed:

1. All the members of library committee members were suggested to increase book shelf and books for the new syllabus year 2019-20.
2. All the library committee members discussed and recommended to install systems for E-Library facilities for the year 2019.
3. The library committee members advised to make rules regulations for the library to smooth running the library.

4. All the library committee members discuss about the students books issue and E-resource uses.

The Librarian thanked to the committee member for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.



**Mr. Rajib Kumar Nayak**  
Asst. Librarian, CUTM, Bolangir Campus  
**Asst. Librarian**  
**Centurion University (JITM),**  
**Balangir**



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt. 13.07.2022**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.14.07.2022 at 10.45 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 14/7/2022**

**Time: 10.45 A.M**

**Venue: Central Library**

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Yashaswi Nayak, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**


1. Procurement of print resources.
2. User's training for Web of Science database.
3. Creation of Profile in IRINS
4. Any other matter.

**Minutes:**

The following points were discussed.

1. The members agreed to procure books for SOAS and SPALS as per the suggestion received from the departments.
2. The members also requested to arrange a training program through online/offline mode, so that faculty and students will be able to search the web of science database properly.
3. The members also suggested all the profiles of newly joined faculty be created in CUTM IRINS portal.
4. The library user orientation program be conducted in a regular basis for the newly admitted students and faculty members.

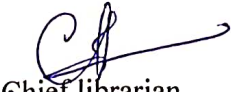
As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

  
Dean SOAS

  
Dean SPAHS

  
Chief librarian





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.02.12.2021**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.03.12.2021 at 10.45 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 03/12/2021**

**Time: 10.45 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Yashaswi Nayak, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**

1. Procurement of print resources.
2. Procurement of E-resources.
3. ERP Library module.
4. Any other matter.

**Minutes:**

The following points were discussed.

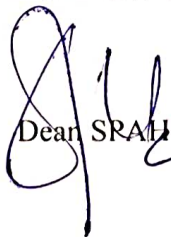
1. The members proposed to procure books for SPALS and SPAHS and subscribe print journals for meeting the criteria of PCI and Paramedics council.
2. The members also suggested to subscribe e book for library.
3. It was also decided to generate spine labels for books through the KOHA library software.
4. All the members suggested to provide furniture and air conditioning facility for newly extended unit of reading room.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

  
Dean SOAS

  
Dean SPAHS

  
Chief librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.07.07.2021**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.08.07.2021 at 11.30 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 08/7/2021**

**Time: 11.30 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Yashaswi Nayak, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**


1. Procurement of print resources.
2. Accessibility to E-resources.
3. ERP Library module.
4. Any other matter.

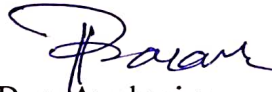
**Minutes:**

The following points were discussed.

1. It was decided that the requisition for books be submitted to the library for odd semester requirement
2. All the members suggested to provide remote access facility to users so that they can access them outside the campuses.
3. All the members advised to complete the data migration work to new library software(KOHA).
4. The members also expressed to conduct the user orientation program through virtual mode during the covid period.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

  
Dean SOAS

  
Dean SPAHS

  
Chief librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.23.12.2020**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.24.12.2020 at 10.15 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 24/12/2020**

**Time: 10.15 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**


1. Procurement of Print Resources
2. Procurement of E-resources.
3. Implementation of KOHA library software in ERP module.
4. Any other matter.

**Minutes:**

The following points were discussed.

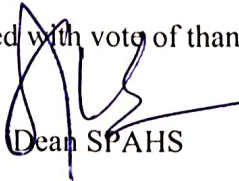
1. The members of the committee recommended to procure the books for English department
2. through online mode and also agreed to renew the print journals for the year 2021.
3. The members also agreed to renew the e resources for the year 2021 through main campus as per the regular practice.
4. It was decided to implement new KOHA library software in ERP module for smooth functioning library with all advance features.
5. The members unanimously suggested to follow SOP as per the Covid-19 guidelines in the library.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief Librarian





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.17.12.2019**


Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.18.12.2019 at 11.15 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you!

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Minutes of Meeting, Library Committee**

**Date: 18/12/2019**

**Time: 11.15 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**

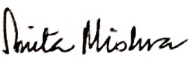
1. Procurement of print resources.
2. Procurement of E-resources.
3. ERP Library module.
4. Any other matter


**Minutes:**

The following points were discussed.

1. It was decided that the procurement of books for civil engineering department and SOAS be made through online mode(amazon.in) and renewal of print periodicals be procured through regular vendor.
2. The members also agreed to continue with all the e resources and their renewal for the year 2020.
3. The members also expressed that the new borrowing entitlement as approved by the competent authority be configured properly in the ERP library module.
4. The members also proposed to have a proper circulation desk with three workstations in order to provide hassle free services to the users.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief librarian





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Circular for Library Committee Meeting**

**Dt.10.07.2019**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.11.07.2019 at 10.30 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 11/7/2019**

**Time: 10.30 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**


1. Procurement of books through online mode.
2. Use of National Digital Library Resources.
3. OPAC facility in ERP Library module.
4. Any other matter.


**Minutes:**

The following points were discussed.


1. It was decided to procure the books for Biotech and Aerospace department through online mode in order to meet the urgent need.
2. The members advised that all the users of library should become a member in NDL and access e resources.
3. The members suggested the online public access catalogue facility be incorporated in ERP library Module for searching of library resources.
4. As per the user's request proper and comfortable chairs be provide in the reading room.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.05.12.2018**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.06.12.2018 at 11.30 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

  
Chief Librarian



## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT

**Bhubaneswar Campus, Odisha**

### Minutes of Meeting, Library Committee

**Date: 06/12/2018**

**Time: 11.30 A.M**

**Venue: Central Library**

#### Members Present:

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

#### Agenda:


1. Procurement of print resources.
2. Procurement of E-resources.
3. ERP Library module.
4. Any other matter.

#### Minutes:

The following points were discussed.


1. All the members agreed to renew print journals for the year 2019 from the regular supplier.
2. The members also gave final consent to renew the J Gate Social Sc Package.
3. It was also decided that all the technical staff of the library should handle and provide services through the ERP library module.
4. The members also suggested to utilize the library extension floor for the use of faculty and physical disabled users

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief Librarian



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.23.07.2018**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.24.07.2018 at 10.30 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

**Chief Librarian**



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 24/7/2018**

**Time: 10.30 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**

1. Procurement of print resources.
2. E-resources Usage.
3. ERP Library module.
4. Any other matter.

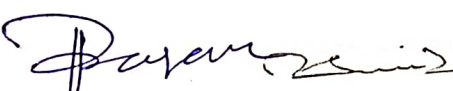
**Minutes:**

The following points were discussed.

