

CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room Date: 26/08/2021 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

|     | NAME OF             |                            |            |                          |
|-----|---------------------|----------------------------|------------|--------------------------|
| SL. | MEMBER              | DESIGNATION                | MOBILE     | E-MAIL ID                |
| NO. |                     |                            | NO.        |                          |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   | 2                   | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. IT & Network department requested to buy new routers for Wi-Fi set up.
- 6. Server issue complaints were forwarded to IT and maintenance cell.
- 7. Attendance issue from various departments were forwarded to Academic cell.
- 8. ERP cell reported configuration of ERP completed for subject registration

The meeting ended with vote of thanks by Chairperson to everybody present.

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6) Tradhan



CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room Date: 30/12/2021 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

|     | NAME OF             |                            |            |                          |
|-----|---------------------|----------------------------|------------|--------------------------|
| SL. | MEMBER              | DESIGNATION                | MOBILE     | E-MAIL ID                |
| NO. |                     |                            | NO.        |                          |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   | 2                   | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
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- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical, Plumbing, carpentry, fan and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Construction In charge has informed regarding new building set up.
- 6. Attendance shortage for online classes issues were forwarded to ERP Cell as well as respective student mentors.

The meeting ended with vote of thanks by Chairperson to everybody present.

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4) Problem
5) Debrenien Tripothy

Andrew
6) Same



CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room Date: 25/02/2022 Members Present: List enclosed Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE     | E-MAIL ID                |
|-----|---------------------|----------------------------|------------|--------------------------|
| NO. | WENDER              | DESIGNATION                | NO.        | E-MAIL ID                |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   |                     | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

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- 2. Principal has reviewed all the grievances submitted by incharge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. ERP In charge has told to update remaining students list as soon as possible.
- 6. Attendance shortage for online classes issues were forwarded to ERP Cell as well as respective student mentors.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room Date: 27/05/2022 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE<br>NO. | E-MAIL ID                |
|-----|---------------------|----------------------------|---------------|--------------------------|
|     |                     | Principal,                 |               |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |               |                          |
| 1   | Sarangi             | on)                        | 9437890943    | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |               |                          |
|     |                     | Mathematics,               |               | bhairabakumar.majhi@cut  |
| 2   |                     | SoAS(Convenor)             | 7008020226    |                          |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |               | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769    | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |               |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429    | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |               |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988    | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |               |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |               | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085    | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |               | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785    | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |               |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215    | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |               |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793    | bidhubhushan@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievence Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Breaking of chairs in hostel room while fighting issue was forwarded to Hostel disciplinary committee.
- 6. Plumbing head informed completion of new pipe line installation.
- 7. All the Grievances were resolved.

The meeting ended with vote of thanks by Chairperson to everybody present.

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7) Andrew

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online Date: 21/08/2020 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

|     | NAME OF             |                            |            |                          |
|-----|---------------------|----------------------------|------------|--------------------------|
| SL. | MEMBER              | DESIGNATION                | MOBILE     | E-MAIL ID                |
| NO. |                     |                            | NO.        |                          |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
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| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
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|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
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- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Balangir campus. As per the University practice, all cases were discussed with the respective departmental in charges.
- 5. Student's attendance issue in online classes were discussed and sorted out by consulting with Dean.
- 6. Students query regarding concession for hostel fees for the pandemic period forwarded to Dean.
- 7. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online Date: 29/12/2020 Members Present: List enclosed Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE     | E-MAIL ID                |
|-----|---------------------|----------------------------|------------|--------------------------|
| NO. | WIEWIBER            | DESIGNATION                | NO.        | E-MAIL ID                |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
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|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
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- 2. Principal has reviewed all the grivences submitted by incharge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were discussed with the respective incharge the grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Students grievances against low attendance in subjects with practical's were addressed and forwarded to separate departments
- 6. For practical classes carried out online, committee decided that demonstration videos will be made by the course in charge and circulated to the students.

The meeting ended with vote of thanks by Chairperson to everybody present.

2) Janovan 3) Jahryte 4) On 5) Debrenien Tripotry 8) Fredhon



CUTM/Reg.Off./Admin./ SGR/2021

Venue: Online Date: 26/06/2021
Members Present: List enclosed Time: 4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER        | DESIGNATION                | MOBILE<br>NO. | E-MAIL ID                  |
|-----|--------------------------|----------------------------|---------------|----------------------------|
|     |                          | Principal,                 |               |                            |
|     | Mr.Somanath              | SoAS,Bolangir(Chairpers    |               |                            |
| 1   | Sarangi                  | on)                        | 9437890943    | somanath@cutm.ac.in        |
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|     |                          | Asst.Prof.                 |               |                            |
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|     |                          | Asst.Prof . Dept. Of       |               |                            |
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|     |                          |                            |               |                            |

### **Discussion Points**

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were discussed with the respective in charge the grievance redressal committee was reviewed carefully.
- 5. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 6. Server issue complaints from the faculty end were forwarded to IT and maintenance cell as online classes live streaming was getting interrupted and students complained about this.
- 7. Attendance issue from various departments were forwarded to Dean.
- 8. ERP cell reported configuration of ERP completed for subject registration

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room Date: 04/12/2019 Members Present: List enclosed Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE     | E-MAIL ID                |
|-----|---------------------|----------------------------|------------|--------------------------|
| NO. | WENDER              | DESIGNATION                | NO.        | E-MAIL ID                |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
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| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievance submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Plumbing in charge has been asked to address the grievances related to boy's hostel rooms.
- 6. General maintenance in charge was asked to change white board of Student classrooms whichever is necessary.
- 7. Requisition of more number of benches in class rooms were forwarded to carpentry department

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room Date: 21/02/2020 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

|     | NAME OF             |                            |            |                          |
|-----|---------------------|----------------------------|------------|--------------------------|
| SL. | MEMBER              | DESIGNATION                | MOBILE     | E-MAIL ID                |
| NO. |                     |                            | NO.        |                          |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   | 2                   | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. All the grievances were resolved.
- 6. Food Menu issues in girls hostel were forwarded to chief hostel warden
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.
- 8. Students register was cross checked across the hostels to check daily attendance of the moment register to resolve student in and out issues.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room Date: 27/07/2018
Members Present: List enclosed Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE     | E-MAIL ID                |
|-----|---------------------|----------------------------|------------|--------------------------|
| NO. | WENDER              | DESIGNATION                | NO.        | E-MAIL ID                |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   |                     | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Balangir campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. All the grievances were resolved
- 6. IT & Network issue cell reported installation of 5G routers in the campus hostel.
- 7. Students request to get Television in the hostel mess allowed

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room Date: 26/10/2018
Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

| SL. | NAME OF<br>MEMBER   | DESIGNATION                | MOBILE     | E-MAIL ID                |
|-----|---------------------|----------------------------|------------|--------------------------|
| NO. | WENDER              | DESIGNATION                | NO.        | E-MAIL ID                |
|     |                     | Principal,                 |            |                          |
|     | Mr.Somanath         | SoAS,Bolangir(Chairpers    |            |                          |
| 1   | Sarangi             | on)                        | 9437890943 | somanath@cutm.ac.in      |
|     |                     | Asst.Prof. & HoD, Dept. Of |            |                          |
|     |                     | Mathematics,               |            | bhairabakumar.majhi@cut  |
| 2   |                     | SoAS(Convenor)             | 7008020226 | m.ac.in                  |
|     | Dr.Shantanu         | Asst.Prof. & HoD, Dept.    |            | shantanu.bhattacharya@cu |
| 3   | Bhattacharya        | Of Botany, SoAS            | 9064241769 | tm.ac.in                 |
|     |                     | Prof. & HoD, Dept. Of      |            |                          |
| 4   | Dr.J.K.Meher        | IT,SoAS                    | 9437151429 | jkmeher@cutm.ac.in       |
|     | Mr.Ashish Kumar     | Asst.Prof. Dept.of         |            |                          |
| 5   | Meher               | Pharmacy, SoP              | 7657091988 | ashish.meher@cutm.ac.in  |
|     |                     | Asst.Prof.                 |            |                          |
|     | Mr.Dharmendra       | School of Pharmacy and     |            | dharmendra.pradhan@cut   |
| 6   | Pradhan             | Life Sciences              | 8249602085 | m.ac.in                  |
|     | Mr. Debashish       | Asst.Prof . Dept. Of       |            | debashish.tripathy@cutm. |
| 7   | Tripathy            | Zoology                    | 9439208785 | ac.in                    |
|     |                     | Asst.Prof . Dept. Of       |            |                          |
| 8   | Mrs.Sasmita Pradhan | Physics                    | 7008144215 | sasmita@cutm.ac.in       |
|     | Mr. Bidhu Bhusan    |                            |            |                          |
| 9   | Sahu                | Administratation, CUTM     | 9437153793 | bidhubhushan@cutm.ac.in  |
|     |                     |                            |            |                          |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressel committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. All the grievances were resolved
- 6. IT & Network issue cell reported the remaining issues of network poor connectivity resolved.
- 7. Students request to get inverter facility presented before the committee and chairman observed it will be beneficial for the students and procurement can be allowed.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room Date: 22/03/2019 Members Present: List enclosed Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status

| SL.<br>NO. | NAME OF<br>MEMBER        | DESIGNATION                  | MOBILE<br>NO. | E-MAIL ID                |
|------------|--------------------------|------------------------------|---------------|--------------------------|
| 1          | Mr.Somanath              | Principal, SoAS, Bolangir    | 0.427000042   | 10                       |
| 1          | Sarangi                  | (Chairperson)                | 9437890943    | somanath@cutm.ac.in      |
|            | D D1 1 1 1               | Asst.Prof. & HoD, Dept. Of   |               |                          |
|            |                          | Mathematics,                 |               | bhairabakumar.majhi@cut  |
| 2          |                          | SoAS(Convenor)               | 7008020226    | m.ac.in                  |
|            | Dr.Shantanu              | Asst.Prof. & HoD, Dept. Of   |               | shantanu.bhattacharya@cu |
| 3          | Bhattacharya             | Botany, SoAS                 | 9064241769    | tm.ac.in                 |
|            |                          | Prof. & HoD, Dept. Of        |               |                          |
| 4          | Dr.J.K.Meher             | IT,SoAS                      | 9437151429    | jkmeher@cutm.ac.in       |
|            | Mr.Ashish Kumar          | Asst.Prof. Dept.of Pharmacy, |               |                          |
| 5          | Meher                    | SoP                          | 7657091988    | ashish.meher@cutm.ac.in  |
|            |                          | Asst.Prof.                   |               |                          |
|            | Mr.Dharmendra            | School of Pharmacy and Life  |               | dharmendra.pradhan@cut   |
| 6          | Pradhan                  | Sciences                     | 8249602085    | m.ac.in                  |
|            | Mr. Debashish            |                              |               | debashish.tripathy@cutm. |
| 7          | Tripathy                 | Asst.Prof . Dept. Of Zoology | 9439208785    | ac.in                    |
|            | Mrs.Sasmita              |                              |               |                          |
| 8          | Pradhan                  | Asst.Prof . Dept. Of Physics | 7008144215    | sasmita@cutm.ac.in       |
| 9          | Mr. Bidhu Bhusan<br>Sahu | Administratation, CUTM       | 9437153793    | bidhubhushan@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Mr.Somanath Sarangi Principal, SoAS,Bolangir (**Chairperson**) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by incharge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Bolangir campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical, Plumbing, carpentry, fan and welding and others. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Electrical incharge has been asked to present in the meeting to address the grivances related to students hostel and asked to make necessary arrangements to solve the issues related to the same
- 6. Hostel visiting room construction is proposed from the committees for both boys and girls hostel
- 7. Cleanliness complaints received from students end were all resolved completely

