



**TRISHAKTHI**  
HOMES CONSULTANCY PRIVATE LTD

Ref No: HR/002/22/LR

25 Feb 2022

To,

**Sub: - Offer Letter- Farm Supervisor**

**Mr. Hari Babu,**

With reference to your application & Subsequent discussion you had with us, we are pleased to extend you the Appointment Letter for the position of "**Farm Supervisor**" at Dadireddy Palli, Near Kanigiri Prakasham Dist. M/s. Trishakti Homes Private Ltd., head office is based at Hyderabad.

The following terms & condition of service mentioned as below:

**1. REMUNERATION& SPECIFIED JOINING DATE:**

A) The Gross salary (CTC) offered to you is

Basic :	Rs 12,000/-
Accommodation :	Rs. 5,000/-
Transportation:	Rs. 3,000/-
<b>Total :</b>	<b>Rs. 20,000/-</b>

B) The Deductions (PF, ESI, TDS etc.) will be applicable as per company norms.

C) You should be reported to our Site office, Sree Durgambika, Phase 2, Dadireddy Palli, Near Kanigiri, Prakasham Dist., Andhra Pradesh on or before 1<sup>st</sup> March 2022. The same is considered as the joining date.

**2. PROBATION PERIOD AND CONDITIONS APPLICABLE:**

i) Initially, you shall be on probation for six months, which may be extended for further 3 months or dispensed by management at its discretion. On completion of the probationary period, initial or extended, as the case may be, your services with the company would be confirmed in writing.

ii) During probation the appointment may be either party giving notice of 15 days in writing to the other party without any liability.

iii) The company reserves its rights to terminate your services for showing nonperformance on the job, misconduct, gross negligence, violation of any of the company's rules or regulations, breach of trust. In

such a case, management shall have the right to suspend you or dismiss your services with immediate notice without providing you notice pay or any other benefits.

**3. PLACE OF WORK:**

Your initial place of work shall at Sree Durgambika, Phase 2, Dadireddy Palli, Kanigiri. You are also liable to be transferred to another project, post or place whether in existence or coming into existence hereafter, either at the place of posting or at any other place where the management may establish / open its branch later on.

**4. NATURE OF WORK:**

You are expected to work with high standard of initiative, creativity, efficiency, and economy "as a Farm Supervisor" at the Designated Location. The nature of work and responsibilities shall be assigned and explained to you by your senior and / or management from time to time.

**5. LEAVE:**

You shall be entitled for leave as per the Company Policy & Rules.

**6. INTERNAL TRAVEL:**

The norms applicable to the grade and as applicable to you are mentioned in the travel policy of the organization, which shall apply.

**7. ACCEPTANCE:**

If you accept the above terms and conditions of service, please sign and return the duplicate copy of the appointment letter as a token of your acceptance. Once signed this document shall have the status of employment Contract between you and **M/s. Trishakti Homes Pvt. Ltd.,**

Kindly submit the attested xerox copy of all the related certificates such as Qualification, Experience, pay slip of previous company, Aadhar card, Pan card etc. along with pasted photograph on C.V duly signed across.

We welcome you and wish you to have long and fruitful association with us for continuous professional growth.

Warm Regards,

For M/s Trishakti Homes Pvt Ltd.,

(HR Dept.)



**DECLARATION & ACCEPTANCE**

I Mr. Hari Babu hereby declare that I have carefully read and have understood the Terms and Conditions of this appointment letter. I agree to dutifully abide by them.

I am endorsing my signature, as a submission of my acceptance of this appointment letter.

.....

**(Signature)**

**Date: -**