1. The requirement of books for the school of forensic Science be prepared and submitted the same to the library for purchase
2. The members suggested to access the DELNET facility properly by the users.
3. The committee members advised to give proper training to all library staff in ERP module by the vendor.
4. The members also proposed to create adequate physical space for library resources.


As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief librarian





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**

**Bhubaneswar Campus, Odisha**

**Circular for Library Committee Meeting**

**Dt.19.12.2017**

Dear Sir/Madam,

A library committee meeting is scheduled to be held on Dt.20.12.2017 at 11.45 A.M to discuss regarding procurement of print resources, E-resources, issues on ERP library module and any other matter with permission of the chair person.

Venue: - Central library, Kautilya Building

Thanking you

With regards

A handwritten signature in black ink, appearing to be the initials "CJ" followed by a long horizontal stroke.

**Chief Librarian**



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT**  
**Bhubaneswar Campus, Odisha**  
**Minutes of Meeting, Library Committee**

**Date: 20/12/2017**

**Time: 11.45 A.M**

Venue: Central Library

**Members Present:**

1. Dr. Smita Mishra Panda, Prof. In charge Library
2. Dr. Prasant Kumar Mohanty, Dean Academics
3. Dr. Susanta Kumar Biswal, Dean SOAS
4. Prof. S.K Jha, Dean SPAHS
5. Mr. Ashutosh Padhi, Chief Librarian

**Agenda:**


1. Procurement of print resources.
2. Procurement of E-resources.
3. ERP Library module.
4. Any other matter with the permission of chairperson.

**Minutes:**

The following points were discussed.

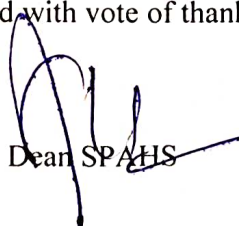
1. It was decided that all the requisition of books should be submitted to the library duly recommended by the dean of concerned departments.
2. All the members agreed to renew J-Gate Social science & Management (E-Journals)
3. The data migration work be completed for successfully implementation of new ERP Library module.
4. The members also proposed to have an air conditioning facility in the reading room.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair

  
Prof. I/C Library

  
Dean Academics

Dean SOAS

  
Dean SPAHS

  
Chief librarian



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr. Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

11.06.2021

Dear Sir/Madam,

Keeping in view of the forthcoming NAAC inspection 2022, a library committee meeting is scheduled to be held on 14.06.2021 at 2.30 p.m. for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding procurement of library books, library space for keeping books, ERP issues on for Library module for University Libraries.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.  
The venue for the meeting is furnished below.

**Venue: Board room (CUTM PKD Campus)**

Thanking you  
With regards

A handwritten signature in black ink, appearing to read 'Sunil Kumar Biswal'.

Sunil Kumar Biswal  
Chief Librarian, CUTM, PKD Campus



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**  
**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

**Dr.Y.V.N.Rao Memorial Library**

The Library Committee meeting was held in the board room via Skype with library committee members of **Parakhemundi campus on June 14<sup>th</sup>, 2021, at 2.30 P.M.** The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

**Paralakhemundi Campus:**

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

**Agenda:**

1. Procurement of Print books for the year 2021.
2. To discuss Library space problem for keeping books
3. Regarding ERP issues on for Library module

**Minutes:**

At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the HOD's were informed to submit the requisition of books to the library for the procurement of odd semester 2021.
2. As the library is growing organism and the resources of our library is growing day by day. This requires more space for keeping library materials in proper order in the rack, so that the reader can easily access. All the members were suggested to provide for provision extra library space
3. All the members were suggested to migrate data of ERP-I-Cloud to Koha module in the library software.

There were no more points raised for discussion, with a note of happiness the meeting is dissolved.



**Sunil Kumar Biswal**  
Chief Librarian, CUTM, PKD Campus  
Convener

Registrar: *Anita Patel*

Dean SoAS: *Prashant*

Dean SoABE: *Sunil K*

Dean Admin, MSSSoA: *S. S. Daryani*

Dean, SoET: *Harsh*





CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

**Dr.Y.V.N.Rao Memorial Library**

Circular of Library Committee Meeting

10.12.2021

Dear Sir/Madam,

Keeping in view of the forthcoming ICAR & NAAC inspection 2021, a library committee meeting is scheduled to be held on **13.12.2021 at 3.30 p.m.** for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding e-resources renewal, library periodical status, procurement of books, and issues on koha library module for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.

The venue for the meeting is furnished below.

**Venue: Board room (CUTM PKD Campus)**

Thanking you  
With regards

*Brundaban Nahak*

**Dr. Brundaban Nahak**  
Chief Librarian, CUTM, PKD Campus





## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

### MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

#### Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room via Skype with library committee members of Parakhemundi campus on 13.12.2021 at 3.30 p.m. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Dr. Brundaban Nahak, Chief Librarian, PKD campus and the following members were present.

#### **Paralakhemundi Campus:**

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

#### **Agenda:**

1. E-resources renewal
2. Library periodical status
3. Procurement of books
4. Koha library module

#### **Minutes:**

Firstly, Dr. Brundaban Nahak, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested to renew the e-resources for the year 2022.
2. Dr. Brundaban Nahak briefly explained the present periodical status and print journal renewal (55 numbers), and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2022.
4. The library committee members advised to give training to all the library staffs in library modules such as catalogue, OPAC, circulation, periodical, and acquisition by the koha vendors.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.

*Dr. Brundaban Nahak*  
Dr. Brundaban Nahak  
Chief Librarian, CUTM, PKD Campus  
Convener

Registrar: *Anita Patra*

for Dean SoAS: *Prashant*

Dean SoABE: *Sudh*

Dean Admin, MSSSoA: *Gratya*

Dean, SoET: *Aradh*



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**  
**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

The Library Committee meeting was held in the board room via Skype with library committee members of Bhubaneswar campus on January 16<sup>th</sup>, 2020, at 3.30 P.M

The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

**Paralakhemundi Campus:**

1. Prof. Ashok Mishra, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P Nahda, Dean Admin, MSSSoA
4. Prof. Vamshi Krishna, Associated Dean, SoET

**Bhubaneswar Campus:**

1. Prof. P. K Mohanty, Dean Academic (CUTM)
2. Prof. S. K Biswal, Dean SoAS
3. Prof. Susanta Mishra, Dean SoM
4. Prof. K.V.D Prakash, Dean HRD
5. Mr. Ashutosh Padhi, Chief Librarian (BBSR, Campus)

**Agenda:**

1. Selection of E resources Database for the year 2020.
2. To discuss about the remote access facilities to the E resources.
3. Creation of a user friendly web page for Library.
4. Procurement process of print resources for central library.