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 17/09/2021 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member              | Designation       | Mobile No. | E-mail<br>ID                      |
|------------|-----------------------------|-------------------|------------|-----------------------------------|
| 1          | Dr. Umakanta Nayak          | Dean (SoM)        | 9437365754 | uknayak@cutm.ac.in                |
| 2          | Dr. Gurudutta<br>Patnaik    | Dean (SoPLS)      | 9437280622 | gurudutta.pattnaik@cutm.ac<br>.in |
| 3          | Dr. Yashaswi Nayak          | Dean(SoAS)        | 9861522222 | yashaswi.yanak@cutm.ac.in         |
| 4          | Dr. Nitesh Dhar<br>Badgayan | Principal (SoVET) | 8328997354 | nitesh@cutm.ac.in                 |
| 5          | Dr. Sujata<br>Chakravarty   | H0D (CSE)         | 9437376421 | sujata.chakravarty@cutm.ac.in     |
| 6          | Dr. Soumya Jal              | HoD(SoPAHS)       | 8825864370 | soumya.jal@cutm.ac.in             |
| 7          | Dr. Dojalisa Sahu           | Asso. Professor   | 7852907976 | dojalisa.sahu@cutm.ac.in          |

### **Discussion Points**

1. Meeting of the committee constituted by Prof. Dr. Umakanta Nayak Dean(SoM) (Cahirperson) was held on 17/09/2021 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 608 (Six Hundred and Eight) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (354), General maintenance (226), IT & Network (29). The grievance redressal committee was reviewed carefully. Among the grievances filed 597 grievances were resolved and rest of the grievances are under progress.
- 5. Plumbing incharge was requested to arrange one more worker for Hostel-4

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 23/12/2021 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member              | Designation       | Mobile No. | E-mail<br>ID                      |
|------------|-----------------------------|-------------------|------------|-----------------------------------|
| 1          | Dr. Umakanta Nayak          | Dean(SoM)         | 9437365754 | uknayak@cutm.ac.in                |
| 2          | Dr. Gurudutta<br>Patnaik    | Dean(SoPLS)       | 9437280622 | gurudutta.pattnaik@cutm.ac<br>.in |
| 3          | Dr. Yashaswi Nayak          | Dean(SoAS)        | 9861522222 | yashaswi.yanak@cutm.ac.in         |
| 4          | Dr. Nitesh Dhar<br>Badgayan | Principal (SoVET) | 8328997354 | nitesh@cutm.ac.in                 |
| 5          | Dr. Sujata<br>Chakravarty   | HOD (CSE)         | 9437376421 | sujata.chakravarty@cutm.ac.in     |
| 6          | Dr. Soumya Jal              | HOD(SoPAHS)       | 8825864370 | soumya.jal@cutm.ac.in             |
| 7          | Dr. Dojalisa Sahu           | Asso. Professor   | 7852907976 | dojalisa.sahu@cutm.ac.in          |

### **Discussion Points**

- 1. Meeting of the committee constituted by Dr. Umakanta Nayak, Dean (SoM) (Chairperson) was held on 23/12/2021 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievence Cell received a total of 901 (Nine Hundred and One) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (288), Plumbing (180), Carpentry (209), Fan and Welding (88), Campus Cleaning (13) and construction (33) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 882 grievances were resolved and rest of the grievances are under progress.
- 5. Fan and Welding incharge was requested to finish remaining works for Hostel-2
- 6. Attendance shortage for online classes issues were forwarded to ERP Cell as well as respective student mentors.
- 7. Students request for Notice board completed.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room

Members Present: List enclosed

Date: 25/02/2022 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

<u>Agenda:</u> Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member              | Designation       | Mobile No. | E-mail<br>ID                      |
|------------|-----------------------------|-------------------|------------|-----------------------------------|
| 1          | Dr. Umakanta Nayak          | Dean(SoM)         | 9437365754 | uknayak@cutm.ac.in                |
| 2          | Dr. Gurudutta<br>Patnaik    | Dean(SoPLS)       | 9437280622 | gurudutta.pattnaik@cutm.ac<br>.in |
| 3          | Dr. Yashaswi Nayak          | Dean(SoAS)        | 9861522222 | yashaswi.yanak@cutm.ac.in         |
| 4          | Dr. Nitesh Dhar<br>Badgayan | Principal (SoVET) | 8328997354 | nitesh@cutm.ac.in                 |
| 5          | Dr. Sujata<br>Chakravarty   | HOD (CSE)         | 9437376421 | sujata.chakravarty@cutm.ac.in     |
| 6          | Dr. Soumya Jal              | HOD(SoPAHS)       | 8825864370 | soumya.jal@cutm.ac.in             |
| 7          | Dr. Dojalisa Sahu           | Asso. Professor   | 7852907976 | dojalisa.sahu@cutm.ac.in          |

#### **Discussion Points**

- 1. Meeting of the committee constituted by Dr. Umakanta Nayak, Dean (SoM) (Chairperson) was held on 25/02/2022 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 313 (Three Hundred and Thirteen) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (152), General maintenance (143), IT &Network (18) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 298 grievances were resolved and rest of the grievances are under progress.
- 5. Fan and Welding incharge was requested to procure new fans for class room complex in PG Batches
- 6. New tables requirement for hostels forwarded to carpentry and wood works incharge
- 7. Students room complaints forwarded to Chief hostel warden.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room

Members Present: List enclosed

Date: 24/06/2022 Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda :** Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member              | Designation       | Mobile No. | E-mail<br>ID                      |
|------------|-----------------------------|-------------------|------------|-----------------------------------|
| 1          | Dr. Umakanta Nayak          | Dean(SoM)         | 9437365754 | uknayak@cutm.ac.in                |
| 2          | Dr. Gurudutta<br>Patnaik    | Dean(SoPLS)       | 9437280622 | gurudutta.pattnaik@cutm.ac<br>.in |
| 3          | Dr. Yashaswi Nayak          | Dean(SoAS)        | 9861522222 | yashaswi.yanak@cutm.ac.in         |
| 4          | Dr. Nitesh Dhar<br>Badgayan | Principal (SoVET) | 8328997354 | nitesh@cutm.ac.in                 |
| 5          | Dr. Sujata<br>Chakravarty   | HOD (CSE)         | 9437376421 | sujata.chakravarty@cutm.ac.in     |
| 6          | Dr. Soumya Jal              | HOD(SoPAHS)       | 8825864370 | soumya.jal@cutm.ac.in             |
| 7          | Dr. Dojalisa Sahu           | Asso. Professor   | 7852907976 | dojalisa.sahu@cutm.ac.in          |

#### **Discussion Points**

- 1. Meeting of the committee constituted by Dr. Umakanta Nayak, Dean (SoM) (Chairperson) was held on 24/06/2022 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 500 (Five Hundred) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (88), Plumbing (129), Carpentry (101), Fan and Welding (143), Campus Cleaning (13) and construction (20) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 457 grievances were resolved and rest of the grievances are under progress.
- 5. Fan and welding incharge was requested to procure 20 more fan for all the hostels
- 6. IT and Network department was asked to resolve the Projector issues in smart class rooms and report the same in the next meeting.
- 7. College ambulance provision has increased and committee has decided to procure one more vehicle to fulfil the purpose

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online

Members Present: List enclosed

Date: 27/12/2020 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                               | Designation                   | Mobile No. | E-mail<br>ID                          |
|------------|--|-------------------------------|------------|---------------------------------------|
| 1          | Dr. Susanta Kumar<br>Mishra                  | Professor(SoM)                | 9437051464 | susanta.mishra@cutm.ac.in             |
| 2          | Dr. Dipankar<br>Bhattacharyay,<br>Dean(SoAS) | Dean(SoAS)                    | 9007716604 | dipankar.bhattacharyay@cut<br>m.ac.in |
| 3          | Prof. K V D Prakash                          | Dean (IIE & HRD)              | 8895585474 | prakash.kvd@cutm.ac.in                |
| 4          | Dr. Amiya Singh                              | Dean(SoVET)                   | 9853336230 | amiya.singh@cutm.ac.in                |
| 5          | Dr. Sujata Chakravarty                       | Professor & HOD-<br>CSE       | 9437376421 | sujata.chakravarty@cutm.ac.           |
| 6          | Dr. Yashaswi Nayak                           | Asso. Prof. &<br>HOD- Zoology | 9861522222 | yashaswi.yanak@cutm.ac.in             |
| 7          | Mr. Chittaranjan<br>Pattanayak               | Sr. Manager<br>(HR& Admin.)   | 7008837517 | chitta.pattnayak@outm.ac.in           |

### **Discussion Points**

1. Meeting of the committee constituted by Prof. Dr. Susanta Kumar Mishra, Professor (SoM) was held on 27/12/2020 at 4.00 pm in the Board Room I to review the grievances filed by the students.

3. Sr. Manager (HR & Admin.) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

4. The grievance redressal committee was reviewed e-grievances carefully. The grievances were resolved quickly and rest of the grievances related to online classes are under progress.

