

Date: - 18.06.2021

To,
Dr Anita Patra
Centurion University of Technology & Management
Odisha -761221

Dear Ma'am,

As per the discussion we had regarding NABL Accreditation consultancy as per ISO 17025:2017, I am sending you Agreement.

NABL Introduction:

About NABL:

National Accreditation Board for Testing and Calibration Laboratories (NABL) is an autonomous body under the aegis of Department of Science & Technology, Government of India, and is registered under the Societies Act. NABL has been established with the objective to provide Government, Industry Associations and Industry in general with a scheme for third-party assessment of the quality and technical competence of testing and calibration laboratories. Government of India has organized NABL as the sole accreditation body for Testing and Calibration laboratories.

In order to achieve this objective, NABL provides laboratory accreditation services to laboratories that are performing tests / calibrations in accordance with ISO/IEC 17025:2017 and ISO 15189:2012 for medical laboratories. These services are offered in a non-discriminatory manner and are accessible to all testing and calibration laboratories in India and abroad, regardless of their ownership, legal status, size and degree of independence.

Why Laboratory Accreditation:

The concept of Laboratory Accreditation was developed to provide a means for third-party certification of the competence of laboratories to perform specific type(s) of testing and calibration.

Laboratory Accreditation provides formal recognition of competent laboratories, thus providing a ready means for customers to find reliable testing and calibration services in order to meet their demands. Laboratory Accreditation enhances customer confidence in accepting testing / calibration reports issued by accredited laboratories.

The globalization of Indian economy and the liberalization policies initiated by the Government in reducing trade barriers and providing greater thrust to exports makes it imperative for Accredited Laboratories to be at international level of competence.

Benefits of Accreditation:

- ❖ Potential increase in business due to enhanced customer confidence and satisfaction.
- ❖ Savings in terms of time and money due to reduction or elimination of the need for re-testing of products.
- ❖ Better control of laboratory operations and feedback to laboratories as to whether they have sound Quality Assurance System and are technically competent.
- ❖ Increase of confidence in Testing / Calibration data and personnel performing work.





Institute of Applied Quality Management

- ❖ Customers can search and identify the laboratories accredited by NABL for their specific requirements from the Directory of Accredited Laboratories.
- ❖ Users of accredited laboratories will enjoy greater access for their products, in both domestic and international markets, when tested by accredited laboratories.

Scope of Accreditation

NABL Accreditation is currently given in the following fields:

INDUSTRIAL LABORATORIES (ISO 17025:2017)
Biology, Chemical

Our Organization

Institute of Applied Quality Management (IAQM) is one of the leading organization in India having highest no. of NABL, NABH accreditation consultancy Credentials. We have provided NABL consultancy to more than 600 labs in India including Industrial laboratory and Clinical laboratory. We have a strong team of senior professionals from Indian healthcare and Production industry who form the core team of the Organization and today with our experience and background; we are able to offer total solutions in the areas of Clinical Laboratory, Blood Bank and Hospital Accreditation. We are based at Kolkata but our activities are spread through out India.

Scope of Work:

1. NABL awareness training for core team.
2. GAP analysis (like infrastructure change requirement, calibration requirement, document system design requirement, any installation requirement of equipment, and any other facilities change requirement) by the consultant and send report.
3. Preparation, documentation and training for implementation of quality system manual, SOPs, QMS procedure, file and format.
4. Preparing quality system procedure and on job training for all concern staff.
5. Making quality policy and objective.
6. Built LQMS template and format.
7. Training on documentation, implementation, quality control, document control and monitoring of quality system.
8. Conduct NABL internal auditor training program and conduct internal audit.
9. Developing of all formats require establishing the quality management program.
10. Assist for internal audit and preparation of management review meeting minutes.



Anila Patra

Santick Ray Chowdhury



386/1 Diamond Harbour Road, Thakurpukur, Kolkata 700063 Phone:
9830083773 Email: corporate@iaqmconsultants.com, Website:

11. NABL application/accreditation form preparation & submitting of application through portal to NABL.
12. Comprehensive audit and NC closure.
13. All short of guidance till the completion of accreditation process.