Prof. P. S Rao, Dean SoET and Prof. D Reddy, Dean Agriculture (Academic) could not attend the meeting as they were on leave.

**Minutes:**


At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and apprised the present status of library resources.

After thorough discussion and deliberation the members recommend the following.

1. As there is no database pertaining to management stream, Prof. Susanta Mishra, Dean SoM suggested for procuring Pro-Quest Management e-journals database, which will be immensely helpful for the users.

2. Prof. P. K Mohanty, Dean Academic, suggested to cancel the ASME journal package and adjust the amount to subscribe Agriculture & Pharmacy Database from Indian journals.com with an initial trial access period. In this connection Dean of Agriculture gave his consent to do the same.
3. Regarding E-resources for SoAS, Deans of both the campuses Prof. Ashok Mishra & Prof. S. K Biswal recommended to procure Elsevier Science Direct package or Springer Database to supplement the research as well as usage by the students.
4. All members unanimously agreed to discontinue the service of J-Gate Agriculture & Biological Science and Social Science & Management Package form the present year, as the contents' of these databases are open access, but same time recommended same journals are to be linked in the university website for easy access of the user.
5. It was also decided in the meeting; as the INFLIBNET N-list programme has been discontinued due to technical reason, effort will be made to get the same by signing resource sharing MoU with some local colleges.
6. In order to meet the NAAC requirement (point 4.2.2 & 4.2.5) all members conjointly suggested for procuring few rare books for both the campuses and recommended to purchase EzProxy software for remote login to access resources in judicious way.
7. All the members also agreed to procure the books twice a year i.e at the beginning of even and odd semester.
8. Regarding statistic of library usage; Prof. Ashok Mishra, Dean SoAS, suggested to develop a mechanism to trace the online usage of library too.

As there were no more points raised for discussion, hence the meeting ended with a vote of thanks to the chair.

  
Sunil Kumar Biswal  
Chief Librarian, CUTM, PKD Campus  
Convener

Prof. Anita Patra  
Registrar CUTM  
Chairman, Library Committee





CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

13.11.2020

Dear Sir/Madam,

Keeping in view of the forthcoming NAAC inspection 2020, a library committee meeting is scheduled to be held on **16.11.2020 at 11.30 A.M.** for Dr.Y.V.N.Rao Memorial Library via Skype to discuss regarding ERP library module, library space for keeping books and library discipline in the University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Mr. Anil Patro (PKD Campus) is requested to facilitate Skype at the ends.

The venue for the meeting is furnished below.

**Venue: Board room (CUTM PKD Campus)**

Thanking you

With regards

A handwritten signature in black ink, appearing to read 'Sunil Kumar Biswal'.

Sunil Kumar Biswal  
Chief Librarian, CUTM, PKD Campus



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**  
**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

**Dr.Y.V.N.Rao Memorial Library**

The Library Committee meeting was held in the board room via Skype with library committee members of Parakhemundi campus on 16-11-2020, at 11.30 P.M. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Kumar Biswal Chief Librarian, PKD campus and the following members were present.

**Paralakhemundi Campus:**

1. Prof. M. Devender Reddy, Dean SoAS,
2. Prof. Sivala Kumar, Dean SoABE
3. Prof. S.P. Nanda, Dean Admin, MSSSoA
4. Prof. Ashish Ranjan Dash, Associate Dean, SoET

**Agenda:**

1. ERP library module.
2. Library space for keeping books
3. Library discipline

**Minutes:**

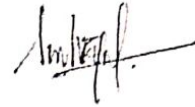
At the outset Mr. Sunil Kumar Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. The configuration of library module in ERP has been completed. The library staffs were not trained properly to handle the library module and generate reports properly, So the library members recommended to conduct training to library staffs on library details by vendors.
2. Due to the lack of racks and space, many books were found misaligned. The committee suggested to procure racks and fixed space for the same.
3. All the members have been taken decision to follow standard operating procedure (SOP) as per the Covid- 19 Protocol in the library premises.

There were no more points raised for discussion, with a note of happiness the meeting is dissolved.





**Sunil Kumar Biswal**  
Chief Librarian, CUTM, PKD Campus  
Convener

Registrar: *Anila Patel*

Dean SoAS: *B. S. Sharma*

Dean SoABE: *S. K. Singh*

Dean Admin, MSSSoA: *S. K. Singh*

Dean, SoET: *A. K. Singh*



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Dr.Y.V.N.Rao Memorial Library

Circular of Library Committee Meeting

12.12.2019

Dear Sir/Madam,

To facility the students and faculty requirement, a library committee meeting is scheduled to be held on 13.12.2019 at 4.00 pm for Dr.Y.V.N.Rao Memorial Library to discuss regarding library periodical status, remodeling of library furniture, and rearrangement of book section and reference section and periodical section.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

The venue for the meeting is furnished below.

**Venue:** Board room (CUTM PKD Campus)

Thanking you  
With regards

A handwritten signature in black ink, appearing to read "Mr. Sunil Biswal".

**Mr. Sunil Biswal**  
Chief Librarian, CUTM, PKD Campus



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

**Dr.Y.V.N.Rao Memorial Library**

The Library Committee meeting was held in the board room of Parakhemundi campus on 13.12.2019 at 4.00 pm. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Biswal, Chief Librarian, PKD campus and the following members were present.

**Paralakhemundi Campus:**

01. Prof. M. Devender Reddy, Dean SoAS
02. Prof. Sivala Kumar, Dean SoABE
03. Prof. S.P Nanda, Dean Admin, MSSSoA
04. Prof. Ashish Ranjan Dash, Dean, SoET

**Agenda:**

1. Library periodical status
2. Remodeling of library furniture
3. Rearrangement or separation of Textbook Section and Reference Section

**Minutes:**

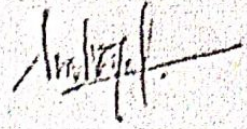
Firstly, Mr. Sunil Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. Mr.Sunil Biswal, Chief librarian has proposed for remodeling of library furniture and purchase of some new furniture for the library. Prof. Anita Patra, Registrar shared his view to update the library equipment's.
2. Chief librarian has suggested for rearrangement and separation of textbook section and reference section and journal section.
3. All the library committee members discussed, approved and allowed to do the same.
4. The library committee members advised to take the help of some more man manpower and complete the task like separation of textbook section and reference section and also periodical section as soon as possible.