5. Student's attendance update issues in ERP were forwarded to ERP Cell.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online

Members Present: List enclosed

Date: 26/06/2021 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                               | Designation                   | Mobile No. | E-mail<br>ID                          |
|------------|--|-------------------------------|------------|---------------------------------------|
| 1          | Dr. Susanta Kumar<br>Mishra                  | Professor(SoM)                | 9437051464 | susanta.mishra@cutm.ac.in             |
| 2          | Dr. Dipankar<br>Bhattacharyay,<br>Dean(SoAS) | Dean(SoAS)                    | 9007716604 | dipankar.bhattacharyay@cut<br>m.ac.ir |
| 3          | Prof. K V D Prakash                          | Dean (IIE & HRD)              | 8895585474 | prakash.kvd@cutm.ac.in                |
|            | Dr. Amiya Singh                              | Dean(SoVET)                   | 9853336230 | amiya.singh@cutm.ac.in                |
|            | Dr. Sujata Chakravarty                       | Professor & HOD-<br>CSE       | 9437376421 | sujata.chakravarty@cutm.ac.           |
| 4          | Dr. Yashaswi Nayak                           | Asso. Prof. &<br>HOD- Zoology | 9861522222 | yashaswi.yanak@cutm.ac.in             |
| 6          | Mr. Chittaranjan<br>Pattanayak               | Sr. Manager (HR& Admin.       | 7008837517 | chitta.pattnayak@cutm.ac.in           |

#### **Discussion Points**

- 1. Meeting of the committee constituted by Prof. Dr. Susanta Kumar Mishra (SoM.), Chairperson) was held on 26/06/2021 at 4.00 pm in online mode to review the egrievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Student's complaints on login into zoom link forwarded to ERP.
- 5. Server issue complaints from faculty teaching the students online were forwarded to IT and maintenance cell.
- 6. Attendance issue of online classes from various departments were forwarded to Academic cell, ERP cell reported configuration of ERP completed for subject registration

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 23/08/2019

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                 | Designation                 | Mobile No. | E-mail<br>ID                  |
|------------|--------------------------------|-----------------------------|------------|-------------------------------|
| 1          | Dr. Bijay Bhūjabal             | Director (BD-SoM)           | 6294685699 | bijay.bhujabal@cutm.ac.in     |
| 2          | Dr. Susanta Kumar<br>Biswal    | Dean (SoAS)                 | 9438607080 | dr.skbiswal@cutm.ac.in        |
| 3          | Prof. K V D Prakash            | Dean (IIE & HRD)            | 8895585474 | prakash.kvd@cutm.ac.in        |
| 4          | Dr. Amiya Singh                | Dean (SoVET)                | 9853336230 | amiya.singh@cutm.ac.in        |
| 5          | Dr. Sujata Chakravarty         | HOD-CSE                     | 9437376421 | sujata.chakravarty@cutm.ac.in |
| 6          | Dr. Yashaswi Nayak             | Asst. Professor,<br>Zoology | 9861522222 | yashaswi.yanak@cutm.ac.in     |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager<br>(HR & A)     | 7008837517 | chitta.pattnayak@cutm.ac.in   |

- 1. Minutes of the meeting of the committee constituted by Dr. Bijay Bhujabal was held on 23/08/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar(Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

4. During this period, Grievance Cell received a total of 563 (Five Hundred and Sixty Three) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (297), General maintenance (231), IT &Network (33) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 556 grievances were resolved quickly and rest of the grievances are under progress.

5. General maintenance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve

the issues related to the same.

6. General maintenance incharge was asked to change white board of Student classrooms whichever is necessary.

7. Requisition of more number of benches in class rooms were forwarded to carpentry department

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 27/12/2019 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda :** Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                 | Designation                 | Mobile No. | E-mail<br>ID                  |
|------------|--------------------------------|-----------------------------|------------|-------------------------------|
| 1          | Dr. Bijay Bhujabal             | Director (BD-SoM)           | 6294685699 | bijay.bhujabal@cutm.ac.in     |
| 2          | Dr. Susanta Kumar<br>Biswal    | Dean (SoAS)                 | 9438607080 | dr.skbiswal@cutm.ac.in        |
| 3          | Prof. K V D Prakash            | Dean (IIE &<br>HRD)         | 8895585474 | prakash.kvd@cutm.ac.in        |
| 4          | Dr. Amiya Singh                | Dean (SoVET)                | 9853336230 | amiya.singh@cutm.ac.in        |
| 5          | Dr. Sujata Chakravarty         | HOD-CSE                     | 9437376421 | sujata.chakravarty@cutm.ac.in |
| 6          | Dr. Yashaswi Nayak             | Asst. Professor,<br>Zoology | 9861522222 | yashaswi.yanak@cutm.ac.in     |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager<br>(HR & A)     | 7008837517 | chitta.pattnayak@c::tm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Dr. Bijay Bhujabal, Director (BD-SoM) was held on 27/12/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 786 (Seven Hundred and Eighty Six) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (522), General maintenance (237), IT & Network (24) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 762 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Hostel roommate issues related grievances were forwarded to Disciplinary committee
- 7. Mess incharge of hostel were asked to improve the quality of food
- 8. The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 28/02/2020 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                 | Designation                 | Mobile No. | E-mail<br>ID                  |  |
|------------|--------------------------------|-----------------------------|------------|-------------------------------|--|
| 1          | Dr. Bijay Bhujabal             | Director (BD-SoM)           | 6294685699 | bijay.bhujabal@cutm.ac.in     |  |
| 2          | Dr. Susanta Kumar<br>Biswal    | Dean (SoAS)                 | 9438607080 | dr.skbiswal@cutm.ac.in        |  |
| 3          | Prof. K V D Prakash            | Dean (IIE &<br>HRD)         | 8895585474 | prakash.kvd@cutm.ac.in        |  |
| 4          | Dr. Amiya Singh                | Dean (SoVET)                | 9853336230 | amiya.singh@cutm.acin         |  |
| 5          | Dr. Sujata Chakravarty         | HOD-CSE                     | 9437376421 | sujata.chakravarty@cutm.ac.in |  |
| 6          | Dr. Yashaswi Nayak             | Asst. Professor,<br>Zoology | 9861522222 | yashaswi yanak@cutm.ac.in     |  |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager<br>(HR & A)     | 7008837517 | chitta.pattnayak@cutm.ac.in   |  |

- 1. Minutes of the meeting of the committee constituted by Prof.Dr. Bijay Bhujabal, Director (BD-SoM) was held on 28/02/2020 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar(Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

4. During this period, Grievances Cell received a total of 391 (Three Hundred and Ninety One) Grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (138), Plumbing (62), General maintenance (100) and others. The Grievances redressel committee was reviewed carefully. Among the Grievances filed 372 grievances were resolved quickly and rest of the Grievances are under progress.

5. General maintainance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve

the issues related to the same.

6. Student names missing on the attendance list in issues were forwarded to ERP cell incharge

7. Requisition of New Aqua guard units in Boys Hostel was forwarded to Hostel warden

8. Food Menu issues in girls hostel were forwarded to chief hostel warden

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 26/06/2020 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda :** Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                 | Designation                 | Mobile No. | E-mail<br>ID                  |
|------------|--------------------------------|-----------------------------|------------|-------------------------------|
| 1          | Dr. Bijay Bhujabal             | Director (BD-<br>SoM)       | 6294685699 | bijay.bhujabal@cutm.ac.in     |
| 2          | Dr. Susanta Kumar<br>Biswal    | Dean (SoAS)                 | 9438607080 | dr.skbiswal@cutm.ac.in        |
| 3          | Prof. K V D Prakash            | Dean (IIE &<br>HRD)         | 8895585474 | prakash.kvd@cutm.nc.in        |
| 4          | Dr. Amiya Singh                | Dean (SoVET)                | 9853336230 | amiya.singh@cutm.ac.in        |
| 5          | Dr. Sujata Chakravarty         | HOD-CSE                     | 9437376421 | sujata.chakravarty@cutm.ac.in |
| 6          | Dr. Yashaswi Nayak             | Asst. Professor,<br>Zoology | 9861522222 | yashaswi.yanak@cutm.ac.in     |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager (HR & A)        | 7008837517 | chitta.pattnayak@cutm.ac.in   |

- 1. Minutes of the meeting of the committee constituted by Dr. Bijay Bhujabal Director (BD-SoM) was held on 26/06/2020 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar(Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

- 4. During this period, Grievance Cell received a total of 287 (Two Hundred and Eighty Seven) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (108), Plumbing(63), carpentry (55) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 279 grievances were resolved quickly and rest of the grievances are under progress.
- 5. General maintenance incharge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve the issues related to the same.
- 6. Requisition of College bus for students field issue was resolved with university bus incharge
- 7. General maintenance incharge requested to procure more number of Dustbins for the class rooms

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 24/08/2018

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SI.<br>No. | Name of Member                 | Designation                        | Mobile No. | E-mail ID                    |
|------------|--------------------------------|------------------------------------|------------|------------------------------|
| 1          | Prof. J. Padhi                 | Director,<br>Bhubaneswar<br>Campus | 9437016319 | jpadhi@cutm.ac.in            |
| 2          | Dr. P.K. Mohanty               | Dean (Acad)                        | 9437171119 | prasanta.mohanty@cutm.ac.in  |
| 3          | Dr. Smita Mishra Panda         | Director<br>(Research)             | 7008442061 | smita.mishra@cutm.ac.in      |
| 4          | Mr. Siba kripa Bose            | Chief Mentor &<br>Life Coach       | 9777452441 | Sibakripa.bose@cutm.ac.in    |
| 5          | Mr. Chinmay Mohapatra          | Sr. Manager (IEI)                  | 9937002780 | Chinmay.mohapatra@cutm.ac.in |
| 6          | Mrs. Lekshmi Priya P.S         | Chief Security<br>Officer          | 9491664620 | Lekshmipriya.ps@cutm.ac.in   |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager<br>(HRA)               | 9437269575 | Chitta.pattnayak@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Prof. J. Padhi, Director, Bhubaneswar Campus was held on 24/08/2018 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 386 (Three Hundred and Eighty Six) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (122), General maintenance (130), IT & Network (12) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 262 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Hostel roommate issues related grievances were forwarded to Disciplinary committee
- 7. General maintenance incharge requested to procure more number of Dustbins for the class rooms