Subject	Total
1) Our consultancy fees will be Rs 1,70,000/- + 18% GST (One Lakh Seventy Thousand Only)	Rs. 1,70,000/- + 18% GST
Total	Rs. 1,70,000/- +18% GST

Payment Schedule	
25% As Advance	42,500 /- + 18% GST
25% After Documents Handover	42,500 /- + 18% GST
25% After Filling-up the application	42,500 /- + 18% GST
25% After Receipt of NABL Certificate	42,500 /- + 18% GST
TOTAL	Rs. 1,70,000 /- + 18% GST

Exclusion: All expenses for Accreditation Body and Auditors, Calibration, Quality Control and Lab Up gradation & NABL 4 Days Training.

Client shall provide Consultant accommodation, travelling & food during the visit.

MANPOWER REQUIREMENT:

- You will appoint a Quality Manager and engage Technical Person as required by accreditation authority.

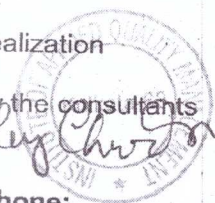
Other Terms & Disclaimer

1. IAQM is a Quality Accreditation consultants, no way IAQM claim that they are expert in testing/calibration procedure or any clinical procedure followed by Hospital
2. IAQM does not render any technical training support on testing and calibration process.
3. IAQM does not provide any specific technical training where technical competence and professional certification like ACLS/ BLS/ Infection control/Fire/any kind of Clinical procedure/Any kind of clinical and Nursing assessment
4. Work progress and support will be dependent on each stage payment realization
5. Work progress will be dependent on the task completion advise given by the consultants



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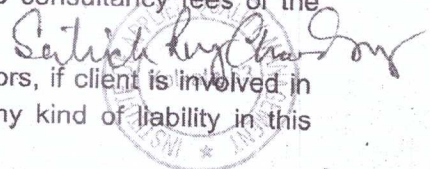
Satish Kumar Choudhary



6. Client will ensure that each visit report or task or suggestion report or advise given by the consultants are understood by the client
7. Any grievances on consultancy support must be communicated by mail or any kind of written communication
8. IAQM is a consultancy organization, it has no relation/association with NABL/NABH and consultants can't influence the accreditation body in any form
9. This is the clients' responsibility not to accept any non-conformance during assessment which is not specified or stated in the standard, client always will take consultant's support before accepting any non-conformance.
10. Any comment made by the auditor about the work and support given to consultant is the personal opinion of the Auditor not the opinion of accreditation body unless it is documented as non-conformance with specified requirements and objective evidence.
11. IAQM is a consultancy organization where consultants are full time employee and dedicated to work assigned to them. IAQM reserve the right to select and deploy the consultant, if client is not happy with any consultant may respond in written and IAQM will change the consultant if any valid reason is established.
12. IAQM does not allow any consultant to face the audit on behalf of the client
13. IAQM consultants will not be present during the assessment days, if any support is required client will inform in advance, IAQM reserve to right to deploy the consultants during audit days and no way it will be linked with consultancy fees and payment terms
14. While accepting or confirming the audit dates client will consult the consultants team, if consultants confirm the same client may block the audit date, if it is not discussed with consultants, support before audit days will be depending on the consultants' availability and no way it will be linked with consultancy fees and payment terms
15. IAQM no way linked or will carry responsibility on the following:
 - a) Calibration of the equipment
 - b) Proficiency testing/ inter-laboratory comparison
16. Client always will consult with consultants regarding submission of any documents to NABL or closure of Non-conformance or submitting of corrective action.
17. Client may prepare any document or closure of non-conformance or corrective action supporting documents but no way this will be linked with the consultancy fees amount and contract signed by the consultants
18. IAQM does not any guarantee that in the audit outcome there will not be any non-conformance. Non-conformance may lead to financial investment in terms of materials or service purchase but this expenses will not be linked with the consultancy fees of the consultants
19. IAQM does not advise to pay any kind of bribery / gift to Auditors, if client is involved in any kind of unethical activities, consultants will not accept any kind of liability in this regard




Satish Kumar Singh



20. IAQM is not responsible for any kind of incidental expenses with Accreditation body or auditors or in the process of accreditation and no way it will be linked with the consultancy fees.
21. It is the responsibility of the client to pay the dues/ payment within 7 days from the date of submission of invoice. Client should be prepared for payment of consultancy fees as per the payment mode described in the contract.

IAQM representative : Soutrick Roy Chowdhury

Date : 18/06/2021

Sign & Stamp : 

Client Representative :

Date: 18/06/2021

Sign & Stamp : 