As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



Mr. Sunil Biswal  
Chief Librarian, CUTM, PKD Campus  
Convener

Registrar: Anil Patra

Dean SoAS: M. Sundar An

Dean SoABE: Sunil K

Dean Admin, MSSSoA: G. K. Jyoti

Dean, SoET: A. Moh





CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

**Dr.Y.V.N.Rao Memorial Library**

Circular of Library Committee Meeting

11.07.2019

Dear Sir/Madam,

Keeping in view of the increasement of library users, a library committee meeting is scheduled to be held on 12.07.2019 at 3.30 pm for Dr.Y.V.N.Rao Memorial Library to discuss regarding e-resources renewal, procurement of books for the department of mass communication and planning for renovation of ground floor library building.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

The venue for the meeting is furnished below.

**Venue:** Board room (CUTM PKD Campus)

Thanking you  
With regards

A handwritten signature in black ink, appearing to read 'Sunil Biswal'.

**Mr. Sunil Biswal**  
Chief Librarian, CUTM, PKD Campus



CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

Dr.Y.V.N.Rao Memorial Library

The Library Committee meeting was held in the board room of Parakhemundi campus on 13.12.2019 at 4.00 pm. The meeting was chaired by Prof. Anita Patra, Registrar CUTM and convened by Mr. Sunil Biswal, Chief Librarian, PKD campus and the following members were present.

**Paralakhemundi Campus:**

01. Prof. M. Devender Reddy, Dean SoAS
02. Prof. Sivala Kumar, Dean SoABE
03. Prof. S.P Nanda, Dean Admin, MSSSoA
04. Prof. Ashish Ranjan Dash, SoET

**Agenda:**

1. Library periodical status
2. Remodeling of library furniture
3. Rearrangement or separation of Textbook Section and Reference Section

**Minutes:**

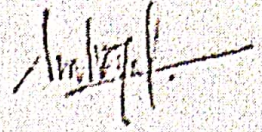
Firstly, Mr. Sunil Biswal, Chief Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. Mr.Sunil Biswal, Chief librarian has proposed for remodeling of library furniture and purchase of some new furniture for the library. Prof. Anita Patra, Registrar shared his view to update the library equipment's.
2. Chief librarian has suggested for rearrangement and separation of textbook section and reference section and journal section.
3. All the library committee members discussed, approved and allowed to do the same.
4. The library committee members advised to take the help of some more man manpower and complete the task like separation of textbook section and reference section and also periodical section as soon as possible.



As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



Mr. Sunil Biswal  
Chief Librarian, CUTM, PKD Campus  
Convener

Registrar: Anita Patra

Dean SoAS: M. Suresh Kumar

Dean SoABE: Sunil Kumar

Dean Admin, MSSSoA: Dr. K. S. Jaiswal

Dean, SoET: Anita Patra





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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,  
ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S CHAMBER ON 25<sup>th</sup> February 2018 IN BOARD ROOM AT 5 PM.

Following members have participated in the meeting:

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET,
3. Prof. Devender Reddy, Dean Academic, MSSSOA
4. Prof. Prafulla Kumar Panda, Head of the Dept, Civil Engineering, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Prof. Durga Prasad Padhi, Deputy Registrar
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Proposal of Ground floor renovation and interior design of the library
2. Library discipline
3. Book/Journal binding

MINUTES:

The meeting started at 5 PM in the Board room and the following points have been recorded.

1. The discussion of ground floor renovation and interior designing of the floor, extension of one more floor of the library was discussed in the Library Committee meeting.
2. Now the students have brought up discipline inside and outside the library, keep the library neat and clean and wearing uniforms while studying inside the library
3. Binding and processing of damaged books and loose journals: Work has already been initiated to group the loose journals for binding
4. Separate list of damaged books is being prepared in order to handover the books to binders for binding

There were no more points raised for discussion, hence the meeting was dissolved.

Anita Patra Registrar  
B. P. Mishra Dean, SoET  
Devender Reddy Dean Academic, MSSSOA  
S. P. Nanda Dean Admin., MSSSOA  
Durga Prasad Padhi HoD Civil Engg Dept.  
Santosh Kumar Rout Deputy Registrar  
Santosh Kumar Rout Chief Librarian



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,  
ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 15 May, 2018 AT 9.30 AM

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin., MSSSOA
6. Prof. Ashok Misra, Dean SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Binding and processing of books :
2. List of damaged books is to be prepared in two categories in order to send the books for binding and to be written off for books which are damaged beyond repairing/stitching
3. New S/W of library module : "Borrower's entitlement and fine criteria" Fines for different categories of users, Fines should be cleared each semester, borrowing entitlements for different categories of users, Renewals of books to different categories of users, Proposals were made if the current rates are to be revised or not

Minutes: Action Plan:

1. List of 1564 books were selected for binding. There were some books which are beyond further binding for use was retained for write off at a later date
2. The details of "Borrower's entitlement and fine criteria" were presented for incorporating in new library S/W.

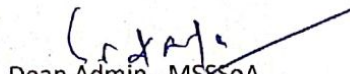
There were no more points raised for discussion, hence the meeting is dissolved.

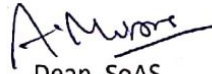
  
Registrar

  
Dean, SoET

  
Dean Academic, MSSSoA

  
Associate Dean, SoET

  
Dean Admin., MSSSoA

  
Dean, SoAS

  
Chief Librarian





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ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 17 August, 2018 AT 9.30 AM

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin., MSSSOA
6. Prof. Ashok Misra, Dean SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Memorial Library

AGENDA:

1. In view of renovation of ground floor work relocation of library timings and services
2. Extension of library timings : Reintroducing 24-hours library opening
3. Shifting of books from the temporary storage to ground floor
4. Updating the configuration of all the existing computer systems in the library

MINUTES


The meeting started at 9.30 AM in the Board Room and the following points have been recorded.

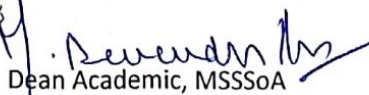
Renovation of GF works: Action plan

1. Engaging an architect to give a detail drawing plan of interior of GF of the library : The drawing "GREENOVATION" has been received and on approval work has already been initiated
2. Shifting of books started to CR-II Room no 115 to facilitate the ground floor tile and ceiling work.
3. The updating of configuration of existing computers in 1<sup>st</sup> floor learning resources centre is approved

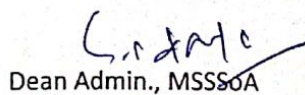
There were no more points raised for discussion, hence the meeting is dissolved.