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 28/06/2019 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                 | Designation                        | Mobile No. | E-mail ID                    |
|------------|--------------------------------|------------------------------------|------------|------------------------------|
| 1          | Prof. J. Padhi                 | Director,<br>Bhubaneswar<br>Campus | 9437016319 | jpadhi@cutm.ac.in            |
| 2          | Dr. P.K. Mohanty               | Dean (Acad)                        | 9437171119 | prasanta.mohanty@cutm.ac.in  |
| 3          | Dr. Smita Mishra Panda         | Director<br>(Research)             | 7008442061 | smita.mishra@cutm.ac.in      |
| 4          | Mr. Siba kripa Bose            | Chief Mentor &<br>Life Coach       | 9777452441 | Sibakripa.bose@cutm.ac.in    |
| 5          | Mr. Chinmay Mohapatra          | Sr. Manager (IEI)                  | 9937002780 | Chinmay.mohapatra@cutm.ac.in |
| 6          | Mrs. Lekshmi Priya P.S         | Chief Security<br>Officer          | 9491664620 | Lekshmipriya.ps@cutm.ac.in   |
| 7          | Mr. Chittaranjan<br>Pattanayak | Sr. Manager<br>(HRA)               | 9437269575 | Chitta.pattnayak@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Prof. J. Padhi, Director, Bhubaneswar Campus was held on 28/06/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 581 (Five Hundred and Eighty One) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (456), General maintenance (107), IT & Network (14) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 562 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Hostel roommate issues related grievances were forwarded to Disciplinary committee
- 7. Mess timing changes implemented in all the hostels in morning from 7:30 to 10.00

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 11/05/2018 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda :** Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                     | Designation                        | Mobile No. | E-mail<br>ID                 |
|------------|------------------------------------|------------------------------------|------------|------------------------------|
| 1          | Prof. J. Padhi                     | Director,<br>Bhubaneswar<br>Campus | 9437016319 | jpadhi@cutm.ac.in            |
| 2          | Dr. Anurag, Pro Vice<br>Chancellor | (Teaching & Learning)              | 7906937989 | anurag@cutm.ac.in            |
| 3          | Dr. P.K. Mohanty                   | Dean (Acad)                        | 9437171119 | prasanta.mohanty@cutm.ac.in  |
| 4          | Dr. Smita Mishra<br>Panda          | Director (Research)                | 7008442061 | smita.mishra@cutm.ac.in      |
| 5          | Mr. Siba kripa Bose                | Chief Mentor &<br>Life Coach       | 9777452441 | Sibakripa.bose@cutm.ac.in    |
| 6          | Mr. Chinmay<br>Mohapatra           | Sr. Manager (IEI)                  | 9937002780 | Chinmay.mohapatra@cutm.ac.in |
| 7          | Mr. Chittaranjan<br>Pattanayak     | Sr. Manager (HRA)                  | 9437269575 | Chitta.pattnayak@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Prof. Dr. Bijay Bhujabal, Director (BD-SoM) was held on 11/05/2017 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

4. During this period, Grievance Cell received a total of 586 (Five Hundred and Eighty Six) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (422), General maintenance (200), IT & Network (24) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 451 grievances were resolved quickly and rest of the grievances are under progress.

5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.

6. Hostel roommate issues related grievances were forwarded to Disciplinary committee

7. Mess incharge of hostel were asked to improve the quality of food

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2017

Venue: Board Room

Members Present: List enclosed

Date: 30/08/2017

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| Sl.<br>No. | Name of Member                     | Designation                        | Mobile No. | E-mail<br>ID                 |
|------------|------------------------------------|------------------------------------|------------|------------------------------|
| 1          | Prof. J. Padhi                     | Director,<br>Bhubaneswar<br>Campus | 9437016319 | jpadhi@cutm.ac.in            |
| 2          | Dr. Anurag, Pro Vice<br>Chancellor | (Teaching & Learning)              | 7906937989 | anurag@cu m.ac.in            |
| 3          | Dr. P.K. Mohanty                   | Dean (Acad)                        | 9437171119 | prasanta.mohanty@cutm.ac.in  |
| 4          | Dr. Smita Mishra<br>Panda          | Director (Research)                | 7008442061 | smita.mishra@cutmt.ac.in     |
| 5          | Mr. Siba kripa Bose                | Chief Mentor &<br>Life Coach       | 9777452441 | Sibakripa.bose@cutm.ac.in    |
| 6          | Mr. Chinmay<br>Mohapatra           | Sr. Manager (IEI)                  | 9937002780 | Chinmay.mohapatra@cutm.ac.in |
| 7          | Mr. Chittaranjan<br>Pattanayak     | Sr. Manager (HRA)                  | 9437269575 | Chitta.pattnayak@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Prof. J. Padhi, Director, Bhubaneswar Campus was held on 30/08/2017 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.

- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 586 (Seven Hundred and Eighty Six) grievances from students of CUTM, Bhubaneswar campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical (542), General maintenance (207), IT & Network (20) and others. The grievance redressel committee was reviewed carefully. Among the grievances filed 502 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Attendance shortage for classes issues were forwarded to ERP Cell as well as respective student mentors.
- 7. Cleaning incharge was requested to finish remaining works soon
- 8. Domain course registration issues forwarded to course teachers and ERP cell.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 17/09/2021

Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

### **Members Present:**

| SL.<br>N | NAME OF<br>MEMBER              | DESIGNATION                        | MOBILE<br>NO. | E-MAIL ID                     |
|----------|--------------------------------|------------------------------------|---------------|-------------------------------|
| 1        | Prof. S. P. Nanda              | Dean (Admin.) MSSSoA (Chairperson) | 9437381997    | spnanda@cutm.ac.in            |
| 2 2      | Prof. Ashish<br>RanjanDash     | Coordinator, SoET (Convenor)       | 9437268679    | ashish.dash@cutm.ac.in        |
| 3        | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA        | 9440940950    | devender.reddy@cutm.ac<br>.in |
| 4        | Prof. Gouri Kumar<br>Sahu      | Coordinator - SoAS                 | 9437433932    | gksahu@cutm.ac.in             |
| 5        | Prof. Mir Sadat Ali            | Dean – SoVET                       | 9437619974    | sadat.ali@cutm.ac.in          |
| 6        | Prof. Debi Prasad<br>Satapathy | PGP Coordinator                    | 8249636650    | debi.satapathy@cutm.ac.i      |
| 7        | Prof. Prajha Pani              | Professor, Deptt. of<br>English    | 9437197131    | prajna.pani@cutm.ac.in        |
| 8        | Prof. Durga Prasad<br>Padhi    | Director Administration            | 9437618075    | durgaprasad@cutm.ac.in        |
| 9        | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer               | 9337672481    | manojmahapatra@cutm.a<br>c.in |

- 1. Meeting of the committee constituted by Prof. S. P. Nanda, Dean (Admin.) MSSSoA Chairperson was held on 17/09/2021 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 686 (Six Hundred and Eighty Six) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (137), Plumbing (109), Carpentry (60), Fan and Welding (92), ERP Assistance (1) and IT and Network (6). The grievance redressal committee was reviewed carefully. Among the grievances filed 657 grievances were resolved and rest of the grievances are under progress.
- 5. Grievances received related to Wi-Fi connection issues of hostel have been discussed and suggested a router change immediately.
- 6. Plumbing in charge was requested to arrange one more worker for Hostel-4
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

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5) Mio Radad Ali Soi

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7) Ovajna Banipul pach

9) Donga Possel pach

(Signature)



CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 15/12/2021

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

### **Members Present:**

| SL.<br>N<br>O. | NAME OF<br>MEMBER              | DESIGNATION                        | MOBILE<br>NO. | E-MAIL ID                     |
|----------------|--------------------------------|------------------------------------|---------------|-------------------------------|
| 1              | Prof. S. P. Nanda              | Dean (Admin.) MSSSoA (Chairperson) | 9437381997    | spnanda@cutm.ac.in            |
| 2 2            | Prof. Ashish<br>RanjanDash     | Coordinator, SoET (Convenor)       | 9437268679    | ashish.dash@cutm.ac.in        |
| 3              | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA        | 9440940950    | devender.reddy@cutm.ac<br>.in |
| 4              | Prof. Gouri Kumar<br>Sahu      | Coordinator - SoAS                 | 9437433932    | gksahu@cutm.ac.in             |
| 5              | Prof. Mir Sadat Ali            | Dean – SoVET                       | 9437619974    | sadat.ali@cutm.ac.in          |
| 6              | Prof. Debi Prasad<br>Satapathy | PGP Coordinator                    | 8249636650    | debi.satapathy@cutm.ac.i      |
| 7              | Prof. Prajna Pani              | Professor, Deptt. of<br>English    | 9437197131    | prajna.pani@cutm.ac.in        |
| 8              | Prof. Durga Prasad<br>Padhi    | Director Administration            | 9437618075    | durgaprasad@cutm.ac.in        |
| 9              | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer               | 9337672481    | manojmahapatra@cutm.a<br>c.in |

- 1. Meeting of the committee constituted by Prof. S. P. Nanda, Dean (Admin.) MSSSoA Chairperson was held on 15/12/2021 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 372 (Three Hundred and Seventy Two) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (110), Plumbing (57), Carpentry (82), Fan and Welding (80) and Construction (32) and others (02). The grievance redressal committee was reviewed carefully. Among the grievances filed 365 grievances were resolved and rest of the grievances are under progress.
- 5. Number of grievances also received related to attendance shortage of students due to bad network connection issues as the classes are handled on online mode during this pandemic time. Discussed to take extra classes for covering attendance shortage.
- 6. IT and Network in charge was requested to set up new WiFi routers for all the hostels.
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

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8) Dugya Porsal pachu
(Signature)



CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room

Members Present: List enclosed

Date: 18/02/2022

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

### **Members Present:**

| SL.<br>N<br>O. | NAME OF<br>MEMBER              | DESIGNATION                        | MOBILE<br>NO. | E-MAIL ID                     |
|----------------|--------------------------------|------------------------------------|---------------|-------------------------------|
| 1              | Prof. S. P. Nanda              | Dean (Admin.) MSSSoA (Chairperson) | 9437381997    | spnanda@cutm.ac.in            |
| 2              | Prof. Ashish<br>RanjanDash     | Associate Dean , SoET (Convenor)   | 9437268679    | ashish.dash@cutm.ac.in        |
| 3              | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA        | 9440940950    | devender.reddy@cutm.ac<br>.in |
| 4              | Prof. Gouri Kumar<br>Sahu      | Coordinator - SoAS                 | 9437433932    | gksahu@cutm.ac.in             |
| 5              | Prof. Mir Sadat Ali            | Dean – SoVET                       | 9437619974    | sadat.ali@cutm.ac.in          |
| 6              | Prof. Debi Prasad<br>Satapathy | PGP Coordinator                    | 8249636650    | debi.satapathy@cutm.ac.i      |
| 7              | Prof. Prajna Pani              | Professor, Deptt. of<br>English    | 9437197131    | prajna.pani@cutm.ac.in        |
| 8              | Prof. Durga Prasad<br>Padhi    | Director Administration            | 9437618075    | durgaprasad@cutm.ac.in        |
| 9              | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer               | 9337672481    | manojmahapatra@cutm.a<br>c.in |

- 1. Meeting of the committee constituted by Prof. S. P. Nanda, Dean (Admin.) MSSSoA Chairperson) was held on 18/02/2022 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 797 (Seven Hundred and Ninety Seven) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (218), Plumbing (156), Carpentry (94), Fan and Welding (212), ERP Assistance (9) and construction (28) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 778 grievances were resolved and rest of the grievances are under progress.
- 5. Grievances received related to mess food issues have been forwarded to mess committee.
- 6. Fan and Welding in charge was requested to finish remining works for Hostel-2
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

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| 2) Ashish Ranjan Dash-An                       |
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| 4) Govn' Kumer Sahn losal                      |
| 5) Mis saidal Al: In:                          |
| 6) Dehiphasad Salaphy- Dz                      |
| 7) Prayra Poch<br>8) Dugya Poch<br>(Signature) |



CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room

Members Present: List enclosed

Date: 24/06/2022

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

### **Members Present:**

| SL.<br>N<br>O. | NAME OF<br>MEMBER              | DESIGNATION                        | MOBILE<br>NO. | E-MAIL ID                     |
|----------------|--------------------------------|------------------------------------|---------------|-------------------------------|
| 1              | Prof. S. P. Nanda              | Dean (Admin.) MSSSoA (Chairperson) | 9437381997    | spnanda@cutm.ac.in            |
| 2 2            | Prof. Ashish<br>RanjanDash     | Associate Dean, SoET (Convenor)    | 9437268679    | ashish.dash@cutm.ac.in        |
| 3              | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA        | 9440940950    | devender.reddy@cutm.ac<br>.in |
| 4              | Prof. Gouri Kumar<br>Sahu      | Coordinator - SoAS                 | 9437433932    | gksahu@cutm.ac.in             |
| 5              | Prof. Mir Sadat Ali            | Dean – SoVET                       | 9437619974    | sadat.ali@cutm.ac.in          |
| 6              | Prof. Debi Prasad<br>Satapathy | PGP Coordinator                    | 8249636650    | debi.satapathy@cutm.ac.i      |
| 7              | Prof. Prajna Pani              | Professor, Deptt. of<br>English    | 9437197131    | prajna.pani@cutm.ac.in        |
| 8              | Prof. Durga Prasad<br>Padhi    | Director Administration            | 9437618075    | durgaprasad@cutm.ac.in        |
| 9              | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer               | 9337672481    | manojmahapatra@cutm.a         |

- 1. Meeting of the committee constituted by Prof. S. P. Nanda, Dean (Admin.) MSSSoA Chairperson) was held on 24/06/2022 at 4.00 pm in the Board Room I to review the Grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 901 (Nine Hundred and One) Grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (288), Plumbing (180), Carpentry (209), Fan and Welding (88), Campus Cleaning (13) and construction (33) and others. The Grievance redressal committee was reviewed carefully. Among the Grievances filed 882 Grievances were resolved and rest of the Grievances are under progress.
- 5. Grievances regarding student's fee funding issues have been discussed and given time relaxation for the fee payments.
- 6. Fan and Welding in charge was requested to finish remining works for Hostel-2
- 7. Grievances received related to hostel roommate issues have been forwarded to mess committee.
- 8. The meeting ended with vote of thanks by Chairperson to everybody present.

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| 2) Ashich Ronjan Darh - An                                |  |
| 3)  |  |
| 4) Bourn' Kurmer Sahn (mol)<br>5) mis sadat pe Lo:        |  |
| 5) mis sadat Ali Li                                       |  |
| 6) 7) Oragina Paid Jack. B) Dugga Posso Jack. (Signature) |  |



CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 11/06/2021 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF                        | DESIGNATION                           | MOBILE                   | E-MAIL ID                     |
|-----|--------------------------------|---------------------------------------|--------------------------|-------------------------------|
| N   | MEMBER                         |                                       | NO.                      |                               |
| 0.  |                                |                                       | 1,00                     | ;                             |
| 1   | Prof. P.S. Rao                 | Dean-SoET & RD (Chairperson)          | 7780696917               | psrao@cutm.ac.in              |
| 2 2 | Prof. S. P.<br>Nanda           | Dean (Admin.)<br>MSSSoA<br>(Convenor) | 9437381997               | spnanda@cutm.ac.in            |
| 3   | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA           | 9440940950               | devender.reddy@cutm.ac<br>.in |
| 4   | Prof. Gouri Kumar<br>Sahu      | Coordinator - SoAS                    | 9437433932               | gksahu@cutm.ac.in             |
| 5   | Prof. Mir Sadat Ali            | Dean – SoVET                          | 9437619974               | sadat.ali@cutm.ac.in          |
| 6   | Prof. Subhendu<br>Kumar Mishra | PGP Coordinator                       | 9724059260<br>9437197131 | subhendu@cutm.ac.in           |
| /   | Prof. Prajna Pani              | Professor, Deptt. of<br>English       | 943/19/131               | prajna.pani@cutm.ac.in        |
| 8   | Prof. Sandipan Pine            | Dy. Registrar (Admin)                 | 7978815760               | deputyregistrar@cutm.ac .in   |
| 9   | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer                  | 9337672481               | manojmahapatra@cutm.a<br>c.in |

- 1. Meeting of the committee constituted by Prof. P.S. Rao, Dean (SoET & RD Chairperson) was held on 30/12/2020 at 4.00 pm in the Board Room I to review the Grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 128 (One Hundred and Twenty Eight) Grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (33), Plumbing (30), Plumbing (30), Carpentry (16), Construction (11) and others. The Grievance redressal committee was reviewed carefully. All the Grievances were resolved this time.
- 5. Number of grievances also received related to attendance shortage of students due to bad network connection issues as the classes are handled on online mode during this pandemic time. Discussed to take extra classes for covering attendance shortage and as compensation for the missed classes.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online

Members Present: List enclosed

Date: 27/12/2020 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

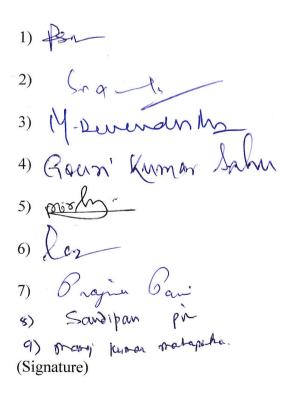
#### **Members Present:**

| SL. | NAME OF   | DESIGNATION                                  | MOBILE                   | E-MAIL ID                                     |
|-----|---|--|--------------------------|---|
| N   | MEMBER  |  | NO.                      |   |
| О.  |   |  |                          |   |
| 1   | Prof. P.S. Rao                                      | Dean-SoET & RD (Chairperson)                 | 7780696917               | psrao@cutm.ac.in                              |
| 2   | Prof. S. P.<br>Nanda                                | Dean (Admin.)<br>MSSSoA<br>(Convenor)        | 9437381997               | spnanda@cutm.ac.in                            |
| 3   | Prof. M. Devender Reddy                             | Dean, (Academic),<br>MSSSoA                  | 9440940950               | devender.reddy@cutm.ac<br>.in                 |
| 4   | Prof. Gouri Kumar<br>Sahu                           | Coordinator - SoAS                           | 9437433932               | gksahu@cutm.ac.in                             |
| 5   | Prof. Mir Sadat Ali                                 | Dean – SoVET                                 | 9437619974               | sadat.ali@cutm.ac.in                          |
| 6 7 | Prof. Subhendu<br>Kumar Mishra<br>Prof. Prajna Pani | PGP Coordinator Professor, Deptt. of English | 9724059260<br>9437197131 | subhendu@cutm.ac.in<br>prajna.pani@cutm.ac.in |
| 8   | Prof. Sandipan Pine                                 | Dy. Registrar (Admin)                        | 7978815760               | deputyregistrar@cutm.ac .in                   |
| 9   | Mr. Manoj Ku<br>Mohapatra                           | Sr. Accounts Officer                         | 9337672481               | manojmahapatra@cutm.a<br>c.in                 |

### **Discussion Points**

- 1. Meeting of the committee constituted by Prof. P.S. Rao, Dean (SoET & RD Chairperson) was held on 27/12/2020 at 4.00 pm in online mode to review the Grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received online grievances from students of CUTM, Paralakhemundi campus regarding poor internet connection issues, student login issues for online class, fee concession. The Grievance redressal committee reviewed carefully. Decided to give fee relaxation for students during this pandemic period.
- 5. Number of grievances also received related to attendance shortage of students due to bad network connection issues as the classes are handled on online mode during this pandemic time. Discussed to take extra classes for covering attendance shortage and as compensation for the missed classes.

The meeting ended with vote of thanks by Chairperson to everybody present.





CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 22/08/2020

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

### **Members Present:**

| SL. | NAME OF   | DESIGNATION                           | MOBILE                   | E-MAIL ID                                  |
|-----|---|---------------------------------------|--------------------------|--|
| N   | MEMBER  |                                       | NO.                      |  |
| 0.  |   |                                       |                          |  |
| 1   | Prof. P.S. Rao                                      | Dean-SoET & RD (Chairperson)          | 7780696917               | psrao@cutm.ac.in                           |
| 2 2 | Prof. S. P.<br>Nanda                                | Dean (Admin.)<br>MSSSoA<br>(Convenor) | 9437381997               | spnanda@cutm.ac.in                         |
| 3   | Prof. M. Devender Reddy                             | Dean, (Academic),<br>MSSSoA           | 9440940950               | devender.reddy@cutm.ac<br>.in              |
| 4   | Prof. Gouri Kumar<br>Sahu                           | Coordinator - SoAS                    | 9437433932               | gksahu@cutm.ac.in                          |
| 5   | Prof. Mir Sadat Ali                                 | Dean – SoVET                          | 9437619974               | sadat.ali@cutm.ac.in                       |
| 6   | Prof. Subhendu<br>Kumar Mishra<br>Prof. Prajna Pani | PGP Coordinator Professor, Deptt. of  | 9724059260<br>9437197131 | subhendu@cutm.ac.in prajna.pani@cutm.ac.in |
| '   | 1101.1101.11  | English                               |                          |  |
| 8   | Prof. Sandipan Pine                                 | Dy. Registrar (Admin)                 | 7978815760               | deputyregistrar@cutm.ac .in                |
| 9   | Mr. Manoj Ku<br>Mohapatra                           | Sr. Accounts Officer                  | 9337672481               | manojmahapatra@cutm.a<br>c.in              |

### **Discussion Points**

- 1. Meeting of the committee constituted by Prof. P.S. Rao, Dean (SoET & RD Chairperson) was held on 22/08/2020 at 4.00 pm in the Board Room I to review the Grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 524 (Five Hundred and Twenty Four) Grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (188), Plumbing (130), Fan and Welding (108), carpentry (83), IT and Network (7) and others. The Grievance redressal committee was reviewed carefully. Among the Grievances filed 515 Grievances were resolved quickly and rest of the Grievances are under progress.
- 5. Grievances received related to Wi-Fi connection issues of Academic building have been discussed and suggested a router change immediately.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 26/06/2020

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO. | NAME OF<br>MEMBER              | DESIGNATION                           | MOBILE<br>NO. | E-MAIL ID                  |
|------------|--------------------------------|---------------------------------------|---------------|----------------------------|
| 1          | Prof. P.S. Rao                 | Dean-SoET & RD (Chairperson)          | 7780696917    | psrao@cutm.ac.in           |
| 2          | Prof. S. P.<br>Nanda           | Dean (Admin.)<br>MSSSoA<br>(Convenor) | 9437381997    | spnanda@cutm.ac.in         |
| 3          | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA           | 9440940950    | devender.reddy@cutm.ac.in  |
| 4          | Prof. Ashok Misra              | Dean- SoAS                            | 9437123384    | ashok.misra@cutm.ac.in     |
| 5          | Prof. Mir Sadat Ali            | Dean – SoVET                          | 9437619974    | sadat.ali@cutm.ac.in       |
| 6          | Prof. Subhendu<br>Kumar Mishra | PGP Coordinator                       | 9724059260    | subhendu@cutm.ac.in        |
| 7          | Prof. Prajna Pani              | Professor, Deptt. of<br>English       | 9437197131    | prajna.pani@cutm.ac.in     |
| 8          | Prof. Sandipan<br>Pine         | Dy. Registrar (Admin)                 | 7978815760    | deputyregistrar@cutm.ac.in |
| 9          | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer                  | 9337672481    | manojmahapatra@cutm.ac.in  |

## **Discussion Points**

1. Minutes of the meeting of the committee constituted by Prof. P. S Rao, Dean-SoET & RD (Chairperson) was held on 26/06/2020 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 287 (Two Hundred and Eighty Seven) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (108), Plumbing (63), carpentry (55) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 279 grievances were resolved quickly and rest of the grievances are under progress.
- 5. ERP in charge has been asked to present in the meeting to address the grievances related to student's ERP and asked to make necessary arrangements to solve the issues related to the same.
- 6. Grievances received related to mess food issues have been forwarded to mess committee.

The meeting ended with vote of thanks by Chairperson to everybody present.

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(Signature)



CUTM/Reg.Off./Admin./ SGR/2020

Venue: Board Room

Members Present: List enclosed

Date: 28/02/2020 Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO. | NAME OF<br>MEMBER              | DESIGNATION                             | MOBILE<br>NO. | E-MAIL ID                  |
|------------|--------------------------------|---|---------------|----------------------------|
| 1          | Prof. P.S. Rao                 | Dean-SoET & RD (Chairperson)            | 7780696917    | psrao@cutm.ac.in           |
| 2          | Prof. S. P.<br>Nanda           | Dean (Admin.)<br>MSSSoA<br>(Convenor)   | 9437381997    | spnanda@cutm.ac.in         |
| 3          | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA             | 9440940950    | devender.reddy@cutm.ac.in  |
| 4          | Prof. Ashok Misra              | Dean- SoAS                              | 9437123384    | ashok.misra@cutm.ac.in     |
| 5          | Prof. Mir Sadat Ali            | Dean – SoVET                            | 9437619974    | sadat.ali@cutm.ac.in       |
| 6          | Prof. Subhendu<br>Kumar Mishra | PGP Coordinator<br>Professor, Deptt. of | 9724059260    | subhendu@cutm.ac.in        |
| /          | Prof. Prajna Pani              | English                                 | 9437197131    | prajna.pani@cutm.ac.in     |
| 8          | Prof. Sandipan<br>Pine         | Dy. Registrar (Admin)                   | 7978815760    | deputyregistrar@cutm.ac.in |
| 9          | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer                    | 9337672481    | manojmahapatra@cutm.ac.in  |

- 1. Minutes of the meeting of the committee constituted by Prof. P. S Rao, Dean-SoET & RD (Chairperson) was held on 28/02/2020 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective incharges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 391 (Three Hundred and Ninety One) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (138), Plumbing (62), General maintenance (100) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 372 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Grievances received related to Wi-Fi connection issues of hostel have been discussed and suggested a router change immediately.
- 6. General maintenance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve the issues related to the same.
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 27/12/2019

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO. | NAME OF<br>MEMBER              | DESIGNATION                           | MOBILE<br>NO. | E-MAIL ID                  |
|------------|--------------------------------|---------------------------------------|---------------|----------------------------|
| 1          | Prof. P.S. Rao                 | Dean-SoET & RD (Chairperson)          | 7780696917    | psrao@cutm.ac.in           |
| 2          | Prof. S. P.<br>Nanda           | Dean (Admin.)<br>MSSSoA<br>(Convenor) | 9437381997    | spnanda@cutm.ac.in         |
| 3          | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA           | 9440940950    | devender.reddy@cutm.ac.in  |
| 4          | Prof. Ashok Misra              | Dean- SoAS                            | 9437123384    | ashok.misra@cutm.ac.in     |
| 5          | Prof. Mir Sadat Ali            | Dean – SoVET                          | 9437619974    | sadat.ali@cutm.ac.in       |
| 6          | Prof. Subhendu<br>Kumar Mishra | PGP Coordinator                       | 9724059260    | subhendu@cutm.ac.in        |
| 7          | Prof. Prajna Pani              | Professor, Deptt. of<br>English       | 9437197131    | prajna.pani@cutm.ac.in     |
| 8          | Prof. Sandipan<br>Pine         | Dy. Registrar (Admin)                 | 7978815760    | deputyregistrar@cutm.ac.in |
| 9          | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer                  | 9337672481    | manojmahapatra@cutm.ac.in  |

#### **Discussion Points**

- 1. Minutes of the meeting of the committee constituted by Prof. P. S Rao, Dean-SoET & RD (Chairperson) was held on 27/12/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 243 (Two Hundred and Forty Three) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (91), Plumbing (67), General maintenance (62) and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 212 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Grievances received related to student funding issues such as delay in fee payment of some of the students addressed and decided to extend their time for the same.
- 6. General maintenance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve the issues related to the same.
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

2) (roth 3) M. Devender Ins 4) Mirora 5) Miomi 6) Son 7) Orașia Gani 8) Souvei pan pin 9) Orașia Juman prategiatar. (Signature)



CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 27/09/2019

Time:4.00PM

#### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF                        | DESIGNATION                           | MOBILE     | E-MAIL ID                  |
|-----|--------------------------------|---------------------------------------|------------|----------------------------|
| NO. | MEMBER                         |                                       | NO.        |                            |
| 1   | Prof. P.S. Rao                 | Dean-SoET & RD (Chairperson)          | 7780696917 | psrao@cutm.ac.in           |
| 2   |                                | Dean (Admin.)<br>MSSSoA<br>(Convenor) | 9437381997 | spnanda@cutm.ac.in         |
| 3   | Prof. M.<br>Devender<br>Reddy  | Dean, (Academic),<br>MSSSoA           | 9440940950 | devender.reddy@cutm.ac.in  |
| 4   | Prof. Ashok Misra              | Dean- SoAS                            | 9437123384 | ashok.misra@cutm.ac.in     |
| 5   | Prof. Mir Sadat Ali            | Dean – SoVET                          | 9437619974 | sadat.ali@cutm.ac.in       |
| 6   | Prof. Subhendu<br>Kumar Mishra | PGP Coordinator                       | 9724059260 | subhendu@cutm.ac.in        |
| 7   | Prof. Prajna Pani              | Professor, Deptt. of<br>English       | 9437197131 | prajna.pani@cutm.ac.in     |
| 8   | Prof. Sandipan<br>Pine         | Dy. Registrar (Admin)                 | 7978815760 | deputyregistrar@cutm.ac.in |
| 9   | Mr. Manoj Ku<br>Mohapatra      | Sr. Accounts Officer                  | 9337672481 | manojmahapatra@cutm.ac.in  |

#### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Prof. P. S Rao, Dean-SoET & RD (Chairperson) was held on 27/09/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar(Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar(Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received a total of 366 (Three Hundred and Sixty Six) grievances from students of CUTM, Paralakhemundi campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical (176), Plumbing (127), carpentry (108), fan and welding (67), and others. The grievance redressal committee was reviewed carefully. Among the grievances filed 348 grievances were resolved quickly and rest of the grievances are under progress.
- 5. Grievances received related to hostel roommate issues have been forwarded to disciplinary committee.
- 6. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 7. The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 24/08/2018