  
Registrar

  
Dean, SoET


  
Dean Academic, MSSSoA

  
Associate. Dean, SoET

  
Dean Admin., MSSSOA

Deputy Registrar

  
Chief Librarian

  
Dean, SOAS

**Library Committee and All HODs meeting held in library dated 26th Oct, 2018**

Santosh Rout to allhod.jitm, Dr.Anurag, Registrar, Prof. Suresh

**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT  
Dr Y V N RAO MEMORIAL LIBRARY**

Library Committee and All HODs Meeting Held in the Librarian's Office on **26th October, 2018 at 4.30 PM**

Following members have participated in the meeting

1. Prof Sandipan Pain Associate Dean
2. Prof Satyanarayan Padhy Head ECE
3. Prof K S Rao Head CSE
4. Prof K S Rao Head CIVIL
5. Prof D Raghuveer Head Mech
6. Ms Abhinandita Sahoo -Head Plant Pathology
7. Mr Rakesh Roshan Satapathy Asst Prof Plant Pathology
8. Prof Bijaya Bharati Bag Asst Professor Ag Engg
9. Ms Sanghamitra Biswal Head Ag Engg
10. Santosh Kumar Rout Librarian

Agenda :

1. E-Resources :
2. Book Procurement
3. Binding and processing of journals

Minutes:

1. With regard to E-Resources: It has been decided that IEEE IEL will be subscribed in place of IEEE ASPP for 12-month from Dec, 2018 till Nov, 2019 and purchase order will be raised for asking PI (proforma). In IEEE IEL, we will get to access each and every detail excluding E-Books.

2. The IEEE IEL is a new package started from this year of 2018 and the package includes 188 IEEE Journals, Magazines, Conferences, Transactions, Standards, Back files(1872), IET Journals & back files, INSPEC abstracts & Citations at a cost of US \$8565 \*Bank rate + 18% GST : INR 651796 \*18% = Rs.1,17323 : Total amount payable INR 769119.00. The subscription of IEEE IEL is exclusively for JITM only. However multiple campus accessibility can be resolved by VPN Insta.

3. Prof Sandipan Pain Asso Dean expressed dissatisfaction with the access of the contents of IEEE ASPP multiple no of times. Librarian checked with the supplier EBSCO on the issue. Mr Avishek of EBSCO clarified that all subscribed IEEE journal articles are printable and downloadable. Reg ASPP the hits were for other content and that's why articles were abstract and full article is not accessible since ASPP contains only journals.

3. Prof Rakesh Roshan Satapathy Dept of Plant Pathology suggested to procure J-Gate + where e-resources of Agriculture Science journals are accessible.



Action taken report by Librarian : We have asked the D K Publishers who provides e-resources of J Gate for Management journals to send the list of journals of J Gate + and price quotes at the earliest for approval by the University.

4. Binding and Processing of Damaged Books and Journals. : It has been discussed and decided to group loose journals for immediate binding.

Action taken report by Librarian: Work has already been started to group the loose journals for binding . The accession nos of the damaged books beyond repair will be listed for final "WRITTEN OFF" by the University at the earliest possible time.

5. Book procurement for respective courses. It has been decided that faculties will send their requirements for their respective courses through the proper channel (Head and Dean of Studies). The library committee members discussed to download the recommended books by dept both for reference as well as for issue if not available.

Thanking you and regards

Santosh Kumar Rout  
Librarian, CUTM Library

4



Santosh Rout <skrout@cutm.ac.in> to allfaculty.jitm, allhod.jitm, Sandipan, satyanarayana, Registrar, Prof

Dear Sir,

In continuation to yesterday's e-mail dated 25th Oct, 2018 reg today's meeting it is requested to :

Book procurement

Kindly get the list of books to be procured for their respective courses. Book recommendations should include no of copies for main library and reference section with complete bibliographical details. Books suggested for courses would be procured if forwarded through the proper channel (Dean of Studies). Where ever available cheaper Indian editions of the books will be procured.

Binding and Processing of Books and Journals

The library requires to make arrangements to get into contract with binders for it's binding requirements based on their past performance. It is requested that, approval may please be granted to go ahead to invite quotations from binders generally having binding works in Parlakhemundi

E-Resources

In order to maintain continuity of e-resources and to meet the norms of different affiliation bodies such as NAAC, AICTE, UGC etc we may renew the same before Dec, 2018. Considering the urgency approval for raising purchase order to get "Proforma Invoice" for making financial commitment.

1. IEEE IEL : 8565 US\$/Rs.6,51,168 (2018)

OR

IEEE ASPP : 6850 US\$/Rs.5,20,600 (2018)

Pl note that, we have paid Rs.7,77,859.00 for IEEE/ASPP in the previous year for 12-months from Dec'2017-Nov 31, 2018

2. Science Direct :Elsevier : AICTE Package : Rs.6,94,475.00 (Dec'2017 - Dec'2018)

3. ASME Journals : Rs.2,23,483 .00 (Dec'2017-Dec'2018)

4. J Gate (Social and Management package)

5. N-List (UGC-INFLIBNET)

6. DELNET

PS: It is requested to kindly send your feedback before 27th Oct, 2018 to arrive at a decision whether we should go for IEEE-IEL package OR IEEE-ASPP package. (Broadcast e-mail for feedback dated 25th Oct, 2018)

CC: The Registrar, CUTM,

2. Prof (Dr) Anurag Kumar Pro VC

3. Prof S N Padhy Head ECE

4. Prof K S Rao, FOD-CSE

5. Prof Prafulla Panda HOD Civil

6. Prof S Pain

Library Committee meeting in the library at 4.30 PM tomorrow Dt. 26-10-2018

Santosh Rout <skrout@cutm.ac.in> to allfaculty.jitm, allhod.jitm, Sandipan, satyanarayana, Registrar, Prof

Dear Sir,

I am directed to inform that, there will be a library committee meeting with Prof D N Rao at 4.30 PM in the library. All library committee members and all HODs are requested to attend the meeting.

Agenda:

1. E-Resources for 2018-19
2. With regard to purchase of Books (Course text and general reading books fictions etc)
3. Binding of damaged books and journals

Regards

Santosh Kumar Rout  
Librarian

CC: The Registrar, CUTM,

2. Prof S Paine

3. Prof S N Padhy Head ECE

4. Prof K S Rao, HOD-CSE

5. Prof Prafulla Panda HOD Civil

6. Prof Anurag Kumar Pro VC

7. D. Raghuram, HOD-Mech.

8. Ms. Abhirandita Sahoo - HOD incharge, Dept. of Plant-pathology, NSSSOA

9. Rakesh Roshan Satapathy (Asst Professor, Plant pathology)

10. Bijaya Bharati Bag (Asst. Professor, Ag. Engg)

11. Sanghamita Biswal (Asst. Professor & Head, Ag. Engg)

12. SANTOSH KUMAR ROUT Santosh - Rout





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ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 27 November 2018 AT 9.30 AM

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. Devender Reddy, Dean Academic, MSSSOA
3. Prof. Sandipan Pine, Associate Dean SoET
4. Prof. S. P. Nanda Dean Admin., MSSSOA
5. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Approval of procurement books in multiple copies for the newly introduced department of Horticulture
2. Re-introducing of 24-hours library timings :
3. Bringing books back to library and organization of library materials in most helpful sequence on completion of ground floor work
4. Approval of renewal of subscription of E-Resources for Jan-Dec, 2019

MINUTES

The meeting started at 9.30 AM in Board room and the following points have been recorded

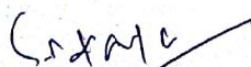
1. Payment of 225+books procured on recommendation of faculties and forwarded thr the Dean for the departments of MSSSOA with special reference to Dept of Horticulture
2. Extension of library timings : Reintroducing 24-Hours library opening which was revised due to renovation of ground floor work
3. Shifting of books back to library: Bringing back ground floor books which was shifted to a separate room C-II 215 and re-shelving them with the help of library staffs and few laborers
4. Approval of payment towards renewal of subscription of e-resources for the year Jan-Dec, 2019

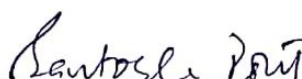
There were no more points raised for discussion, hence the meeting is dissolved.

  
Registrar

  
Dean Academic, MSSSOA

  
Associate Dean, SoET

  
Dean Admin., MSSSOA

  
Chief Librarian



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,  
ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 15<sup>TH</sup> DEC, 2018 at 9.30 am.

Following members have participated in the meeting

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. Devender Reddy, Dean Academic, MSSSOA
3. Prof. S. P. Nanda, Dean Admin, MSSSOA
4. Prof. Prafulla Kumar Panda, HoD, Dept. of Civil Engg.
5. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Books procurement for all the schools of MSSSOA as per the syllabus with special reference to newly introduced depts. Of Fisheries and Horticulture
2. Approval of procurement of new print journals belongs to MSSSOA
3. Approval of payment towards subscription of 2-E-Resources (Science Direct of Elsevier and ASME Journals) for Jan-Dec, 2019

MINUTES

The meeting started at 5 PM in the Board room and the following points have been recorded.

1. Approval for passing the bills of procurement of 220+ books of the departments of Horticulture, Agronomy, Plant Breeding and Agricultural Extension of MSSSOA.
2. Payment of 2-IP based E-Resources i. Elsevier's Science Direct of Computer science and Engineering and ii. ASME Journals to make the payment.
3. Approval towards procurement of 17-new agricultural science journals from Jan-Dec, 2019

  
Registrar

  
Dean, Academic, MSSSOA

  
Dean Admin., MSSSOA

  
HoD, Civil Engg.

  
Chief Librarian





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ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S OFFICE 14 May, 2017 AT 5 PM

Following members have participated in the meeting

1. Prof. Ashok Misra, Registrar, CUTM
2. Prof. B.P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Mr. Tapas Kumar Bhuyan, Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

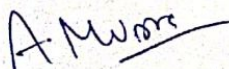
1. Books to be procured as per syllabus of the Schools of Management, Agriculture, Applied Science and Engineering and Technology
2. Reg. ERP Library module

MINUTES:

The meeting started at 5 PM in the Registrar's chamber and the following points have discussed and recorded.

1. With regard to purchase of books: It has been decided that, faculties will send the requirements as per the course syllabus after verification of library the required book list. Accordingly Librarian will place order.
2. J.R.F. Materials for MSSSoA to be procured and kept in reference section.
3. Detailed discussion was held on ERP module for adding more features to the library module for smooth functioning of library activities

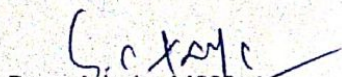
There were no more points raised for discussion, hence the meeting is dissolved.

  
Registrar

  
Dean, SoET

  
Associate Dean, SoET

  
Dean, Academic MSSSOA

  
Dean Admin, MSSSOA

  
Chief Librarian





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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**PARLAKHEMUNDI CAMPUS**

No. LBP/01-02 CUTM/LIB Committee/Reg./2017

Date: 10-08-2017

It is hereby notified that the following members of Centurion University of Technology and Management are nominated to the Library Committee, Parlakhemundi Campus, with effect from 10<sup>th</sup> August 2017 for a period of three years.

LIBRARY COMMITTEE MEMBERS OF CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, PARLAKHEMUNDI

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B P Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S P Nanda, Dean Admin., MSSSoA
6. Prof. Ashok Mishra, Dean, SoAS
7. Prof. Prafulla Kumar Panda HOD, Dept. of Civil Engg., SoET
8. Mr. Santosh Kumar Rout, Chief Librarian, DR Y V N Rao Memorial Library

*Anita Patra*  
REGISTRAR

CC: All Deans/All HODs/All Students Mail/All Faculty and Staff Mail



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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,  
ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S CHAMBER ON **17 August, 2017 at 9.30 AM**  
Following members have participated in the meeting :

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy , Dean Academic, MSSSoA
4. Prof. Ashok Kumar Mishra, Dean SoAS
5. Prof. Sandipan Pine, Associate Dean, SoET
6. Prof. Prafulla Kumar Panda, HoD Dept. of Civil Engg.
7. Prof. S. P. Nanda, Dean Admin., MSSSOA
8. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

Agenda:

Books procurement for MS Swaminathan School of Agriculture, School of Engineering & Technology, School of Applied Science, School of Management.

MINUTES:

The meeting started at 5.30 PM in the Registrar's chamber and the following points have been recorded.

With regards to procurement of prescribed books for upcoming courses in the different Schools:

1. The faculties of all the schools were requested to forward the recommendations by e-mail with the endorsement of the Dean and submit the same in hard copy for future references and record.
2. The duplication check will be done by the Librarian and quotations with discounts on published price (Indian books) will be called from existing regular suppliers on existing terms of supply of books to the library.

Action plan:

1. The list of books will be prepared and send to respective suppliers after thorough checking of non-available items in library.
2. After receiving the quotations with discounts the amount required will be placed before the next Library meeting for approval and order will be placed to suppliers so that, books can be made available to readers before the semester class begins.

There were no more points raised for discussion, hence the meeting is dissolved.