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER   | DESIGNATION                 | MOBIL                                   | E-MAIL ID                 |
|-----|---------------------|-----------------------------|---|---------------------------|
|     |                     |                             | ENO.                                    |                           |
| 1   | Prof. B. P. Mishra  | Dean-SoET (Chairperson)     | 9437493586                              | deansoet.pkd@cutm.ac.in   |
| 2   | Prof. S. P. Nanda   | Dean (Admin.) MSSSoA        | 9437381997                              |                           |
| 2   | D C 1 1 1 2 C       | (Convenor)                  |   |                           |
| 3   | Prof. Ashok Misra   | Dean - SoAS                 | 9437123384                              | ashok.misra@cutm.ac.in    |
| 4   | Prof. Prajna Pani   | Professor Deptt. of English | 9437197131                              | prajna.pani@cutm.ac.in    |
| 5   | Prof. M. Devender   | Dean Academic, MSSSoA       | 9440940950                              | devender.reddy@cutm.ac.in |
|     | Reddy               |                             |   |                           |
| 6   | Prof. Mir Sadat Ali | Dean – SoVET                | 9437619974                              | Sadat.ali@cutm.ac.in      |
| 7   | Prof. Rashmi Ranjan | PGP Coordinator             | 9338663855                              | rashmiparida@cutm.ac.in   |
|     | Parida              |                             |   |                           |
| 8   | Prof. Durga Prasad  | Dy. Registrar (Admin.)      | 9437618075                              | deputyregistrar@cutm.ac.i |
|     | Padhi               |                             |   | n                         |
| 9   | Mr. Pramod Kumar    | Sr. Accounts Officer        | 9439134294                              | Pramod.padhy@cutm.ac.in   |
|     | Padhy               |                             | , | ramos.padny (wedmi.ac.m   |

- 1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 24/08/2018 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus on Electrical, Plumbing, carpentry, fan and welding and other main categories. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. General maintenance in charge requested to get new workers for the smooth functioning.
- 6. Grievances received related to hostel roommate issues have been forwarded to disciplinary committee.
- 7. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 04/01/2019 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER             | DESIGNATION                        | MOBILE<br>NO. | E-MAIL ID                  |
|-----|-------------------------------|------------------------------------|---------------|----------------------------|
| 1   | Prof. B. P. Mishra            | Dean-SoET (Chairperson)            | 9437493586    | deansoet.pkd@cutm.ac.in    |
| 2   | Prof. S. P. Nanda             | Dean (Admin.) MSSSoA<br>(Convenor) | 9437381997    | deanadmin.soa@cutm.ac.in   |
| 3   | Prof. Ashok Misra             | Dean - SoAS                        | 9437123384    | ashok.misra@cutm.ac.in     |
| 4   | Prof. Prajna Pani             | Professor Deptt. of<br>English     | 9437197131    | prajna.pani@cutm.ac.in     |
| 5   | Prof. M. Devender<br>Reddy    | Dean Academic, MSSSoA              | 9440940950    | devender.reddy@cutm.ac.in  |
| 6   | Prof. Mir Sadat Ali           | Dean - SoVET                       | 9437619974    | sadat.ali@cutm.ac.in       |
| 7   | Prof. Rashmi Ranjan<br>Parida |                                    | 9338663855    | rashmiparida@cutm.ac.in    |
| 8   | Prof. Durga Prasad<br>Padhi   | Dy. Registrar (Admin.)             | 9437618075    | deputyregistrar@cutm.ac.in |
| 9   | Mr. Pramod Kumar<br>Padhy     | Sr. Accounts Officer               | 9439134294    | Pramod.padhy@cutm.ac.in    |

#### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 04/01/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar(Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus on General maintenance, electrical, plumbing, carpentry, fan and welding and other categories. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Campus cleaning in charge requested to get new workers for the smooth functioning.
- 6. Grievances received related to mess and canteen issues have been forwarded to mess committee.
- 7. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 28/06/2019

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER             | DESIGNATION                     | MOBILE<br>NO. | E-MAIL ID                  |
|-----|-------------------------------|---------------------------------|---------------|----------------------------|
| 1   | Prof. B. P. Mishra            | Dean-SoET (Chairperson)         | 9437493586    | deansoet.pkd@cutm.ac.in    |
| 2   | Prof. S. P. Nanda             | Dean (Admin.) MSSSoA (Convenor) | 9437381997    | deanadmin.soa@cutm.ac.in   |
| 3   | Prof. Ashok Misra             | Dean - SoAS                     | 9437123384    | ashok.misra@cutm.ac.in     |
| 4   | Prof. Prajna Pani             | Professor Deptt. of<br>English  | 9437197131    | prajna.pani@cutm.ac.in     |
| 5   | Prof. M. Devender<br>Reddy    | Dean Academic, MSSSoA           | 9440940950    | devender.reddy@cutm.ac.in  |
| 6   | Prof. Mir Sadat Ali           | Dean - SoVET                    | 9437619974    | sadat.ali@cutm.ac.in       |
| 7   | Prof. Rashmi Ranjan<br>Parida | PGP Coordinator                 | 9338663855    | rashmiparida@cutm.ac.in    |
| 8   | Prof. Durga Prasad<br>Padhi   | Dy. Registrar (Admin.)          | 9437618075    | deputyregistrar@cutm.ac.in |
| 9   | Mr. Pramod Kumar<br>Padhy     | Sr. Accounts Officer            | 9439134294    | Pramod.padhy@cutm.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 28/06/2019 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus on General maintenance, electrical, plumbing, carpentry, fan and welding and other categories. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Complaints regarding class room projectors issues were solve immediately.
- 6. Grievances received related to students fee funding issues have been discussed and decided to give time relaxation to the fee payments.
- 7. Cleanliness complaints received from student's end were all resolved completely.
- 8. Grievances received related to hostel roommate issues forwarded to disciplinary committee.

The meeting ended with vote of thanks by Chairperson to everybody present.

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5) PRP

6) Mir Sadal Ali Son

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CUTM/Reg.Off./Admin./ SGR/2017

Venue: Board Room

Members Present: List enclosed

Date: 30/08/2017

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER             | DESIGNATION                            | MOBILE<br>NO. | E-MAIL ID                  |
|-----|-------------------------------|--|---------------|----------------------------|
| 1   | Prof. B. P. Mishra            | Dean-SoET (Convenor)                   | 9437493586    | deansoet.pkd@cutm.ac.in    |
| 2   | Prof. S. P. Nanda             | Dean (Admin.)<br>MSSSoA                | 9437381997    | deanadmin.soa@cutm.ac.in   |
| 3   | Prof. K. Prasad Rao           | Director-Research<br>Extension, MSSSoA | 9959241243    | director.re.soa@cutm.ac.in |
| 4   | Prof. Mir Sadat Ali           | Dean - SoVET                           | 9437619974    | sadat.ali@cutm.ac.in       |
| 5   | Prof. Rashmi Ranjan<br>Parida | PGP Coordinator                        | 9338663855    | rashmiparida@cutm.ac.in    |
| 6   | Prof. Durga Prasad<br>Padhi   | Dy. Registrar (Admin.)                 | 9437618075    | deputyregistrar@cutm.ac.in |
| 7   | Mr. Pramod Kumar<br>Padhy     | Sr. Accounts Officer                   | 9439134294    | pramod.padhy@cutm.ac.in    |

#### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 30/08/2017 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus under the different categories such as electrical, Plumbing, General maintenance transportation and others. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances under progress which are discussed with the Director to resolve as per the need.
- 5. Grievances received related to Wi-Fi connection issues of hostel have been discussed and suggested a router change immediately.
- 6. General maintenance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve the issues related to the same.

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CUTM/Reg.Off./Admin./ SGR/2017

Venue: Board Room

Members Present: List enclosed

Date: 29/12/2017 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER             | DESIGNATION                            | MOBILE<br>NO. | E-MAIL ID                  |
|-----|-------------------------------|--|---------------|----------------------------|
| 1   | Prof. B. P. Mishra            | Dean-SoET (Convenor)                   | 9437493586    | deansoet.pkd@cutm.ac.in    |
| 2   | Prof. S. P. Nanda             | Dean (Admin.)<br>MSSSoA                | 9437381997    | deanadmin.soa@cutm.ac.in   |
| 3   | Prof. K. Prasad Rao           | Director-Research<br>Extension, MSSSoA | 9959241243    | director.re.soa@cutm.ac.in |
| 4   | Prof. Mir Sadat Ali           | Dean – SoVET                           | 9437619974    | sadat.ali@cutm.ac.in       |
| 5   | Prof. Rashmi Ranjan<br>Parida | PGP Coordinator                        | 9338663855    | rashmiparida@cutm.ac.in    |
| 6   | Prof. Durga Prasad<br>Padhi   | Dy. Registrar (Admin.)                 | 9437618075    | deputyregistrar@cutm.ac.in |
| 7   | Mr. Pramod Kumar<br>Padhy     | Sr. Accounts Officer                   | 9439134294    | pramod.padhy@cutm.ac.in    |

### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 29/12//2017 at 4.00 pm in the Board Room I to review the grievances filed by the students.

- 2. Dy.Registrar (Admin) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus under the different categories such as electrical, Plumbing, General maintenance transportation and others. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances under progress which are discussed with the Director to resolve as per the need.
- 5. Grievances received related to Wi-Fi connection issues of hostel have been discussed and suggested a router change immediately.
- 6. General maintenance in charge has been asked to present in the meeting to address the grievances related to students and asked to make necessary arrangements to solve the issues related to the same.

1) Repries Name Snake 2) Satya Pranced Name Snake 3) 4) Mis Sadad Al: In: 5) RRB 6) Duoga Posal Badh 4) Prancet Komar Parthy - In (Signature)



CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 11/05/2018

Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER             | DESIGNATION                            | MOBILE<br>NO. | E-MAIL ID                  |
|-----|-------------------------------|--|---------------|----------------------------|
| 1   | Prof. B. P. Mishra            | Dean-SoET<br>(Convenor)                | 9437493586    | deansoet.pkd@cutm.ac.in    |
| 2   | Prof. S. P. Nanda             | Dean (Admin.)<br>MSSSoA                | 9437381997    | deanadmin.soa@cutm.ac.in   |
| 3   | Prof. K. Prasad Rao           | Director-Research<br>Extension, MSSSoA | 9959241243    | director.re.soa@cutm.ac.in |
| 4   | Prof. Mir Sadat Ali           | Dean – SoVET                           | 9437619974    | sadat.ali@cutm.ac.in       |
| 5   | Prof. Rashmi Ranjan<br>Parida | PGP Coordinator                        | 9338663855    | rashmiparida@cutm.ac.in    |
| 6   | Prof. Durga Prasad<br>Padhi   | Dy. Registrar (Admin.)                 | 9437618075    | deputyregistrar@cutm.ac.in |
| 7   | Mr. Pramod Kumar<br>Padhy     | Sr. Accounts Officer                   | 9439134294    | pramod.padhy@cutm.ac.in    |

#### **Discussion Points**

- 1. Minutes of the meeting of the committee constituted by Prof. B.P. Mishra, Dean-SoET (Chairperson) was held on 11/05/2018 at 4.00 pm in the Board Room I to review the grievances filed by the students.
- 2. Dy.Registrar (Admin.) has submitted the status of all grievances received from students.
- 3. Dy.Registrar (Admin.) has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. During this period, Grievance Cell received grievances from students of CUTM, Paralakhemundi campus under the different categories such as electrical, Plumbing, General maintenance transportation and others. As per the University practice, all cases were sent to the respective departmental in charges. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances under progress which are discussed with the Director to resolve as per the need.
- 5. Cleanliness complaints received from student's end were all resolved completely.
- 6. IT and network in charge has been asked to present in the meeting to address the grievances related to network connection issues of academic complexes and asked to make necessary arrangements to solve the issues related to the same.