Anita Patra  
Registrar

B. P. Mishra  
Dean, SoET

M. Devender Reddy  
Dean, Academic MSSSoA

S. P. Nanda  
Dean, Admin. MSSSoA

Sandipan Pine  
Associate Dean, SoET

A. K. Mishra  
Dean, SoAS

P. K. Panda  
HoD Civil Engg. Dept.

Santosh Kumar Rout  
Chief Librarian





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**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT,  
ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE BOARD ROOM ON 15 Sept, 2017 AT 9.30 AM

Following members have participated in the meeting:

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Prof. Ashok Misra, Dean, SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Books to be procured for the newly introduced course of Bachelors of Fisheries Science (B.F.Sc)
2. E-Resources for the period of Jan-Dec, 2018
3. List of print journals and magazines for Jan-Dec, 2018

MINUTES:

1. Books procurement of newly introduced courses in Fisheries Sciences : List of books , reference tests and reference books such as Encyclopedia was presented and approved in the meeting
2. Regarding subscription of E-resources: The continuation of e-resources such as IEEE ASPP, Science Direct, ASME Journals, N List of INFLIBNET, DELNET etc was discussed and approved.
3. List of print journals and magazines were presented for renewal of subscription for the period of Jan – Dec, 2018 for approval.

Anita Patra  
Registrar

B. P. Mishra  
Dean, SoET

Devender Reddy  
Dean Academic, MSSSoA

S. P. Nanda  
Dean Admin., MSSSOA

A. Misra  
Dean, SoAS

Sandipan Pine  
Associate Dean, SoET

Santosh Kumar Rout  
Chief Librarian



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ODISHA**

**Dr. Y V N Rao Memorial Library**

LIBRARY COMMITTEE MEETING HELD IN THE REGISTRAR'S CHAMBER ON 25<sup>th</sup> DECEMBER, 2017 AT  
9.30 AM

Following members have participated in the meeting:

1. Prof. Anita Patra, Registrar, CUTM
2. Prof. B. P. Mishra, Dean, SoET
3. Prof. Devender Reddy, Dean Academic, MSSSoA
4. Prof. Sandipan Pine, Associate Dean, SoET
5. Prof. S. P. Nanda, Dean Admin, MSSSOA
6. Prof. Ashok Misra, Dean SoAS
7. Mr. Santosh Kumar Rout, Chief Librarian, Dr. Y V N Rao Memorial Library

AGENDA:

1. Regarding payment of E-Resources for the period of Jan-Dec, 2018
2. Regarding payment of newly procured books and reference materials for the department of Fisheries
3. Regarding payment towards renewal of subscription of print journals and magazines for Jan-Dec, 2018

Minutes:

1. Reg Advance payment of renewal of subscription of e-resources: The subscription amount of payment of E-Resources was approved for renewal of IEEE ASPP, ASME Journals, Science Direct of Elsevier, N-List Journals and DELNET E-resources. The pro-forma invoices have already been received for which approval has been obtained for advance payment
2. Regarding payment of books purchased for Fisheries Dept: invoice amounts towards books procured against purchase of books for the newly introduced department of Fisheries
3. Regarding advance payment of print magazines/journals: Pro-forma invoices received against renewal of subscription of magazines and print journals for Jan-Dec, 2018 has been approved

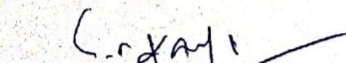
There were no more points raised for discussion, hence the meeting is dissolved.

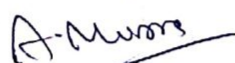
  
Registrar

  
Dean, SoET

  
Dean Academic, MSSSoA

  
Associate Dean, SoET

  
Dean Admin., MSSSOA

  
Dean, SoAS

  
Chief Librarian





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

Circular of Library Committee Meeting

29.06.2022

Dear Sir/Madam,

Keeping in view of the forth coming ICAR & NAAC inspection 2022, a library committee meeting is scheduled to be held on 30.06.2022 at 3.30 p.m. for Library Board room to discuss regarding Library furniture development, library periodical status, procurement of books, and issues on koha implementation library software for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Dr. Rajesh Kumar Padhi (Rayagada Campus) is requested to facilitate the ends.

The venue for the meeting is furnished below.

**Venue: Board room (CUTM Rayagada Campus)**

Thanking you  
With regards

**Madhu Cheppala**

Librarian, CUTM, Rayagada Campus

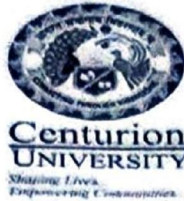
Dr. Chandra Sekhar Pati

Suyanta Satapathy

Gopal Krishna Padhy

Kamini Sethy





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

The Library Committee meeting was held in the board room with library committee members of Rayagada campus on 30.06.2022 at 3.30 p.m. The meeting was chaired by Dr. Rajesh Kumar Padhi, Regional Director CUTM and convened by Madhu Cheppala, Librarian, Rayagada campus and the following members were present.

**Rayagada Campus:**

1. Prof.Dr. Chandra Sekhar Patro,Principal.SoP,
2. Prof.Dr.Gopal Krishna Padhy
3. Mrs. Kamini Sethy
4. Mr. Sukanta Satapathy

**Agenda:**

1. Library furniture development
2. Library periodical status
3. Procurement of books
4. Koha implementation library software

**Minutes:**

Firstly, Madhu Cheppala, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested for the Library Furniture for the year 2022.
2. Madhu Cheppala briefly explained the present periodical status and print journal renewal (02numbers), and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2022.
4. The library committee members advised to give training to all the library staffs in library modules such as catalogue, OPAC, circulation, periodical, and acquisition by the koha vendors.

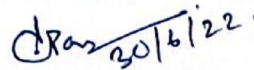
As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.

Madhu Cheppala  
Librarian, CUTM, Rayagda Campus

Regional Director :Dr.Rajesh Kumar Padhi



Principal SoP:Dr. Chandra Sekhar Patro



Associate Prof SoP:Dr.Gopal Krishna Padhy



Assistant Prof SoP:Mrs. Kamini sethy



Assistant Prof SoP:Mr. Sukanta Satapathy





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

Circular of Library Committee Meeting

29.06.2021

Dear Sir/Madam,

Keeping in view of the forth coming ICAR & NAAC inspection 2021, a library committee meeting is scheduled to be held on 30.06.2021 at 3.30 p.m. for Library Board room to discuss regarding maximum use of library resources, library periodical status, procurement of books, and issues on updating the library blog for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Dr. Rajesh Kumar Padhi (Rayagada Campus) is requested to facilitate of the library the ends.

The venue for the meeting is furnished below.

**Venue:** Board room (CUTM Rayagada Campus)

Thanking you  
With regards

**Ranjit Kumar Kandhapani**  
Librarian, CUTM, Rayagada Campus

Dr. Chandra Sekhar Patil

Sukanta Satapathy

Gopal Krishna Padhy

Kamini Sethy





## CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

### MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING

The Library Committee meeting was held in the board room with library committee members of Rayagada campus on 01.07.2021 at 3.30 p.m. The meeting was chaired by Dr. Rajesh Kumar Padhi, Regional Director CUTM and convened by Ranjit Kumar Kandhapani, Librarian, Rayagada campus and the following members were present.

#### Rayagada Campus:

1. Prof.Dr.Chandra Sekhar Patro,Principal.SoP,
2. Prof.Dr.Gopal Krishna Padhy
3. Mrs. Kamini Sethy
4. Mr. Sukanta Satapathy

#### Agenda:

1. Required 05 systems
2. Library periodical status
3. Procurement of books

#### Minutes:

Firstly, Ranjit Kumar Kandhapani, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested for 05 systems for the year 2021.
2. Ranjit Kumar Kandhapani briefly explained the present periodical status and print journal renewal (02numbers), and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2021.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.

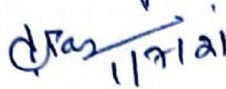


Ranjit Kumar Kandhapani  
Librarian, CUTM, Rayagda Campus

Regional Director :Dr. Rajesh Kumar Padhi



Principal SoP: Dr.Chandra Sekhar Patro



Associate Prof SoP: Dr. Gopal Krishna Padhy



Assistant Prof SoP: Mrs. Kamini Sethy



Assistant Prof SoP:Mr. Sukanta Satapathy





CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA

Circular of Library Committee Meeting

29.06.2020

Dear Sir/Madam,

Keeping in view of the forthcoming ICAR & NAAC inspection 2020, a library committee meeting is scheduled to be held on 30.06.2020 at 3.30 p.m. for Library zoom meeting to discuss regarding Library stock verification, library periodical status, procurement of books, and issues for University Library.

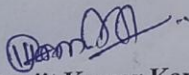
So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Dr. Rajesh Kumar Padhi (Rayagada Campus) is requested to facilitate the ends.

The venue for the meeting is furnished below.

**Venue:** zoom call meeting (CUTM Rayagada Campus)

Thanking you  
With Regards

  
**Ranjit Kumar Kandhapani**  
Librarian, CUTM, Rayagada Campus

Dr. Chandre Sekar Patra  
Suyanki Satapathy  
Gopal Kishore Patra  
Kamini Sekhri





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

The Library Committee meeting was held in the Zoom call meeting with library committee members of Rayagada campus on 30.06.2020 at 3.30 p.m. The meeting was chaired by Dr. Rajesh Kumar Padhi, Regional Director CUTM and convened by Ranjit Kumar Kandhapani, Librarian, Rayagada campus and the following members were present.

**Rayagada Campus:**

1. Prof .Dr.Chandra Sekhar Patro,Principal.SoP,
2. Prof. Dr.Gopal Krishna Padhy
3. Mrs. Kamini sethy
4. Mr. Sukanta Satapathy

**Agenda:**

1. Stock verification
2. Library periodical status
3. Procurement of books

**Minutes:**

Firstly, Ranjit Kumar Kandhapani, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

The following points were discussed:

1. All the members of library committee were suggested for the Library stock verification for the year 2020.
2. Ranjit Kumar Kandhapani briefly explained the present periodical status and print journal renewal (02numbers), and the members were also suggested to continue the same for the next year.
3. All the library committee members discussed and recommended to procure even semester book for the year 2020.

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.

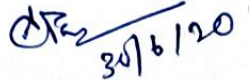


Ranjit kumar kandhapani  
Librarian, CUTM, Rayagda Campus

**Regional Director :Dr. Rajesh Kumar Padhi**



**Principal SoP:Dr. Chandra Sekhar Patro**



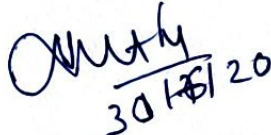
30/6/20

**Associate Prof SoP:Dr Gopal Krishna Padhy**



30/6/20

**Assistant Prof SoP:Mrs. Kamini sethy**



30/6/20

**Assistant Prof SoP:Mr. Sukanta Satapathy**



30/6/20



**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**

Circular of Library Committee Meeting

30.06.2019

Dear Sir/Madam,

Keeping in view of the forthcoming ICAR & NAAC inspection 2019, a library committee meeting is scheduled to be held on 01.07.2019 at 3.30 p.m. for Library Board room to discuss regarding library periodical status, procurement of books, and issues on Suggestions for improving the services to users for University Library.

So, it is requested to make it convenient to attend the meeting to finalize the above said agendas for smooth functioning of library.

Dr. Rajesh Kumar Padhi (RAYAGADA Campus) is requested to facilitate of the library the ends.

The venue for the meeting is furnished below.

**Venue:** Board room (CUTM Rayagada Campus)

Thanking you  
With regards

**Ranjit Kumar Kandhapani**  
Librarian, CUTM, Rayagada Campus

Dv. Chandra Sekar Patra

Suyanta Satapathy

Gopal Krishna Patra

Kemini Sethy





**CENTURION UNIVERSITY OF TECHNOLOGY AND MANAGEMENT, ODISHA**  
**MINUTES OF UNIVERSITY LIBRARY COMMITTEE MEETING**

The Library Committee meeting was held in the board room with library committee members of Rayagada campus on 01.07.2019 at 3.30 p.m. The meeting was chaired by Dr. Rajesh kumar padhi, Regional Director CUTM and convened by Ranjit kumar Kandhapani, Librarian, Rayagada campus and the following members were present.

**RayagadaCampus:**

1. Prof.Dr. Chandra Sekhar Patro,Principal SoP,
2. Prof.Dr.Gopal Krishna Padhy
3. Prof. Sukanta Satapathy
4. Prof. Kamini Sethy

**Agenda:**

1. Library periodical status
2. Procurement of books
3. Suggestions for improving the services to users

**Minutes:**

Firstly,Ranjit Kumar Kandhapani, Librarian welcomed all the members of Library Committee and appraised the present status of library resources.

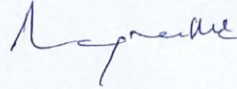
1. Ranjit Kumar Kandhapani briefly explained the present periodical status and print journal renewal(02numbers), and the members werealso suggested tocontinue the same for the next year.
2. All the library committee members discussed and recommended to procure even semester book for the year 2019.
3. All the committee members discussed the suggested for improving the services to users

As there were no points for discussion, hence the meeting ended with vote of thanks to the chair.



Ranjit kumarkandhapani  
Librarian, CUTM, Rayagda Campus

Regional Director :Dr.Rajesh Kumar Padhi



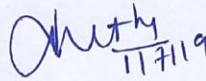
Principal SoP:Dr. Chandra Sekhar Patro



Associate Prof SoP:Dr. Gopal Krishna Padhy



Assistant Prof SoP:Mrs.Kamini Sethy



Assistant Prof SoP:Mr. Sukanta Satapathy