The meeting ended with vote of thanks by Chairperson to everybody present.

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5) P.P.P.
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7) Prawad Kumar Rodly-ly
(Signature)



CUTM/Reg.Off./Admin./ SGR/2021

Venue: Online

Members Present: List enclosed

Date: 25/06/2021 Time:4.00PM

#### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----|-----------------------------|---|----------------|--------------------------------------|
| 1   | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@c<br>utm.ac.in |
| 2   | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3   | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              |                | chandrasekhar.patro@cut<br>m.ac.in   |
| 4   | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5   | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were discussed with respective departmental in charge.
- 5. All filed e-grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need. As most of the complaints were related to internet connectivity, committee observed it should be solved by students.
- 6. No grievances for online classes were reported this time

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CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 19/08/2021 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO. | E-MAIL ID                            |
|-----------|-----------------------------|---|---------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659    | sangramkeshari.biswal@c<br>utm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769    | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life<br>Sciences           |               | chandrasekhar.patro@cut<br>m.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 6370184717    | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 6370170230    | gopalkrishna.padhy@cutm.ac.in        |

#### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.

- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Courseware access issues forwarded to ERP cell.
- 7. Mess in charge of hostel were asked to improve the quality of food and Hostel wardens were asked to ensure the same.

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CUTM/Reg.Off./Admin./ SGR/2021

Venue: Board Room

Members Present: List enclosed

Date: 26/11/2021 Time:4.00PM

#### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@cu<br>tm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha,patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              | 833188750<br>9 | chandrasekhar.patro@cutm<br>.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm.<br>ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. New Class room complex construction mandate was forwarded to construction department and funds release issue forwarded to accounts section head, CUTM
- 7. IT and Network in charge reported completion of Projector installation in all the classrooms.

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CUTM/Reg.Off./Admin./ SGR/2022

Venue: Board Room

Members Present: List enclosed

Date: 24/06/2022

Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### Members Present:

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                          |
|-----------|-----------------------------|---|----------------|------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@c            |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     |                                    |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              |                | chandrasekhar.patro@cut<br>m.ac.in |
| 4         | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471      | kamini.sethy@cutm.ac.in            |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm.ac.in      |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairman) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. The non-functioning of AC in hostels were forwarded to electrical department to solve immediately
- 6. All grievances were resolved.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 20/05/2020

Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

**Members Present:** 

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@c<br>utm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              | 833188750<br>9 | chandrasekhar.patro@cut<br>m.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471      | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Student's attendance issue was forwarded to course teacher in respective departments and to ERP cell.
- 7. Wi-Fi routers procurement completed and verified by Hostel wardens in all the hostels.

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CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online

Members Present: List enclosed

Date: 21/08/2020

Time:4.00PM

## MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### Members Present:

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                               |
|-----------|-----------------------------|---|----------------|---|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@cu<br>tm.ac.in    |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i               |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of Pharmacy and Life Sciences                 | 833188750<br>9 | n<br>chandrasekhar.patro@cutm<br>.ac.in |
| 4         | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 637018471      | kamini.sethy@cutm.ac.in                 |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023      | gopalkrishna.padhy@cutm<br>.ac.in       |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. The grievance redressal committee was reviewed carefully. All filed e- grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Student's attendance issue in online classes were discussed and sorted out by consulting with Dean.
- 6. Students complaints on extra online classes were discussed and its been decided that only with the Dean's permission, extra classes will be carried out.



CUTM/Reg.Off./Admin./ SGR/2020

Venue: Online

Members Present: List enclosed

Date: 27/12/2020

Time:4.00PM

#### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@c<br>utm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              | 0              | chandrasekhar.patro@cut<br>m.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023      | gopalkrishna.padhy@cutm<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grivances submitted by incharge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received e-grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were discussed with the respective in charge the grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Setting up of Hostel mess committee involving students were proposed after the return of students.
- Chairperson reviewed status of online classes and students attendance from respective departments.
- 7. ERP registration of students having online classes completed.
- 8. Online subject registration complaints by students resolved.
- 9. All the grievances were resolved

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CUTM/Reg.Off./Admin./SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 21/03/2019

Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### **Members Present:**

| SL. | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.                               | E-MAIL ID                            |
|-----|-----------------------------|---|---|--------------------------------------|
| 1   | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 824990865<br>9                              | sangramkeshari.biswal@c<br>utm.ac.in |
| 2   | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769                                  | jaganatha.patro@cutm.ac.i            |
| 3   | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              | STREET, THE R. P. LEWIS CO., LANSING, MICH. | chandrasekhar.patro@cut<br>m.ac.in   |
| 4   | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471                                   | kamini.sethy@cutm.ac.in              |
| 5   | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0                              | gopalkrishna.padhy@cutn<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. General maintenance in charge requested to get new workers for the smooth functioning.
- 6. Hostel visiting room construction is proposed from the committees for both boys and girls hostel
- 7. Cleanliness complaints received from students end were all resolved completely.

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 23/08/2019 Time:4.00PM

# MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

**Agenda:** Discuss various grievances received by students and their status.

**Members Present:** 

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE NO.     | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@cu<br>tm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              | 833188750<br>9 | chandrasekhar.patro@cutn<br>.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Students who were debarred from exam due to non-payment of semester fee has been decided to give relaxation on time by the committee as per discussion with the university management.
- 7. Hostel roommate issues from boys hostel were forwarded to Disciplinary committee for necessary action

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CUTM/Reg.Off./Admin./ SGR/2019

Venue: Board Room

Members Present: List enclosed

Date: 30/12/2019

Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

#### Members Present:

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                          |
|-----------|-----------------------------|---|----------------|------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 824990865<br>9 | sangramkeshari.biswal@cutm.ac.in   |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 934898476      | jaganatha.patro@cutm.ac.           |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life<br>Sciences           | 833188750<br>9 | chandrasekhar.patro@cut<br>m.ac.in |
| 4         | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 637018471      | kamini.sethy@cutm.ac.in            |
| 5/        | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cut<br>m.ac.in  |

### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.

- 2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.
- 3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.
- 4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge via Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.
- 5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.
- 6. Hostel roommate issues were forwarded to disciplinary committee for further processing.
- 7. Requirement of more number of plates in mess were put forward by the mess committee

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 29/08/2018

Time:4.00PM

#### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

**Members Present:** 

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 8249908659     | sangramkeshari.biswal@c<br>utm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life Sciences              |                | chandrasekhar.patro@cut<br>m.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor,<br>Pharmacy and Life Sciences              | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cutm<br>.ac.in    |

- 1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal, Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.
- 2. Principal has reviewed all the grievances submitted by incharge and the status of all grievances received from students.

3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental incharge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.

5. Transport incharge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.

6. New hostel beds were allotted for girl's hostel.

7. Students request to use library after college hours permitted.

The meeting ended with vote of thanks by Chairperson to everybody present.

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CUTM/Reg.Off./Admin./ SGR/2018

Venue: Board Room

Members Present: List enclosed

Date: 21/12/2018 Time:4.00PM

### MINUTES OF THE MEETING OF STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Agenda: Discuss various grievances received by students and their status.

Members Present:

| SL.<br>NO | NAME OF<br>MEMBER           | DESIGNATION   | MOBILE<br>NO.  | E-MAIL ID                            |
|-----------|-----------------------------|---|----------------|--------------------------------------|
| 1         | Sangram Kesari<br>Biswal    | Assistant Professor,<br>Mathematics                             | 824990865<br>9 | sangramkeshari.biswal@c<br>utm.ac.in |
| 2         | T. Jaganath Patro           | Assistant Professor, School of Applied Sciences                 | 9348984769     | jaganatha.patro@cutm.ac.i            |
| 3         | Mr. Chandra<br>Sekhar Patro | Professor, School of<br>Pharmacy and Life<br>Sciences           |                | chandrasekhar.patro@cut<br>m.ac.in   |
| 4         | Ms. Kamini Sethy            | Assistant Professor, Pharmacy and Life Sciences                 | 637018471<br>7 | kamini.sethy@cutm.ac.in              |
| 5         | Dr. Gopal Krishna<br>Padhy  | Associate Professor,<br>School of Pharmacy and<br>Life Sciences | 637017023<br>0 | gopalkrishna.padhy@cut<br>m.ac.in    |

#### **Discussion Points**

1. Minutes of the meeting of the committee constituted by Sangram Kesari Biswal Assistant Professor, Mathematics (Chairperson) to review the grievances filed by the students.

2. Principal has reviewed all the grievances submitted by in charge and the status of all grievances received from students.

3. Principal has informed that all the grievances are discussed with respective in charges on weekly basis necessary action is taken and any pending issues are discussed in the next consecutive weekly review meeting.

4. Grievance Cell received grievances from students of CUTM, Rayagada campus. As per the University practice, all cases were sent to the respective departmental in charge viz Electrical, Plumbing, carpentry, fan and welding and others. The grievance redressal committee was reviewed carefully. All filed grievances were resolved quickly and rest of the few grievances are discussed with the Director to resolve as per the need.

5. Transport in charge has been asked to present in the meeting to address the grievances related to student's daily transportation and asked to make necessary arrangements to solve the issues related to transportation.

6. Student's complaint regarding hostel mess forwarded to hostel mess committee and warden.

7. Transportation head informed allocation of new routes for the college bus is completed and will start by next week.

The meeting ended with vote of thanks by Chairperson to everybody present.

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